

EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING

AGENDA

**HELD AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING,
100 HILL ROAD, DENVER, PA 17517**

THURSDAY, AUGUST 2, 2018 at 7:30 P.M.

- 1. CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2. PAST MEETING MINUTES APPROVAL: THURSDAY, JULY 19, 2018**
- 3. DEPARTMENT REPORTS**
 - a) POLICE DEPARTMENT REPORT**
 - b) ROAD MASTERS REPORT**
- 4. TREASURERS REPORT**
 - a) AUTHORIZE LIST OF BILLS**
- 5. ACTION ITEMS**
 - a) LAND PLANNING ENGINEER:**
 - **45 S. REAMSTOWN RD. ANNEXATION PLAN: CONDITIONAL APPROVAL**
 - b) SOLICITOR: MORGANSHIRE PHASE II**
 - **RESOLUTION 2018-08: ROAD DEDICATION FOR ARABIAN COURT**
 - **DEED OF DEDICATION - ARABIAN COURT: APPROVAL & SIGNATURE**
 - **RESOLUTION 2018-09: ROAD DEDICATION FOR MUSTANG TRAIL-NORTH**
 - **DEED OF DEDICATION - MUSTANG TRAIL-NORTH: APPROVAL & SIGNATURE**
 - **RESOLUTION 2018-10: ROAD DEDICATION FOR MUSTANG TRAIL-SOUTH**
 - **DEED OF DEDICATION - MUSTANG TRAIL-SOUTH: APPROVAL & SIGNATURE**
 - **RESOLUTION 2018-11: ROAD DEDICATION FOR ROAN DRIVE**
 - **DEED OF DEDICATION - ROAN DRIVE: APPROVAL & SIGNATURE**
 - **RESOLUTION 2018-12: ROAD DEDICATION FOR ROYAL HORSE WAY**
 - **DEED OF DEDICATION - ROYAL HORSE WAY: APPROVAL & SIGNATURE**
 - c) PERMISSION TO SEND THE 2018 FALL SUMMER TOWNSHIP NEWSLETTER TO THE PRINTER**

6. OLD BUSINESS CONTINUED DISCUSSIONS

- a) LERTA PLANS/POLICIES/PROCEDURES
- b) FOCUS GROUP MEETINGS WITH LOCAL BUSINESS OWNERS
- c) GATING WOODY WASTE AREA TO PREVENT ILLEGAL DUMPING:
CONTINUED DISCUSSION
- d) TRAFFIC AND SAFETY @ INTERSECTION OF NORTH MUDDY CREEK RD &
RT. 272
- e) WORKING GROUP FOR STRATEGY RELATED TO FIRE AND EMS SERVICES
UPDATE
- f) STONEY POINTE SIDEWALK WAIVER
- g) BEAUTIFICATION STRATEGY FOR ECT
 - 1. OVERALL TOWNSHIP BRANDING
 - *“Community First”-Police and Road Crew*
 - *“East Cocalico Township, Gateway to Lancaster County”-All*

7. NEW BUSINESS FOR DISCUSSION

- a) ELECTRIC PROCUREMENT - DISCUSSION
- b) APPOINTMENT OF ED McALANIS TO THE RECREATION BOARD
- c) PENSION CONTRACT WITH UNIVEST – DISCUSSION
- d) INVESTMENT OF TOWNSHIP FUNDS IN INTEREST BEARING ACCOUNTS -
DISCUSSION
- e) MUNICIBID RESULTS FOR 2013 FORD TAURUS
- f) WABASH ROAD – ONE DAY ROAD CLOSURE FOR APPROVAL

8. MANAGERS REPORT

9. PUBLIC COMMENT

- a) PUBLIC COMMENT FOR NON-AGENDA ITEMS ONLY
- b) SIGN IN BEFORE MAKING PUBLIC COMMENT
- c) STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.

