

EAST COCALICO TOWNSHIP AUTHORITY
MEETING MINUTES
MAY 10, 2018

The regular, monthly meeting of the East Cocalico Township Authority was held on Thursday, May 10, 2018, in the Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

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| Members: | Daniel Becker, Samuel Weaver, Gerald DeBalko, Bradford Fichthorn, Edward Nevling, David Lutz, Raymond Wolf and Richard Shober (one vacancy) |
| Solicitor: | Lucy Dowd, Lucy Dowd Law |
| Engineer: | Rachel Kirkham, CDM Smith |
| Administrator: | Terry Reber |
| Employees: | Kenneth Spitler, Marc Wright, Jodie Eberly |
| Visitors: | None |

Vice Chairman Samuel Weaver called the meeting to order at 7:03 p.m.

MINUTES: Minutes of the monthly meeting held on April 12, 2018, were approved as presented on motion by David Lutz, second by Edward Nevling, and carried unanimously.

Chairman Daniel Becker arrived at 7:05 p.m. and assumed the responsibility of chairing the meeting from the Vice Chairman.

TREASURER'S REPORT (see attached): Administrator Terry Reber reviewed the April 2018 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The April 2018 Monthly Capacity Reports were approved as presented on motion by Richard Shober, second by Samuel Weaver, and carried unanimously.

ADMINISTRATOR'S UPDATE: A copy of the update is on file in the Authority Office. Administrator Terry Reber reported on the following:

LAKESIDE AREA SANITARY SEWER EXTENSION GRINDER PUMP REPAIR PROJECT: The Authority received two quotes out of the five plumbing companies that were contacted. Both Tom McGarvey Services and Haller Enterprises submitted competitive quotes. Authority staff is in the process of reviewing those quotes and expects to award the work shortly. The project is expected to begin in early June and be completed no later than the end of August 2018.

2017 AUDIT: On April 23 and 24, 2018, accountants from Brown, Schultz, Sheridan & Fritz conducted the Authority's annual audit. Following the audit, the auditor's informed Administrator Reber that the Authority's financial records were found to be in good order and there were no issues with the accounting procedures or reports. Their final report will be issued during the month of June 2018.

HEALTH INSURANCE: On May 4, 2018, the Authority received a refund check in the amount of \$50,427.70 from the Intergovernmental Insurance Cooperative. This amount is 75% of the 2017 claim fund surplus due to the Authority as a member of the Cooperative's health insurance program. The Authority will receive the remaining 25% or \$16,809.30 in a few months, bringing the total refund for the year to \$67,237.00.

SUPERINTENDENT'S UPDATE: A copy of the update is on file in the Authority Office. Superintendent Kenneth Spitler reported on the following:

WELL 4 (2070 KRAMER MILL ROAD): The Well 4 distribution pump was replaced by Eichelbergers as a result of periodic stops due to the tripping of the overload protection.

AUTHORITY WORK TRUCK: The Authority contacted Hondru Ford of Manhiem, Whitmoyer Ford of Mount Joy, Twin Pine Ford of Ephrata, and New Holland Auto of New Holland for prices on a 2019 Ford Super Duty F-350 one ton pickup truck and accessories. Hondru Ford and New Holland Auto submitted quotes with New Holland Auto being the lowest at \$44,244.00. Superintendent Spitler placed the order. Lead time is expected to be up to 26 weeks.

ENGINEER'S UPDATE: A copy of the update is on file in the Authority Office. Engineer Rachel Kirkham reported on the following:

STEVENS ROAD AND LINE ROAD WATER MAIN REPLACEMENT PROJECT: Wexcon will be performing final pavement restoration work at the end of May. Payment Application No. 8 is currently under review.

WABASH LANDING: A preconstruction meeting is scheduled for May 14, 2018.

HEATHERWOODS PHASE 3: The developer's engineer provided a plan resubmittal on April 5, 2018. CDM Smith provided a comment letter on May 4, 2018, with a few minor items to be addressed with the final plans. CDM Smith is also reviewing shop drawings for the project.

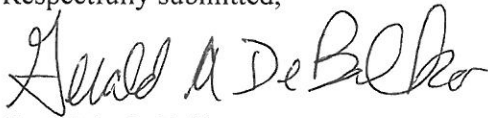
SOLICITOR'S UPDATE:

TWIN PINE AUTO: Solicitor Dowd is working on the Elaine Burkholder easement associated with the Twin Pine sewer extension project.

INVOICES (see attached): Bills listed on ECTA Invoices to be Paid were approved for payment on motion by Richard Shober, second by David Lutz, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:33 p.m., second by Samuel Weaver, and carried unanimously.

Respectfully submitted,



Gerald A. DeBalko
Secretary

jae