

EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING

DRAFT AGENDA

THIS IS A PRELIMINARY AGENDA – THIS AGENDA MAY BE REVISED AT ANY TIME (LAST REVISION 04-01-2020)

**HELD AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING,
100 HILL ROAD, DENVER, PA 17517**

THURSDAY, APRIL 2, 2020 AT 9:00 A.M.

- 1) **CALL TO ORDER - PLEDGE OF ALLIGEIANCE - MOMENT OF SILENCE**
- 2) **EXECUTIVE SESSION ANNOUNCEMENT:**
 - a) HELD ON MONDAY, MARCH 12, 2020 AT 11:00 A.M. FOR PERSONNEL MATTERS
 - b) HELD ON MONDAY, MARCH 16, 2020 AT 9:00 A.M. FOR PERSONNEL MATTERS
 - c) HELD ON FRIDAY, MARCH 20, 2020 AT 9:00 A.M. FOR EMERGENCY EXECUTIVE SESSION
 - d) HELD ON WEDNESDAY, MARCH 25, 2020 AT 9:00 A.M. FOR PERSONNEL MATTERS
- 3) **PAST MEETING MINUTES APPROVAL:**
 - a) THURSDAY, MARCH 5, 2020 BOARD OF SUPERVISOR MEETING MINUTES
 - b) THURSDAY, MARCH 19, 2020 BOARD OF SUPERVISORS MEETING – NO MINUTES, MEETING WAS CANCELLED
- 4) **DEPARTMENT REPORTS:**
 - a) **POLICE DEPARTMENT REPORT**
 - b) **ZONING OFFICER REPORT**
 - c) **ROAD MASTER REPORT**
 - RADIO UPDATE
- 5) **TREASURERS REPORT:**
 - a) **LIST OF BILLS: APPROVAL**
- 6) **ACTION ITEMS:**
 - a) **LAND PLANNING ENGINEER:**
 - **PAUL LANDIS REVISED AS BUILT PLAN: FINANCIAL SECURITY RELEASE**
 - **PRESIDENTIAL CABINETS: FINANCIAL SECURITY REDUCTION**
 - b) **DECLARATION OF DISASTER EMERGENCY: COVID-19 PROCLAMATION TOOK EFFECT IMMEDIATELY ON MONDAY, MARCH 16, 2020 – ADOPT RESOLUTION 2020-03**
 - c) **MARTIN TEXT AMENDMENT: 51 COCALICO CREEK ROAD**
 - d) **HOLDING TANK MAINTENANCE AGREEMENT: 707 WEST SWARTZVILLE ROAD, REINHOLDS**

Please note: All meetings are recorded and videotaped. The purpose of the recordings is to assist with the preparation of meeting minutes. The purpose of the video is to upload the video to the website www.YouTube.com for public viewing and archival purposes. All recordings and videos will be deleted from the Township server upon approval of the meeting minutes. To access meeting videos on YouTube, Google "YouTube East Cocalico Township" and select the meeting to be viewed.

7) OLD BUSINESS CONTINUED DISCUSSIONS:

- a) **EMERGENCY SERVICES:** NEW RADIO DISCUSSION/UPDATE
- b) **COCALICO SCHOOL DISTRICT:** FUEL SHARING PROGRAM
- c) **PENNDOT:** BREAK RETARDERS ON STATE ROADS UPDATE (CHURCH ST. & N. READING RD)
- d) **MS4 DISCUSSION:** TREE CITY REQUIREMENTS

8) NEW BUSINESS FOR DISCUSSION:

- a) **APPOINTMENT:** TOWNSHIP MANAGER PENNY POLLOCK APPOINTED AS TEMPORARY FINANCIAL ADMINISTRATOR

9) MANAGERS REPORT:

- a) **PENNBID REVISION TO CALENDAR DUE TO COVID-19:** BID DUE DATE/BID AWARD DATE
- b) **DELEGATION OF DUTIES**
- c) **PSATS COVID-19:** WEBINAR
- d) **ELECTRIC CHARGING STATION:** UPDATE
- e) **BUS SERVICES TO LOW INCOME HOUSING (HEATHERWOODS):** UPDATE
- f) **YARNELL SECURITY:** FOB KEY ENTRANCE INSTALLATION FOR STEPS
- g) **RECREATION BOARD:** FUNDRAISING CONSIDERATION/SCOPE OF WORK AT POOL

10) PUBLIC COMMENT:

- a) **PUBLIC COMMENT:** NON-AGENDA ITEMS ONLY (SIGN IN BEFORE MAKING PUBLIC COMMENT, STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.)

11) ANNOUNCEMENTS:

- 12) NEXT BOARD OF SUPERVISORS MEETING:** THURSDAY, APRIL 16TH AT 9:00 A.M. HELD AT EAST COCALICO TOWNSHIP MUNICIPAL BUILDING – VIEW LIVE ON YouTube

13) EXECUTIVE SESSION: NONE

14) ADJOURNMENT