

EAST COCALICO TOWNSHIP AUTHORITY
MEETING MINUTES
MAY 9, 2019

The regular, monthly meeting of the East Cocalico Township Authority was held on Thursday, May 9, 2019, in the Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Daniel Becker, Samuel Weaver, Gerald DeBalko, Edward Nevling, J. Bradford Fichthorn, David Lutz, Raymond Wolf and Richard Shoher (one vacancy)
Solicitor:	Lucy Dowd, Lucy Dowd Law
Engineer:	Rachel Kirkham, CDM Smith
Administrator:	Terry Reber
Employees:	Kenneth Spitler, Tyler Pannebecker, Jodie Eberly
Visitors:	None

Chairman Daniel Becker called the meeting to order at 7:00 p.m.

MINUTES: Minutes of the monthly meeting held on April 11, 2019, were approved as presented on motion by David Lutz, second by Raymond Wolf, and carried unanimously.

TREASURER'S REPORT (see attached): Administrator Terry Reber reviewed the April 2019 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The April 2019 Monthly Capacity Reports were approved as presented on motion by Gerald DeBalko, second by Edward Nevling, and carried unanimously.

ADMINISTRATOR'S UPDATE: A copy of the update is on file in the Authority Office. Administrator Terry Reber reported on the following:

2018 AUDIT: On April 17 and 18, 2019, accountants from Brown, Schultz, Sheridan & Fritz conducted the Authority's annual audit for 2018. According to the lead auditor, the Authority's financial records were found to be in good order and there were no issues with our accounting procedures or reports. The final audit report will be submitted to the Board during the month of June.

HEALTH INSURANCE: On May 3, 2019, the Authority received a refund check in the amount of \$25,573.13 representing 50% of the total refund from the Intergovernmental Insurance Cooperative as part of the 2018 claim fund surplus, less a \$160.00 yearly member assessment fee. The Authority will receive the remaining 50% in the next few months, bringing the total refund for 2018 to \$51,306.00.

RT 272 & CHURCH ST INTERSECTION WATER MAIN REPLACEMENT: The Authority is in the process of securing permanent easements along with temporary construction easements from three of the four properties surrounding the intersection.

SUPERINTENDENT'S UPDATE: A copy of the update is on file in the Authority Office. Superintendent Kenneth Spitler reported on the following:

WELL 14: The Well House 14 distribution line in the clear well has been replaced along with the pump and motor. Kohl Brothers has been asked to submit a proposal to address the frequent cycling of the distribution pump.

ENGINEER'S UPDATE: A copy of the update is on file in the Authority Office. Engineer Rachel Kirkham reported on the following:

WELL M: CDM Smith should have plans for review in a couple of weeks.

GEHMAN BASIN I&I INVESTIGATION: The scope for the investigation currently includes 52,800 LF of gravity sewer main CCTV inspection, CCTV inspection for 654 laterals, NASSCO Level 2 inspection for 252 manholes, and easement clearing. CDM Smith provided the opinion of probable construction cost estimate to ECTA on April 19, 2019 for review. The estimated cost is \$510,000, which includes significantly more scope than initially envisioned while preparing the 2019 capital budget. This project will be discussed at the next Sewer Committee meeting.

HIGH CONCRETE: A new Capacity Review and Request Application was submitted on April 12, 2019 for the West Plant (Lot #3), but this facility will not require additional water or sanitary sewer capacity. New plans were also provided for review. The facility will discharge treated wastewater to an existing sanitary sewer service line.

MEMBER'S 1ST FEDERAL CREDIT UNION: The second plan resubmission was provided on April 12, 2019, and an approval letter was issued on April 25, 2019.

GIS ASSISTANCE: CDM Smith and ECTA met on April 12, 2019 to discuss the next round of modifications to the GIS.

STEVENS PUMPING STATION EXPANSION: The updated plans will be sent to the Sewer Committee members for review before the Sewer Committee meeting scheduled for May 14, 2019.

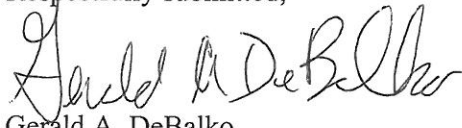
SOLICITOR'S UPDATE: Solicitor Lucy Dowd had nothing to report.

INVOICES (see attached): Bills listed on ECTA Invoices to be Paid were approved for payment on motion by Samuel Weaver, second by J. Bradford Fichthorn, and carried unanimously.

EXECUTIVE SESSION: Chairman Becker called an Executive Session at 7:32 p.m. to discuss a potential legal issue. At 8:02 p.m., Chairman Becker adjourned the Executive Session and reconvened the public meeting. No action was taken during the Executive Session.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 8:03 p.m., second by David Lutz, and carried unanimously.

Respectfully submitted,



Gerald A. DeBalko
Secretary