10. ANNOUNCEMENTS

11. ADJORNMENT

BOARD OF SUPERVISORS MEETING THURSDAY, AUGUST 2, 2018

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, August 2, 2018 at 7:30 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

ATTENDANCE:

Supervisors: Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, and Secretary Douglas B. Mackley

Employees: Township Manager H. Scott Russell, Police Chief Keppley, Zoning Officer Tony Luongo, and Recording Secretary Lisa A. Kashner

Reporters: Alice Hummer of the Ephrata Review and Val Laxis of the Reading Eagle

Visitors:* Chad Weaver, Ken Minnich, Jeff Mitchell, Harvey Achey, Steve Brubaker, Brian Wise, and Wesley Hoover

*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A live video is being recorded of tonight's meeting which will then be placed on YouTube.

APPROVAL OF PAST MINUTES:

MOTION: Secretary Mackley made a motion, seconded by Chairman Fry, to approve the Thursday, July 19, 2018 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

DEPARTMENT REPORTS:

POLICE DEPARTMENT REPORT: Chief Keppley highlighted the Police Department report, noting that there was a generous anonymous supply donation to the department.

The Zoning Officers report will be at the next meeting.

TREASURER'S REPORT: AUTHORIZE LIST OF BILLS:

MOTION: Secretary Mackley made a motion, seconded by Chairman Fry, to approve the August 2, 2018 list of bills as presented: General Fund \$50,135.74; State Fund \$13,480.20; Light Fund \$14,104.76. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

ACTION ITEMS: LAND PLANNING ENGINEER: Mr. Russell highlighted the following plans.

45 S. REAMSTOWN ROAD – LOT ANNEXATION PLAN: No one was present for this plan.

MOTION: Chairman Fry made a motion, seconded by Secretary Mackley, to approve a waiver/modification of §194-13.B.(3) related to locating and depicting physical features within 200' of the subject tract, to relieve the applicant from showing additional information beyond what is currently shown on the plans and necessary to address outstanding review comments. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Mackley made a motion, seconded by Chairman Fry, to approve a waiver/modification of §194-13.B.(3)(a) and §194-40.B. related to locating and depicting wetland areas related to the subject properties, conditioned upon notation being added to the plan stating that prior to authorizing any proposed earth disturbance or construction on the subject properties the Township may require a wetland delineation to be performed in accordance with applicable standards and requirements of the LCCD, DEP and/or the Army Corps. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to approve a waiver/modification of §194-13.B.(4) related to requiring the applicant to submit Pennsylvania Natural Diversity Inventory (PNDI) habitat clearance, conditioned upon notation being added to the plan stating that prior to authorizing any proposed earth disturbance or construction on the subject properties the Township may require a PNDI clearance to be obtained. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

**BOARD OF SUPERVISORS MEETING
THURSDAY, AUGUST 2, 2018**

45 S. REAMSTOWN ROAD (CONTINUED)

Mr. Russell discussed comment 6 of the Becker Engineering review letter dated June 20, 2018, which indicates the Township/Board of Supervisors shall confirm that no road frontage improvements or additional road right-of-way are warranted at this time. The Board of Supervisors concurred that no additional road frontage improvements or additional right-of-way beyond the right-of-way current shown on the plan is warranted at this time.

MOTION: Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to conditionally approve the 45 S. Reamstown Road Lot Annexation Plan, conditioned upon the applicant addressing all outstanding items as outlined in the Becker email review dated August 2, 2018, to the satisfaction of the Township, Township Engineer and Township Solicitor. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

SOLICITOR: MORGANSHIRE PHASE II: Mr. Russell discussed the following resolutions and road dedications in reference to Morganshire.

