

# **EAST COCALICO TOWNSHIP**

## **BOARD OF SUPERVISORS MEETING**

### **AGENDA**

**HELD AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER, PA 17517**

**THURSDAY, DECEMBER 19, 2019 AT 7:00 P.M.**

- 1) CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2) PAST MEETING MINUTES APPROVAL:**
  - a) THURSDAY, DECEMBER 5, 2019 BOARD OF SUPERVISOR MINUTES
- 3) DEPARTMENT REPORTS:**
  - a) POLICE DEPARTMENT REPORT
  - b) ZONING OFFICER
  - c) ROAD MASTER REPORT
- 4) TREASURERS REPORT:**
  - a) **RESOLUTION 2019-22:** PROVIDING NECESSARY PENSION CONTRIBUTIONS FOR THE POLICE RETIREMENT PLAN
  - b) **RESOLUTION 2019-23:** UNEMCUMBERED MONIES – CARRYING FORWARD
  - c) **RESOLUTION 2019-24:** TAX RATES FOR 2020
  - d) **RESOLUTION 2019-25:** ADOPTION OF THE 2020 BUDGET
  - e) AUTHORIZE LIST OF BILLS FOR PAYMENT
- 5) ACTION ITEMS:**
  - a) **LAND PLANNING ENGINEER:**
    - MT. ZION BAPTIST CHURCH – FINAL PLAN: TIME EXTENSION REQUEST
    - WABASH LANDING PHASE 2 – FINAL PLAN: TIME EXTENSION REQUEST
    - COCALICO COMMONS – ACKNOWLEDGING EXPIRATION OF PLAN, EFFECTIVE DECEMBER 30, 2019
  - b) **RESOLUTION 2019-26:** 1925 NORTH READING ROAD SALE OF PROPERTY
  - c) **RESOLUTION 2019-21:** JOINING THE INTERGOVERNMENTAL INSURANCE COOPERATIVE
  - d) **ICC AGREEMENT – INTERGOVERNMENTAL INSURANCE COOPERATIVE AGREEMENT**
  - e) **ECODE - GENERAL CODE:** SUPPLEMENT #11 CODIFICATION ESTIMATE
  - f) **ACCEPT RESIGNATION:** ZONING HEARING BOARD MEMBER JEFFREY MITCHELL

**6) OLD BUSINESS CONTINUED DISCUSSIONS:**

- a) **MS4: DISCUSSION/UPDATES**

**7) NEW BUSINESS FOR DISCUSSION:**

**8) MANAGERS REPORT:**

**9) PUBLIC COMMENT:**

- a) PUBLIC COMMENT FOR NON-AGENDA ITEMS ONLY
- b) SIGN IN BEFORE MAKING PUBLIC COMMENT
- c) STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.

**10) ANNOUNCEMENTS:**

- a) NEXT SUPERVISORS MEETING – REORGANIZATION MTG.: MONDAY, JANUARY 6<sup>TH</sup>  
AT 7PM, AT EAST COCALICO TOWNSHIP

**11) ADJOURNMENT**

## **BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 19, 2019**

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, December 19, 2019 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

### **ATTENDANCE:**

**Supervisors:** Chairman Alan R. Fry, Vice Chairman Romao “RC” Carrasco, and Secretary Douglas B. Mackley

**Employees:** Township Manager Penny Pollick, Police Chief Keppley, Zoning Officer Tony Luongo, and MS4 Technician Ken McCrea

**Engineer:** Brent Leid, Casey Kerschner

**Newspaper:** Larry Alexander of the Ephrata Review

**Visitors:\*** Brian Wise, Chad Weaver, June Kinback, Lorraine Kulp, Dennis Kulp, Donny Stover, Suzie Mackley, Regina Haldeman, Troy Texter, Derek Miller, Mel Miller, Aaron Murray, Joe Zimmerman and Ralph Buckles

\*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video recording of this meeting will be placed on YouTube.

### **RECOGNITION OF SERVICE – DOUGLAS B. MACKLEY:**

Chairman Fry asked all the Supervisors and resident, Troy Texter, to rise and stand at the front of the meeting chambers. Chairman Fry unveiled a large clay crock that Mr. Texter had designed and made. The front of the crock had a replica drawing of the Township Municipal Building and the back contained the names of all employees and staff of the Township. Mr. Texter donated this crock to the Township and with Troy’s blessing, the Board has gifted it to Mr. Mackley for his many years of service.

Chairman Fry gave a brief synopsis of Secretary Mackley’s years of service. Mr. Mackley has served the residents and East Cocalico Township for a period of 38 years. His first 14 years were served on the Authority and his remaining 24 years as a Supervisor. Mr. Mackley held all positions and roles as Supervisor including Chairman of the Board for several years.

Both Chairman Fry and Vice Chairman Carrasco reiterated their appreciation in the dedication and commitment that Mr. Mackley has shown and given.

### **ANNOUNCEMENT OF AN EXECUTIVE SESSION:**

Chairman Fry announced that there would be an Executive Session immediately following the General Session wherein a personnel matter will be discussed but no decisions will be made.

### **PAST MEETING MINUTES APPROVAL:**

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the Thursday, December 5, 2019 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

### **DEPARTMENT REPORTS:**

#### **POLICE DEPARTMENT REPORT:**

Chief Keppley noted that the last two speed details have been completed. Eight interviews have been held for the three upcoming positions that will be open. An incident occurred at the Cocalico Middle School that was resolved quickly. The annual Kole Trupe toy drive is in its final days and thanked all of those who have donated; it was once again, a huge success. Chief Keppley stated a donation of an Active Shooter Kit has come in from the Bob Barker Company.

