

**EAST COCALICO TOWNSHIP AUTHORITY**  
**MEETING MINUTES**  
**JULY 12, 2018**

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The regular, monthly meeting of the East Cocalico Township Authority was held on Thursday, July 12, 2018, in the Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Daniel Becker, Samuel Weaver, Gerald DeBalko, Edward Nevling, David Lutz, Raymond Wolf and Richard Shober (Absent: Bradford Fichthorn and one vacancy)
Solicitor:	Lucy Dowd, Lucy Dowd Law
Engineer:	Rachel Kirkham, CDM Smith
Administrator:	Terry Reber
Employees:	Kenneth Spitler, Marc Wright, Jodie Eberly
Visitors:	None

Chairman Daniel Becker called the meeting to order at 7:00 p.m.

**MINUTES:** Minutes of the monthly meeting held on June 14, 2018, were approved as presented on motion by David Lutz, second by Edward Nevling, and carried unanimously.

**TREASURER'S REPORT (see attached):** Administrator Terry Reber reviewed the June 2018 financial reports. The reports were approved as presented subject to audit.

**MONTHLY CAPACITY REPORTS (see attached):** The June 2018 Monthly Capacity Reports were approved as presented on motion by Samuel Weaver, second by Raymond Wolf, and carried unanimously.

**ADMINISTRATOR'S UPDATE:** A copy of the update is on file in the Authority Office. Administrator Terry Reber reported on the following:

**SPECIFICATIONS FOR WATER SYSTEM CONSTRUCTION:** The Authority recently received an email from Raul Patel, developer of the Tru-Hilton project, requesting permission to use AWWA C900 PVC pipe for the building's 4" domestic service line after the meter pit. Currently only ductile iron is allowed for 4" domestic service lines. The Authority's newly revised water specifications allow C900 PVC pipe as an alternate material for 6" to 12" service lines on the service side of the meter pit. Service lines up to 3" are approved for AWWA 901 HDPE SDR 9 pipe as an alternate material on the service side of the meter pit. After discussion, the following motion was made:

- Richard Shober made a motion to revise the East Cocalico Township Authority's Specifications for Water System Construction allowing service lines with a diameter of 4" or larger to use AWWA C900 PVC pipe as an alternate material on the service side of the meter pit, second by Samuel Weaver, and carried unanimously.

**VOTING DELEGATE AT PMAA ANNUAL CONFERENCE:** Chairman Becker will be attending the 2018 PMAA 76th Annual Conference and Trade Show in Erie, PA in September. The PMAA requires those wishing to vote at the conference be elected by the Authority's board members.

- Gerald DeBalko made a motion to appoint Daniel Becker as the East Cocalico Township Authority's voting delegate at the 2018 PMAA 76th Annual Conference and Trade Show, second by David Lutz, and carried. Daniel Becker abstained from any discussion and voting.

2018 AUDIT: The audit review meeting with representatives from Brown Schultz Sheridan & Fritz was held on June 28, 2018. Three Board members along with Authority staff attended the meeting. In the opinion of the Auditors, the financial statements were presented fairly and in conformity with generally accepted accounting principles. The audit was clean with no findings, and there are no recommendations from BSS&F regarding the Authority's bookkeeping practices.

WATER TANK #4 (313 PFAUTZ HILL ROAD): At the June 27, 2018, Water Committee meeting there was discussion regarding the future of Tank #4 in light of the upcoming revisions to the PA DEP's Disinfection Requirements Rule. This rule will require increased minimum disinfection residual concentrations throughout the Authority's water distribution system. Because Tank #4 is a large standpipe with little water circulation, it will be very difficult to maintain the newly required disinfection levels in the tank. Tank #4 is scheduled for repair and repainting in 2019 at an estimated cost of \$600,000. Members of the Water Committee suggested the Authority may want to consider dismantling the tank and replacing it with an elevated style of tank with less water capacity. Doug DeClerck, the Authority's water tank consultant, has offered other options to maintain the needed chlorine residual in the tank without replacing it. CDM Smith will collaborate with Mr. DeClerck and evaluate all options. Engineer Kirkham will present the findings at the next Water Committee meeting.

