

# **EAST COCALICO TOWNSHIP**

## **BOARD OF SUPERVISORS MEETING**

### **AGENDA**

**HELD AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER, PA 17517**

**THURSDAY, OCTOBER 17, 2019 AT 7:00 P.M.**

- 1) CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2) DEMONSTRATION: VERIZON REP - JASON SMITH, TO GIVE DEMONSTRATION ON THE FIRE COMPANY'S NEW iPADS**
- 3) PAST MEETING MINUTES APPROVAL:**
  - a) THURSDAY, OCTOBER 3, 2019 BOARD OF SUPERVISOR MINUTES**
- 4) DEPARTMENT REPORTS:**
  - a) POLICE DEPARTMENT REPORT**
  - b) ZONING OFFICER**
  - c) ROAD MASTER REPORT**
- 5) TREASURERS REPORT:**
  - a) AUTHORIZE LIST OF BILLS**
- 6) ACTION ITEMS:**
  - a) LAND PLANNING ENGINEER:**
    - TRU DENVER: FINANCIAL SECURITY REDUCTION**
    - LOWELL MARTIN SWM PLAN: CONDITIONAL APPROVAL**
    - CURTIS WEAVER SWM PLAN: ACKNOWLEDGE FINANCIAL SECURITY AMOUNT**
  - b) 1925 NORTH READING ROAD: LISTING CONTRACT RENEWAL**
  - c) COLLECTIVE BARGAINING AGREEMENT: PUBLIC WORKS DEPARTMENT**
  - d) ORDINANCE 2019-11: POLICE PENSION**
  - e) RESOLUTION 2019-17: BLUE RIDGE CABLE FRANCHISE AGREEMENT**
  - f) STURDY BUILT (ROAD VACATION): QUITCLAIM DEED**
  - g) FARLOW COMMUNICATION: PHONE SYSTEM MAINTENANCE AGREEMENT**
  - h) NATIONAL FISH AND WILDLIFE FOUNDATION "PENNSYLVANIA LOCAL GOVERNMENT IMPLEMENTATION": GRANT APPLICATION**

**7) OLD BUSINESS CONTINUED DISCUSSIONS:**

- a) MS4: DISCUSSION/UPDATES
- b) FIRE DEPARTMENT WORKING GROUP: DISCUSSION/UPDATES
- c)

**8) NEW BUSINESS FOR DISCUSSION:**

- a)

**9) MANAGERS REPORT:**

- a)

**10) PUBLIC COMMENT:**

- a) PUBLIC COMMENT FOR NON-AGENDA ITEMS ONLY
- b) SIGN IN BEFORE MAKING PUBLIC COMMENT
- c) STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.

**11) ANNOUNCEMENTS:**

- a) COCALICO LEADERS MEETING: TUES., OCT. 22<sup>ND</sup> AT 7PM AT DENVER BOROUGH
- b) NEXT SUPERVISORS MEETING: THURS., NOV. 7<sup>TH</sup> AT 7PM, AT EAST COCALICO TWP.

**12) EXECUTIVE SESSION:**

**13) ADJOURNMENT**

## **BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 17, 2019**

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, October 17, 2019 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

### **ATTENDANCE:**

**Supervisors:** Chairman Alan R. Fry, Vice Chairman Romao “RC” Carrasco, and Secretary Douglas B. Mackley

**Employees:** Interim Township Manager Penny Pollick, Police Chief Keppley, Zoning Officer Tony Luongo, and MS4 Technician Ken McCrea

**Township Eng.:** Casey Kerschner

**Newspaper:** Larry Alexander

**Visitors:\*** Chad Weaver, Donny Stover, Lorraine Kulp, Denise Kulp, Mike Youndt, Jason Smith, Kelly Morgan, Regina Haldeman, Derek Miller, Harvey Achey, Joe Zimmerman, Scott Achey, Aaron Murrey, Wesley Hoover, and Monica Craig-Fry

\*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video recording of this meeting will be placed on YouTube.

**REAMSTOWN FIRE COMPANY VOLUNTEER JASON SMITH GAVE DEMONSTRATION ON THE FIRE COMPANYS NEW iPADS:** Mr. Smith discussed and gave a presentation on the new iPads that were implemented within the three Fire Companies. Some questions were asked and were answered.

### **PAST MEETING MINUTES APPROVAL:**

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the Thursday, October 3, 2019 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

### **DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:** Chief Keppley highlighted: A recent donation was received from Dentech, and the Lancaster County Commissioners are meeting on October 29<sup>th</sup> for discussion on the Drug Task Force.

**ZONING OFFICERS REPORT:** Mr. Luongo highlighted the report. No questions were received.

**ROAD MASTER REPORT:** The report will be given at the next Board of Supervisors Meeting.

### **TREASURER’S REPORT:**

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, approved the Oct. 17, 2019 list of bills: General Fund \$72,042.94; State Fund \$3,823.89; Light Fund \$13,795.30; Hydrant Fund \$14,895.00; Rec Fund \$24,595.00. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**ACTION ITEMS: LAND PLANNING ENGINEER:** Mr. Kerschner highlighted the following plans.

