



BOARD MEETING MINUTES SEPTEMBER 26, 2023

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, September 26, 2023 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members: Daniel Becker, Samuel Weaver, Gerald DeBalko, Edward Nevling, J. Bradford Fichthorn, David Lutz, Richard Shober, June Kinback and Noah Zimmerman (Absent: None)
Solicitor: Absent
Engineer: Adam Smith, CDM Smith
ECTA Staff: Scott Carl, Sr., Kenneth Spitler, Tyler Pannebecker, Lisa Shaw, and Jodie Eberly
Visitors: Rise Perry, ECTA Customer

Chairman Daniel Becker called the meeting to order at 7:00 p.m.

MINUTES: Minutes of the monthly meeting held on August 29, 2023 were approved as presented on motion by J. Bradford Fichthorn, second by Edward Nevling, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the August 2023 financial reports. The reports were approved as presented subject to audit.

RECOGNITION OF VISITORS/PUBLIC COMMENT: Rise Perry, an ECTA customer who lives on Scenic Drive, came to ask questions about the Meadowbrook project and voice her frustrations and concerns. Administrator Carl and the Board addressed all of her questions and concerns.

MONTHLY CAPACITY REPORTS (see attached): The August 2023 Monthly Capacity Reports were approved as presented on motion by David Lutz, second by Edward Nevling, and carried unanimously.

ADMINISTRATOR'S UPDATE: A complete copy of the update is on file in the Authority Office. Administrator Scott Carl, Sr. discussed the following from his update:

WELL 10 (DENVER ROAD) TRICHLOROETHYLENE (TCE) TREATMENT PROJECT: This project remains on hold since TCE levels continue to remain in compliance. Required quarterly sampling continues.

WELLS 4 & 12 ABANDONMENT: Work continues on the new waterline easement, deed and agreements. A meeting with the property owner to discuss the possible options regarding the current ECTA property is to be scheduled in October 2023.

SCADA & CONTROLS SYSTEM: A final punch list will be issued by ECTA and a punch list review/project closeout meeting with Keystone is expected to be scheduled in October 2023.

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: Construction Progress Meeting No. 2 was held on September 12, 2023. Sewer construction is estimated at 23% complete with water at 0%. A second work crew is expected to start water construction on Scenic Drive in mid-October 2023. ECTA continues to update the status of the project on their website and Facebook page. Every customer complaint/comment continues to be addressed.

TANK #4 WATER SYSTEM MODELING: Administrator Carl has discussed the modeling results with PENNVEST since they impact the “Phased Programmatic Water System” project funding. CDM Smith recommends proceeding with replacement of Tank #4 versus the initial Tank #4 rehabilitation.

STEVENS ROAD PENNDOT BRIDGE REPLACEMENT/WATER MAIN RELOCATION: The new water main’s bacteriological testing passed. The final punch list inspection was done by Engineer Adam Smith on September 26, 2023.

STEVENS PUMPING STATION EXPANSION: The DEP Post Construction Completion Certification has been submitted. CDM Smith must still complete the final O&M Manuals and As-Built drawings.

WATER TREATMENT PLANT (WTP) UPGRADE: The emergency generator is now scheduled to ship on October 6, 2023 and be installed October 16, 2023.

WATER TREATMENT PLANT (WTP) FILTER & PIPE REPAINTING: Administrator Carl met with Entech Engineering, and they were on-site September 11, 2023 to begin preparations for an October 2023 re-bidding process.

RE-PERMITTING WELLS 2A & 14: Well 2A’s Withdrawal Application remains in the SRBC technical review phase. Well 14’s Withdrawal Application renewal was approved at the SRBC meeting held on September 14, 2023.

WICU’S INDUSTRIAL WAY/KURTZ ROAD WATER LINE LOOP: With WICU’s recent Zoning approval from the Township, WICU is continuing to work towards an official submission to ECTA by the end of September 2023.

SOURCE WATER PROTECTION PROGRAM (SWP): Michael Galley continues to manage the overall SWP program and ECTA’s NFWF grant project. ECTA did not receive the Lancaster Clean Water Partners grant, so the search for grant opportunities to fund the proposed watershed signage project continues. Educational outreach has begun with the Cocalico School District.

LANCASTER COUNTY WATERSHED ACADEMY GRANT: ECTA still awaits the Thaddeus Stevens design for the revised stormwater outfall relocation at Well 10.

KURTZ ROAD WATER MAIN REPLACEMENT PROJECT: ECTA received Entech’s final design and specifications bid package and it is under review. The project is expected to go to bid in October 2023.

ECTA OFFICE RENOVATION/ECT BUILDING EXPANSION: Construction work continues to progress well, and construction progress meetings continue to be held. Construction is on schedule and is expected to be complete by October 4, 2023, with final punch list items and closeout on October 13, 2023.

ECTA EMPLOYEE ANNIVERSARIES: Brodie Miller - 90 days on September 26, 2023.

PENNVEST PROGRAMMATIC FUNDING: CDM Smith’s modeling results were discussed with PENNVEST since the results have dramatically changed the scope of work for Tank #4, which has a direct impact on the Phased Programmatic Water System funding. PENNVEST and PADEP confirmed that replacing Tank #4 with a new tank would be allowable in lieu of the initial Tank #4 rehabilitation. CDM Smith recommends proceeding with replacement of Tank #4 under the PENNVEST programmatic funding package. The rehabilitation of Tank #4 was estimated at \$1M, but a new Tank #4 is estimated at

\$5M. The Board must decide which project(s) to include in the Phased Programmatic Water System funding.

