

EAST COCALICO TOWNSHIP AUTHORITY

MEETING MINUTES

OCTOBER 11, 2018

The regular, monthly meeting of the East Cocalico Township Authority was held on Thursday, October 11, 2018, in the Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members: Daniel Becker, Samuel Weaver, Gerald DeBalko, Edward Nevling, David Lutz, and Raymond Wolf (Absent: Bradford Fichthorn, Richard Shober and one vacancy)
Solicitor: Lucy Dowd, Lucy Dowd Law
Engineer: Rachel Kirkham, CDM Smith
Administrator: Terry Reber
Employees: Kenneth Spitler, Marc Wright, Jodie Eberly
Visitors:* * Only visitors who signed in are listed.

Chairman Daniel Becker called the meeting to order at 7:00 p.m.

MINUTES: Minutes of the monthly meeting held on September 13, 2018, were approved as presented on motion by Raymond Wolf, second by Samuel Weaver, and carried unanimously.

RECOGNITION OF VISITORS/PUBLIC COMMENT: Chairman Becker asked the two visitors (who did not sign in on the Visitor Sign-In Sheet) if they had any questions for the Board. The gentleman stated they did not and were there to observe for a class one of them is taking.

TREASURER'S REPORT (see attached): Administrator Terry Reber reviewed the September 2018 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The September 2018 Monthly Capacity Reports were approved as presented on motion by David Lutz, second by Gerald DeBalko, and carried unanimously.

ADMINISTRATOR'S UPDATE: A copy of the update is on file in the Authority Office. Administrator Terry Reber reported on the following:

RE-PERMITTING WELLS 9 AND 10: The Authority was notified by the SRBC on September 13, 2018, that the administrative review of the groundwater withdrawal applications for Wells 9 and 10 is complete. Both applications were forwarded for technical review. The SRBC will hold a public hearing on November 1, 2018 for both applications. Assuming there are no objections, the Commission intends to act on the applications at its next business meeting on December 6, 2018.

MEMBER'S 1ST FEDERAL CREDIT UNION: On September 17, 2018, the Authority received from Members 1st Federal Credit Union a Developer's Agreement and \$15,000.00 Administrative Escrow for a proposed financial institution to be constructed at 1 Denver Road, Denver, PA. The project will require extension of a sanitary sewer main along North Reading Road and construction of both a water and sanitary sewer lateral at the property.

- Gerald DeBalko made a motion to accept and execute the Developer's Agreement between the East Cocalico Township Authority and Members 1st Federal Credit Union for extension of a

sanitary sewer main and construction of both a water and sanitary sewer lateral for a financial institution to be built at 1 Denver Road, Denver, PA, second by Samuel Weaver and carried unanimously.

DENVER BOROUGH EMERGENCY WATER INTERCONNECTION: Denver Borough has sent the Authority a letter confirming the Borough's request to pursue an emergency water interconnection between East Cocalico Township and Denver Borough. After discussion at tonight's meeting, the Authority Board agreed to continue discussion with Denver Borough regarding the interconnection. Administrator Reber will send a letter to Denver Borough confirming the Authority's willingness to participate in future discussions.

CERTIFIED OPERATOR OR TRAINEE: The Authority has started the search for an additional water/sewer operator or trainee. To date, 14 applications have been received and reviewed by Administrator Reber and Superintendent Spitler. From those applications, four candidates have been scheduled for an initial interview next week. If one or more pass the initial interview, then the Personnel Committee will conduct a second set of interviews. The goal is to start the new employee on or about the last week in November.

SUPERINTENDENT'S UPDATE: A copy of the update is on file in the Authority Office.

WELL 4: Assistant Superintendent Marc Wright reported that Well 4 is now up and running.

WELL 2A: Assistant Superintendent Wright reported that Well 2A's starter failed because of an electrical surge, so the well is not running. He said Garden Spot Electric was working on repairing it today.

Superintendent Kenneth Spitler reported on the following:

WATER MAIN BREAK: A water main break was repaired at 263 North Reamstown Road on September 29, 2018.

WELL F WTP:

Settlement was noted over the sanitary sewer main installed with the Well F WTP contracts. B.R. Kreider was contracted to do some exploratory excavation and no conclusive signs of sinkhole activity was found. The excavation was filled and tamped.

Progress has been made in obtaining the materials for the Well F WTP Nano Filtration clean in place project.

There was a faulty duct detector which triggered a fire alarm to Well F WTP on September 20, 2018. Stevens Fire Company responded to the call. Berks Fire Systems replaced the module and there has not been any reoccurrence of this issue.

IN-HOUSE OPERATOR TRAINING: In-house water operator training is ongoing for employee Tyler Heck in preparation for the water general and three subclasses exams scheduled for October 17, 2018.

ENGINEER'S UPDATE: A copy of the update is on file in the Authority Office. Engineer Rachel Kirkham reported on the following:

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RT. 272 & CHURCH STREET INTERSECTION WATER MAIN REPLACEMENT PROJECT: CDM Smith reviewed the WJ Crossroads development plans for the corner lot and is coordinating to have the field survey completed.

SPECIFICATIONS FOR WATER SYSTEM CONSTRUCTION: CDM Smith has finalized the revised specifications and will be sending them to Superintendent Spitler for his review.

STEVENS ROAD AND LINE ROAD WATER MAIN REPLACEMENT PROJECT: Wexcon addressed the drainage issue on Stevens Road that resulted from the final paving, and the area now drains to the inlet and ponding is eliminated. Wexcon has been directed to fill in the depressions on North Line Road.

SPECIFICATIONS FOR SANITARY SEWER SYSTEM CONSTRUCTION: CDM Smith is finalizing the revised specifications and incorporating recent updates.

WABASH LANDING: The Phase 1 water main and sanitary sewer main, as well as laterals, are all installed. Final pressure testing will be completed once all blasting is complete.

STEVENS PUMPING STATION EXPANSION: Vice Chairman Samuel Weaver asked about the status of the Stevens Pumping Station Expansion project. Engineer Kirkham said it is in her court to move forward with the project and apologized for the delay.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd had nothing to report.

INVOICES (see attached): Bills listed on ECTA Invoices to be Paid were approved for payment on motion by Raymond Wolf, second by David Lutz, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:32 p.m., second by Samuel Weaver, and carried unanimously.

Respectfully submitted,



Gerald A. DeBalko
Secretary

jae