**TRU-DENVER PRELIMINARY/FINAL LAND DEVELOPMENT PLAN:** There was no consultant or applicant representative present. Mr. Kerschner highlighted the project and the status.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize a \$371,462.00 reduction in the current financial security being held by the Township for the Tru-Denver – Preliminary/Final Land Development Plan, resulting in the remaining financial security being reduced to \$25,000.00. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

## **BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 17, 2019**

### **ACTION ITEMS: LAND PLANNING ENGINEER**

**(CONTINUED)**

**LOWELL & CAROLYN MARTIN STORMWATER MANAGEMENT PLAN:** There was no consultant or applicant representative present. Mr. Kerschner highlighted the project and the status, noting that the applicant has not yet obtained an NPDES permit.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve a waiver/modification of §185-23.A.(2)(c) of the Stormwater Management and Earth Disturbance Ordinance related to the infiltration area loading ratio to authorize a loading ratio of 11.1:1 as supported by the applicant's professional geologist. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to conditionally approve the Lowell and Carolyn Martin Stormwater Management Plan conditioned upon the applicant addressing all items outlined in the Becker Engineering, LLC. review email dated October 8, 2019, to the satisfaction of the Township, Township Zoning Officer, Township Engineer and Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to authorize the Board of Supervisors to sign the Improvement Guarantee Agreement (IGA) for the Lowell and Carolyn Martin Stormwater Management Plan when signed by the applicant and provided in a form acceptable to the Township and Township Solicitor along with the required financial security in an amount acceptable to the Township and Township Engineer and a form acceptable to the Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize the Board of Supervisors to sign the Stormwater Maintenance and Easement Agreement (SWMEA) related to the Lowell and Carolyn Martin Stormwater Management Plan when executed by the applicant and submitted to the Township in a form acceptable to the Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

### **LOWELL & CAROLYN MARTIN STORMWATER MANAGEMENT PLAN:**

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to authorize signature of the Lowell and Carolyn Martin Stormwater Management Plan by the Board of Supervisors upon the applicant adequately resolving all conditions of plan approval to the satisfaction of the Township, Township Zoning Officer, Township Engineer and Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**490 HAHNSTOWN ROAD, CURTIS WEAVER STORMWATER MANAGEMENT PLAN:** There was no consultant or applicant representative present. Mr. Kerschner highlighted the project and the status.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to acknowledge the required amount of the financial security to be established with the Township for the 490 Hahnstown Road - Curtis Weaver Stormwater Management Plan in the amount of \$26,283.70, per the approved Opinion of Probable Cost, prepared by Pioneer Management, dated October 11, 2019. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

### **1925 NORTH READING ROAD – LISTING CONTRACT RENEWAL:**

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the 1925 North Reading Road Listing Renewal Contract with the end date of 4/30/2020. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**COLLECTIVE BARGAINING AGREEMENT – PUBLIC WORKS DEPARTMENT:** Ms. Pollick stated the agreement is being moved to the November 7<sup>th</sup> Board of Supervisors meeting. No discussions were held.

**BOARD OF SUPERVISORS MEETING  
THURSDAY, OCTOBER 17, 2019**

**ACTION ITEMS:**     ***(CONTINUED)***

**ORDINANCE 2019-11 POLICE PENSION:** Ms. Pollick highlighted.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to adopt Ordinance 2019-11 Police Pension. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**RESOLUTION 2019-18 BLUE RIDGE CABLE FRANCHISE AGREEMENT:** Ms. Pollick highlighted.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to adopt Resolution 2019-17 Blue Ridge Cable Franchise Agreement. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**STURDY BUILT (ROAD VACATION) - QUITCLAIM DEED:**

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to approve the Sturdy Built (Road Vacation) Quitclaim Deed. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**FARLOW COMMUNICATIONS PHONE MAINTENANCE AGREEMENT:** Ms. Pollick highlighted.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve the Farlow Communications Phone System Maintenance Agreement 12/1/2019 through 11/30/2020. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**NATIONAL FISH & WILDLIFE FOUNDATION “PA LOCAL GOVERNMENT IMPLEMENTATION” – GRANT APPLICATION:** Mr. McCrea highlighted.

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve applying for the National Fish and Wildlife Foundation “PA Local Government Implementation” grant application for \$200,000 which will require a 30% match from the Township. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**OLD BUSINESS CONTINUED DISCUSSIONS:**

**MS4 DISCUSSION/UPDATES:** Mr. McCrea highlighted, noted that the quarterly report for the Growing Greener grant is completed.

**FIRE DEPARTMENT WORKING GROUP DISCUSSION/UPDATES:** Chairman Carrasco noted the financial reports have been received from the 2 out of the 3 fire companies and are under review. For discussion at the next Board of Supervisors Meeting.

**NEW BUSINESS FOR DISCUSSION:**

**LERTA – AUTHORIZATION TO PROCEED WITH REVISIONS & AD:** Ms. Pollick highlighted.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to proceed with the LERTA ordinance revisions and proceed with the advertisements in order to hold a public hearing and an ordinance adoption. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**INTERIM MANAGERS REPORT:** Nothing to report.

**PUBLIC COMMENT (NON-AGENDA ITEMS):**

**ANNOUNCEMENT:** Cocalico Leaders Meeting held on Tues., October 22<sup>nd</sup> at 7pm at Denver Borough, and the next Board of Supervisors Meeting is November 7<sup>th</sup> at 7:00pm at the East Cocalico Township Municipal Building.

**BOARD OF SUPERVISORS MEETING  
THURSDAY, OCTOBER 17, 2019**

**EXECUTIVE SESSION:** None.

**ADJOURN:**

**MOTION:** There being no further business to come before the Board, Vice Chairman Carrasco made a motion seconded by Secretary Mackley to adjourn the meeting at 7:44pm. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Douglas B. Mackley  
Board of Supervisor Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:**

[East Cocalico Township Board of Supervisor Meeting 10-17-2019](#)