## **BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 19, 2019**

### **ZONING OFFICER'S REPORT:**

Mr. Luongo reviewed his report with the Supervisors noting the number of building/zoning permits issued; that there were three cases to be brought before the Zoning Hearing Board in January and highlighted some of his code enforcement issues within the Township as well as all meeting that he had attended. Mr. Luongo's final report was that of a residential fire located on Summit Drive; although there was heavy smoke damage, fortunately, no one was injured.

### **ROAD MASTER'S REPORT:**

Chris Flory was not present; no report was given.

### **TREASURER'S REPORT:**

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley to adopt Resolution 2019-22, providing necessary contributions as determined by the Evaluation Report required by ACT 205 to the East Cocalico Police Retirement Plan. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice-Chairman Carrasco made a motion, seconded by Chairman Fry to adopt Resolution 2019-23, authorizing certain General Fund unencumbered monies remaining from the 2019 Budget in the amount of \$161,515.00 be carried forward to the 2020 General Fund Budget in order to balance the 2020 Budget. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Vice-Chairman Carrasco to adopt Resolution 2019-24, setting the 2020 Tax Rates .001733 (no tax increase) for East Cocalico Township. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley to adopt Resolution 2019-25, the 2020 Budgets for East Cocalico Township. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to approve the December 19, 2019 list of bills for payment with General Fund expenditures at \$63,661.30. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

### **ACTION ITEMS:**

#### **LAND PLANNING ENGINEER:**

**MT. ZION BAPTIST CHURCH – FINAL LAND DEVELOPMENT PLAN:** Mr. Leid highlighted the plan.

**MOTION:** Chairman Fry made a motion, seconded by Vice-Chairman Carrasco, to accept the 90-day time extension offer as submitted by the applicant's consultant, dated December 6, 2019, which will extend the deadline for action on the Mt. Zion Baptist Church – Final Land Development Plan until March 20, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**WABASH LANDING, PHASE 2 – FINAL SUBDIVISION AND LAND DEVELOPMENT PLAN:** Mr. Leid highlighted the plan.

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to accept the 90-day time extension offer as submitted by the applicant's consultant, dated December 17, 2019, which will extend the deadline for action on the Wabash Landing, Phase 2 – Final Subdivision and Land Development Plan until April 25, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

#### **COCALICO COMMONS – LAND DEVELOPMENT PLAN:**

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, acknowledging that the Cocalico Commons – Land Development Plan will expire on December 30, 2019, therefore, any and all previously approved conditions pertaining to this plan will also expire. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0). Chairman Fry noted he looks forward to working with the owners in the future.

# **BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 19, 2019**

## **ACTION ITEMS: (CONTINUED)**

### **SALE OF PROPERTY – 1925 NORTH READING ROAD:**

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to adopt Resolution 2019-26, authorizing Alan R. Fry to sign all documents regarding the sale of the property know as 1925 North Reading Road, Denver, PA to Crosstown Realty, LLC. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to re-adopt Resolution 2019-21, authorizing East Cocalico Township, Lancaster County, Pennsylvania, to join with other political subdivisions as a member of the Intergovernmental Insurance Cooperative. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Vice-Chairman Carrasco, to re-adopt the Intergovernmental Insurance Cooperative Agreement, thus joining other political subdivisions as a member of the Intergovernmental Insurance Cooperative. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve General Code's estimate for updating and codifying East Cocalico's Ordinances. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice-Chairman Carrasco made a motion, seconded by Secretary Mackley, to accept the resignation of Zoning Hearing Board member, Jeffrey Mitchell. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0). It was noted that Mr. Mitchell will now be serving as a Board Supervisor of the Township effective January 6, 2020 and the Second-Class Township Code does not permit him to serve on both Boards.

## **OLD BUSINESS CONTINUED DISCUSSIONS:**

### **MS4 DISCUSSION/UPDATES:**

Mr. McCrea noted that he has been working on the Growing Greener grant application which is due and will be submitted tomorrow. The Township is asking for approximately \$450,000 to restore the streambank in the Reamstown Municipal Park. The Township match for this project will come in at \$95,000 which is the required 15%.

**NEW BUSINESS FOR DISCUSSION:** No new business items were brought before the Board.

### **MANAGER'S REPORT:**

Penny Pollick reviewed her report with the Board noting that her first official month was a busy one. Several meetings were attended with her focus being on the Legislators/Managers meeting held on December 6, 2019. Key topics discussed were SB-251, the use of radar by local police forces; control of right-of-ways with utility companies; MS4 Stormwater issues and the continued un-funded mandates; Emergency services and the lack of volunteers needed.

**PUBLIC COMMENT (NON-AGENDA ITEMS):** No comments were made.

### **ANNOUNCEMENT:**

Chairman Fry highlighted the Township's 2020 Budget contained no tax increase and that East Cocalico has the lowest real estate millage rate within the surrounding municipalities and that point deserved some acclamation as this Township supports a Police Force. Secretary Mackley continued with this topic noting the outstanding job our police force does.

The next Board of Supervisors meeting is scheduled for Monday, January 6, 2020 at 7 p.m. at the East Cocalico Township building.

The Board concluded the General Session and went into an Executive Session 7:52 p.m. wherein personnel matters were discussed but no decisions were made. The Board reconvened at 8:13 p.m.

**BOARD OF SUPERVISORS MEETING  
THURSDAY, DECEMBER 19, 2019**

**ADJOURN:**

**MOTION:** There being no further business to come before the Board, Vice-Chairman made a motion seconded by Chairman Fry to adjourn the meeting at 8:14 p.m. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

Respectfully submitted,

Douglas B. Mackley  
Board of Supervisor Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:**

[East Cocalico Township Board of Supervisor Meeting 12-19-2019, Part 1 of 1](#)