PERSONNEL COMMITTEE MEETING: A Personnel Committee meeting was held on September 26, 2023 at 6:15 p.m. to conduct a final interview with a potential Operator/Trainee candidate.

CHAMPION HOME BUILDERS INC (101 GARDEN SPOT ROAD): A Developer's Agreement for a non-residential sewer project was presented to the Board for their approval.

- Gerald DeBalko made a motion to accept and execute the Developer's Agreement with Champion Home Builders, Inc. located at 101 Garden Spot Road, Ephrata, PA for a non-residential sewer project, second by Noah Zimmerman, and carried unanimously.

SINKHOLE – WABASH RETENTION BASIN: The sinkhole remediation work was completed on September 22, 2023. As of September 26, 2023, the basin continues to hold water. PADEP called ECTA regarding testing of Well F to determine if it is under the influence of surface water. DEP has been advised that Well F remains off line until the basin remediation efforts have been proven to be successful.

EMERGENCY PORTABLE GENERATOR: The generator has been ordered from Curtis Power Solutions, and the unit is expected to ship on September 29, 2023.

IMG MEETING: Chairman Becker and Administrator Carl attended the IMG meeting on September 20, 2023.

HERITAGE MENNONITE CHURCH (49 SOUTH LINE ROAD): An Administrative Escrow Agreement for Miscellaneous Projects was presented to the Board for their approval.

- June Kinback made a motion to amend the September 26, 2023 Agenda to include the acceptance and execution of Heritage Mennonite Church's Administrative Escrow Agreement for Miscellaneous Projects since it was received less than 24 hours prior to the meeting and to ensure the Agreement is executed in a timely manner, second by Gerald DeBalko, and carried unanimously.
- Noah Zimmerman made a motion to accept and execute the Administrative Escrow Agreement for Miscellaneous Projects with Heritage Mennonite Church located at 49 South Line Road, Stevens, PA for a non-residential water and sewer project, second by Samuel Weaver, and carried unanimously.

SUPERINTENDENT'S UPDATE: A complete copy of the update is on file in the Authority Office. Superintendent Kenneth Spitler reported on the following:

STEVENS PUMPING STATION: A variable frequency drive (VFD) needs to be replaced.

WATER MAIN BREAK: A water main break on James Drive will be repaired by AH Moyer on September 27, 2023.

ENGINEER'S UPDATE: A complete copy of the update is on file in the Authority Office. Engineer Adam Smith discussed the following from his update:

TANK #4 WATER SYSTEM MODELING: CDM Smith recommends a concept level evaluation be completed to further develop the basis of design elements.

PENNVEST PROGRAMMATIC FUNDING: CDM Smith is recommending the replacement of Tank #4 versus rehab. PENNVEST and PADEP confirmed that the Tank #4 replacement could be handled as a change order and would be allowable.

STEVENS ROAD PENNDOT BRIDGE REPLACEMENT/WATER MAIN RELOCATION: Engineer Smith performed the final inspection on September 26, 2023. CDM Smith will incorporate red-line markups into record drawings for the waterline work.

KURTZ ROAD WATER MAIN REPLACEMENT PROJECT: CDM Smith reviewed the final drawing and specification package and returned minor comments. It is expected the project will go to bid in October 2023.

STEVENS PUMPING STATION EXPANSION: Closeout documents were finalized, and the DEP Post Construction Certification was submitted and received by DEP. Record drawings remain outstanding.

EARTH, TURF & WOOD: CDM Smith reviewed the as-built drawings and sent comments to the developer's engineer.

THE CROSSINGS AT COCALICO: CDM Smith updated the developer that the system modeling is complete. A meeting has been tentatively scheduled with CDM Smith, ECTA, and the developer on October 4, 2023.

BLACK HORSE WAREHOUSE/PURECYCLE: All ECTA administrative items are complete, and sewer construction has begun. Resubmittals for water components are under review by CDM Smith.

ROECHLING MEDICAL LANCASTER (44 DENVER RD): Revised final land development plans were received and are under review by CDM Smith.

COCALICO COFFEE CRAFTERS (11 LONG AVENUE): The plumber indicated the precast structures would be installed on September 27, 2023.

TWO COUSINS PIZZA: The stream crossing permit is still outstanding, as well as a few ECTA administrative items.

CHAMPION HOME BUILDERS (101 GARDEN SPOT ROAD): A Capacity Review and Request Application was received and is under CDM Smith review.

GRANT WISE/SWEETWATER PROPANE INC (935 STONE HILL ROAD): A Capacity Review and Request Application was received and is under CDM Smith review.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd did not attend the meeting; however, Administrator Carl noted the items Solicitor Dowd has been working on during his update.

INVOICES (see attached): Bills included on the September 26, 2023 ECTA invoice listing were approved for payment on motion by Noah Zimmerman, second by Edward Nevling, and carried unanimously.

NEW BUSINESS:

DECEMBER 2023 MEETING DATE: The December 2023 ECTA Board meeting date has been changed from December 26, 2023 to December 20, 2023.

EXECUTIVE SESSION: Chairman Becker called an Executive Session at 8:10 p.m. to discuss a potential legal issue. At 8:30 p.m., Chairman Becker adjourned the Executive Session and reconvened the public meeting. No action was taken during the Executive Session

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 8:31 p.m., second by J. Bradford Fichthorn, and carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, reading "Gerald A. DeBalko".

Gerald A. DeBalko
Secretary

jae