

EAST COCALICO TOWNSHIP AUTHORITY

MEETING MINUTES

JULY 11, 2019

The regular, monthly meeting of the East Cocalico Township Authority was held on Thursday, July 11, 2019, in the Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members: Daniel Becker, Samuel Weaver, Edward Nevling, David Lutz, Raymond Wolf and Richard Shober (Absent: Gerald DeBalko, J. Bradford Fichthorn and one vacancy)
Solicitor: Lucy Dowd, Lucy Dowd Law
Engineer: Rachel Kirkham, CDM Smith
Administrator: Terry Reber
Employees: Kenneth Spitler, Tyler Pannebecker, Jodie Eberly
Visitors*: Jeff Pfautz, 104 Julia Road, Ephrata; Mike Pfautz, 8 Hess Circle, Ephrata
*Only visitors who signed in are listed

Chairman Daniel Becker called the meeting to order at 7:00 p.m.

MINUTES: Minutes of the monthly meeting held on June 13, 2019, were approved as presented on motion by Richard Shober, second by David Lutz, and carried unanimously.

RECOGNITION OF VISITORS/PUBLIC COMMENT: Jeff and Mike Pfautz (along with another person who did not sign the Visitor Sign-In Sheet) came to the meeting to discuss the subdivision of their mother's mobile home park from the main residence on Pfautz Hill Road.

TREASURER'S REPORT (see attached): Administrator Terry Reber reviewed the June 2019 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The June 2019 Monthly Capacity Reports were approved as presented on motion by Samuel Weaver, second by Edward Nevling, and carried unanimously.

ADMINISTRATOR'S UPDATE: A copy of the update is on file in the Authority Office. Administrator Terry Reber reported on the following:

2018 ADAMSTOWN BOROUGH WASTEWATER TREATMENT PLANT RECONCILIATION: The Authority received a sanitary sewer credit of \$24,711.62 from Adamstown Borough on June 13, 2019. This credit reconciles the 2018 sewer plant expenses.

2018 AUDIT: The audit review meeting with representatives from Brown Schultz Sheridan & Fritz was held on June 20, 2019 at 7:00 a.m. Three Board members along with Authority staff attended the meeting. The audit was clean with no findings, and there are no recommendations from BSS&F for improvements going forward.

HOUSE BILL 1563: At the request of PMAA Deputy Director John Brosious, the Authority sent a letter to PA State House Representative Jim Cox and an email to Majority Leader for the Republican Caucus, Representative Bryan Cutler, opposing House Bill 1563. This bill would allow property owners with multiple units served by a single water meter the right to request a rate study from time to time for their individual property. Neither Representative has responded to the Authority's letters. Administrator Reber researched the vote results online and found the Bill passed.

SEWER TAPPING FEE REASSESSMENTS & EPHRATA BOROUGH TRACKING: Chairman Becker asked Administrator Reber to contact Ephrata Borough to see if the other IMG members (Denver, Ephrata Borough, and Ephrata Township) conduct their tapping fee reassessments annually as required and if so, has Ephrata Borough been tracking the tapping fees from these sewer reassessments. Ephrata Borough's manager responded that the Borough does an annual review and reconciliation but he is unaware if the other IMG members are doing the same. The Borough of Ephrata does not track reassessment tapping fees separately from new construction tapping fees.

VEHICLE AND EQUIPMENT STORAGE GARAGE: Superintendent Spitler discovered that by slightly shifting the garage building at the proposed location at the water treatment plant, the garage will no longer interfere with Well M's 10" raw water main so there will be no need to relocate the line. The building will be 25' X 40' and include three bays. The Authority received a quote from Aaron Hurst Construction and found the cost to build the garage will exceed the threshold of \$20,600.00 therefore, formal bidding will be required. The Board agreed to move forward with the bidding process.

SUPERINTENDENT'S UPDATE: A copy of the update is on file in the Authority Office. Superintendent Kenneth Spitler reported on the following:

NORTH REAMSTOWN ROAD WATER VALVES: Water system valves in North Reamstown Road have started to leak intermittently. Authority staff has performed exploratory digs and found that approximately four valves will need to be replaced. These valves are part of the original water system that was installed about 50 years ago. Superintendent Spitler recommends these valves be replaced. Authority staff may or may not be replacing the valves depending on the cost to have an outside contractor do the work.