**SUPERINTENDENT'S UPDATE:** A copy of the update is on file in the Authority Office. Superintendent Kenneth Spitler reported on the following:

WATER MAIN BREAK: A water main break was repaired at 319 Wabash Road on June 28, 2018. This break is believed to be associated with the water main replacement work being done by B. R. Kreider & Son for the Wabash Landing project. B. R. Kreider & Son assisted with the repair.

**WATER COMMITTEE:** A Water Committee meeting was held on June 27, 2018, at 7:00 p.m. All topics from the meeting have already been discussed during tonight's board meeting.

**ENGINEER'S UPDATE:** A copy of the update is on file in the Authority Office. Engineer Rachel Kirkham reported on the following:

CHAPTER 109 REVISED DISINFECTION RULE: CDM Smith reviewed the revised Chapter 109 Disinfection Requirements Rule related to its impact on the Authority's water system operation, which will require a minimum chlorine residual of 0.2 mg/L at all points in the distribution system starting on April 29, 2019. The current regulation is a minimum of 0.02 mg/L. Further evaluation will consider options for looping dead end water mains, chlorine boosting, storage tank modifications (possible replacement), flushing stations, and chlorine dosage modifications.

STEVENS ROAD AND LINE ROAD WATER MAIN REPLACEMENT PROJECT: Wexcon addressed the punchlist items, and ECTA is conducting a final inspection of those items.

Wexcon, Inc. submitted Change Order No. 2 which incorporates modifications to the contract. CDM Smith recommends the Authority approve Change Order No. 2 in the amount of \$22,089.64. Wexcon also submitted Change Order No. 3 which is a balancing change order based on the actual final installed quantities, resulting in a credit of \$53,241.50. CDM Smith recommends the Authority also approve Change Order No. 3.

- Gerald DeBalko made a motion to approve Change Order No. 2 submitted by Wexcon, Inc. for an increase of \$22,089.64 and Change Order No. 3 also submitted by Wexcon, Inc. for a credit of \$53,241.50, second by Samuel Weaver, and carried unanimously.

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Payment Application No. 8 was finalized to include final paving quantities, which CDM Smith recommends the Authority approve for payment in the amount of \$208,764.64. This payment request is listed on the Invoices to be Paid listing.

Payment Application No. 9 is the final payment application in the amount of \$89,475.16, which incorporates retainage release and Change Orders No. 2 and 3. It will be recommended for payment pending receipt of closeout paperwork and as-builts from the contractor, as well as the completion of any outstanding punchlist items.

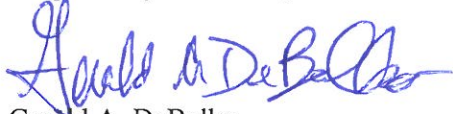
The resulting final contract price of the project is \$1,369,800.08 which is \$23,061.08 above the original contract price of \$1,346,739.00.

**SOLICITOR'S UPDATE:** Solicitor Lucy Dowd had nothing to report.

**INVOICES (see attached):** Bills listed on ECTA Invoices to be Paid were approved for payment on motion by Richard Shober, second by Edward Nevling, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:40 p.m., second by David Lutz, and carried unanimously.

Respectfully submitted,



Gerald A. DeBalko  
Secretary

jae

Pursuant to Section 1103(j) of the Public Official and Employee Ethics Act ("Ethics Act"), 65 Pa.C.S. § 1103(j), this written memorandum will serve to disclose that I, Daniel J. Becker, in my capacity as Chairman of the East Cocalico Township Authority Board, have abstained from any discussion or voting on a motion at the regular meeting of July 12, 2018, pertaining to electing a voting delegate for the 2018 PMAA 76<sup>th</sup> Annual Conference and Trade Show, due to a conflict of interest under the Ethics Act. The nature of my interest is as follows: They were electing me as the voting delegate.

Date: July 12, 2018

  
(Signature)