MOTION: Chairman Fry made a motion, seconded by Secretary Mackley, to adopt Resolution 2018-08 and Deed of Dedication for Arabian Court. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Mackley made a motion, seconded by Chairman Fry, to adopt Resolution 2018-09 and Deed of Dedication for Mustang Trail-North. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to adopt Resolution 2018-10 and Deed of Dedication for Mustang Trail-South. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Chairman Fry made a motion, seconded by Secretary Mackley, to adopt Resolution 2018-11 and Deed of Dedication for Road Drive. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to adopt Resolution 2018-12 and Deed of Dedication for Royal Horse Way. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

2018 FALL/SUMMER TOWNSHIP NEWSLETTER TO PRINTER:

MOTION: Secretary Mackley made a motion, seconded by Chairman Fry, to approve sending the 2018 Summer/Fall Township Newsletter to the printer after the one revision of adding the police vehicle picture displaying the new decal to page one. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

OLD BUSINESS CONTINUED DISCUSSIONS:

LERTA PLANS/POLICIES/PROCEDURES: Discussions held. No motions made.

FOCUS MEETING W/LOCAL BUSINESS OWNERS: Mr. Luongo noted the positive response in attendance.

GATING WOODY WASTE AREA TO PREVENT ILLEGAL DUMPING: Quote is pending.

TRAFFIC/SAFETY AT INTERSECTION OF N. MUDDY CREEK RD. AND RT. 272: Mr. Russell noted that this continued to be discussed.

WORKING GROUP FOR STRATEGY RELATED TO FIRE AND EMS SERVICES UPDATE: It was noted the working groups are being pulled together. Nothing new to report.

STONEY POINTE SIDEWALK WAIVER: A meeting will be scheduled in the next couple weeks.

BEAUTIFICATION STRATEGY FOR EAST COCALICO TOWNSHIP: Noted to reach out to the Township's IT for possible website services.

BOARD OF SUPERVISORS MEETING THURSDAY, AUGUST 2, 2018

NEW BUSINESS FOR DISCUSSION: ELECTRIC PROCUREMENT DISCUSSION: Mr. Russell discussed the energy contract received from Direct Energy: street lights at a fixed rate of \$0.04820 for 59 months (savings of \$35,563.79), and the GS1 and GS3 accounts at a fixed rate of \$0.05990 for 44 months (savings of \$5,170.61). Secretary Mackley stated this will be very helpful with the budget projections.

MOTION: Vice Chairman Carrasco made a motion, seconded by Secretary Mackley, to approve the contracts from Direct Energy as noted for both the Township street lights, GS1 and GS3 accounts. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

APPOINTMENT OF ED MCALANIS TO THE RECREATION BOARD: Mr. Russell will contact Ed McAlanis for an interview with the Supervisors. Going forward the Supervisors requested to interview future volunteers.

PENSION WORKING GROUP RECOMMENDATIONS: The Township Solicitor is reviewing the contract.

INVESTMENT OF TOWNSHIP FUNDS IN INTEREST BEARING ACCOUNT DISCUSSIONS: Mr. Russell highlighted. Discussions were held. Mr. Russell to look into a Money Market and CD's for better returns on investments.

MUNICIPAL RESULTS FOR 2013 FORD TAURUS: Mr. Russell stated the Municipal auction ended with the highest bid of \$3,400.00.

WABASH ROAD – ONE DAY ROAD CLOSURE FOR APPROVAL: Contractor working at Wabash Landing requests to close Wabash Road for man hole work. Closed starting Monday weather permitting. Flaggers are preferred at the area.

MOTION: Vice Chairman Carrasco made a motion, seconded by Vice Chairman Fry, to approve the closure of Wabash Road for one day as discussed. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

MANAGERS REPORT: Mr. Russell read the 7/19 to 8/2 Managers report, highlighting that the Morganshire deeds and road dedications are now complete.

PUBLIC COMMENT (NON-AGENDA ITEMS): Mr. Brubaker discussed his concerns and questioned the police calls to a property in the Stevens area. Chief Keppley answered his questions. • Mr. Mitchell asked about the Reamstown Pool and how it is doing compared to last year. Chairman Fry answered his questions.

ANNOUNCEMENT: Nothing to report.

ADJOURN:

MOTION: There being no further business to come before the Board, Secretary Mackley made a motion seconded by Vice Chairman Carrasco to adjourn the meeting at 9:18 p.m. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Douglas B. Mackley
Board of Supervisor Secretary