- Samuel Weaver made a motion to replace the water valves that need to be replaced on the water main in North Reamstown Road, second by Richard Shober, and carried unanimously.

CONSUMER CONFIDENCE REPORT: The 2018 Annual Drinking Water Quality Report is complete, posted on the ECTA website, and was reported to PA DEP as required.

2019 LEAD & COPPER SAMPLING: Water system lead and copper sampling is due this year. Initial letters have been sent to potential sample site property owners.

PFAS SAMPLING: PA DEP included ECTA in the statewide sampling plan to identify drinking water supplies impacted by per- and polyfluoroalkyl substances (PFAS). PA DEP representatives have collected drinking water samples to test for PFAS at Wells 3A and 10.

WATER COMMITTEE: Administrator Reber gave an update on the Water Committee meeting that was held on June 18, 2019:

RT. 272 & CHURCH STREET INTERSECTION WATER MAIN REPLACEMENT PROJECT: Dale Kopp discussed problems the Authority has encountered with obtaining easements, obstructions in the public right-of-way, and refusal by PennDOT to allow open cutting. Mr. Kopp's alternative is to abandon the 6-in cast iron water mains by cutting and capping them instead of replacing them. Engineer Kirkham determined this is a viable option, but the issue would need to be revisited when the proposed future Booster Station No. 1, east of the Sunoco station, is constructed. After discussion, it was the recommendation of the Water Committee members to proceed with abandoning the 6-in water mains. After discussion by the full Board at tonight's meeting, the Board agreed to proceed with this alternative solution to keep moving forward with the project.

CARRIAGE HILL PHASES 3 & 4: The original plans for the final phases show 15 of the 35 properties to be connected to a low pressure grinder pump system along with a secondary gravity system being installed at the same time and capped in the event a farm located to the west of Carriage Hill is ever developed. David Miller Associates, on behalf of Landmark Homes, requested relief from installing the secondary capped gravity system. After discussion, it was the recommendation of the Water Committee members to allow Landmark Homes to exclude the secondary capped gravity system from their revised plans. After discussion by the full Board at tonight's meeting, the following motion was made:

- Richard Shober made a motion to follow the Water Committee's recommendation and grant the request to not install the secondary capped gravity system, second by Samuel Weaver. The motion failed with 3 votes in favor and 3 votes against.

ENGINEER'S UPDATE: A copy of the update is on file in the Authority Office. Engineer Rachel Kirkham reported on the following:

WELL M: The electrical plans were reviewed at the June Water Committee meeting. Fencing will be included around the wellhead and the control panel. Engineer Kirkham checked with West Cocalico Township, and the addition of the fencing will just be reviewed with the building permit application since fencing was not included on the previously approved land development plan.

GEHMAN BASIN I&I INVESTIGATION: CDM Smith and Solicitor Dowd reviewed the low bidder's documents and references, which were all acceptable. The notice of intent to award was issued on July 8, 2019. CDM Smith has been communicating with Snyder Environmental regarding insurance and bond.

STEVENS PUMPING STATION EXPANSION: The land development plans and PENNDOT applications will be submitted next week. It is hoped to start construction in November of this year. Per Chairman Becker's request, CDM Smith researched the feasibility of switching from a diesel to a propane generator. A propane generator with an exterior fuel tank can be provided instead of the diesel generator with a slight increase in construction cost for the tank and piping. After discussion, the Board deferred the choice between a diesel or propane generator to Authority staff.

HEATHERWOODS PHASES 4 & 5: CDM Smith approved the revised plans and revised cost estimate on June 24, 2019.

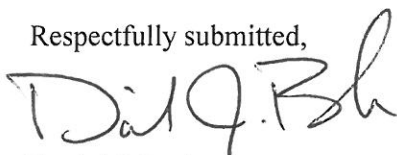
MEMBER'S 1ST FEDERAL CREDIT UNION: The revised opinion of probable construction cost was approved on June 17, 2019.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd had nothing to report.

INVOICES (see attached): Bills listed on ECTA Invoices to be Paid were approved for payment on motion by David Lutz, second by Samuel Weaver, and carried unanimously.

Since there was no further business to come before the Board, Samuel Weaver made a motion to adjourn the meeting at 8:10 p.m., second by Edward Nevling, and carried unanimously.

Respectfully submitted,



Daniel J. Becker
Chairman