

EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA

HELD AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER, PA 17517

THURSDAY, APRIL 19, 2018 at 7:30 P.M.

- 1. CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2. ANNUAL DISCUSSIONS/CONTRIBUTIONS TO THE EMERGENCY SERVICE AGENCIES AND THE ADAMSTOWN LIBRARY**
- 3. PUBLIC COMMENT (FOR NON-AGENDA ITEMS)**
- 4. PAST MEETING MINUTES APPROVAL: THURS., APRIL 5, 2018**
- 5. DEPARTMENT REPORTS**
 - a) POLICE DEPARTMENT REPORT**
 - b) ZONING OFFICERS REPORT**
- 6. TREASURERS REPORT**
 - a) AUTHORIZE LIST OF BILLS**
- 7. ACTION ITEMS**
 - a) LAND PLANNING ENGINEER:**
 - ~ UGI: ACKNOWLEDGE FULL AMOUNT OF REC FEE
 - ~ HEATHERWOODS PHASES 3&4: WAIVER §194-25K(12)(c)
 - ~ TWIN PINE AUTO GROUP SWM PLAN: CONDITIONAL APPROVAL
 - b) 2018 ROAD PROJECTS**
 - c) 2018 MOWING QUOTES**
 - d) MEMORIAL DAY EVENT REQUEST**
 - e) MUNICIPAL AGREEMENT FOR ONLINE CREDIT CARD PAYMENTS TO TOWNSHIP**
 - f) 18 RIDGEWOOD AVENUE: WELL SETBACK VARIANCE REQUEST**

8. OLD BUSINESS CONTINUED DISCUSSIONS

- a) STRATEGIC BUDGET FORECASTING UPDATE
- b) VIDEO MEETINGS

9. NEW BUSINESS FOR DISCUSSION

- a) POLICE DEPARTMENT SIGNAGE
- b) WEB BASED SERVICE FOR POLICE DEPARTMENT

10. MANAGERS REPORT

11. ANNOUNCEMENTS

12. ADJORNMENT

BOARD OF SUPERVISORS MEETING THURSDAY, APRIL 19, 2018

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, April 19, 2018 at 7:30 p.m., held at East Cocalico Township, 100 Hill Road, Denver, PA 17517.

ATTENDANCE:

Supervisors: Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, and Secretary Douglas B. Mackley

Employees: Zoning Officer Tony Luongo, Recording Secretary Lisa A. Kashner, and Chief Keppley arrived later

Reporters: Alice Hummer of the Ephrata Review and Val Lasis of the Reading Eagle

Visitors:* Ken Eshleman, Chad Weaver, Kathy Thren, James Black, Harvey Achey, Ken McCrea, Brian Wise, Jeff Mitchell, Steve Brubaker, Dale Nolt, Scott Achey, Donny Stover, Jim Black, Rick Carpenter, Wesley Hoover, Chanse Firestone, Daniel Hibshman, and Noelle Fortna

*Unless otherwise known, only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag.

ANNUAL DISCUSSIONS/CONTRIBUTIONS TO THE EMERGENCY SERVICE AGENCIES AND THE ADAMSTOWN LIBRARY:

Reamstown Fire Company: Scott Achey talked about the Reamstown Fire Company and how things have changed with Fire Company's over the years becoming more like a business with low personnel, call volume dropped, the amount of volunteer hours individuals must put in for training has increased compared to even ten years ago. It is not uncommon to have an active fire fighter spend 700-900 hours annually to service the Township. They can average approximately 11,000-12,000 calls annually. Mr. Achey explained that the financial side seems to always be the burden. Fundraising events are held to help offset the monies but stated there is competition in fundraising. Mr. Achey stated it is hard to get the volunteers, it is hard to get them to train. They had to go with some paid staff. Mr. Achey stated that a committee would be nice to start for discussions on the long-range plan: what the EMS service will look like in the future and how to support the community to give them the best service for reasonable costs in running efficiently. Mr. Achey stated that EMS is in dire need of help, volunteers, financial, memberships. The Supervisors agreed. Mr. Russell stated that a future meeting will be scheduled with a Supervisor and the Manager.

Stevens Fire Company: Mr. Black noted that they just replaced a boiler, and in the next couple of years they will be looking to purchase a new truck. Mr. Black agreed with what Mr. Achey stated. It is harder and harder to recruit new members, it is hard to get the volunteers and then keep the volunteers. Seven to nine hundred hours is a lot of time away from families. Mr. Black stated that they are not quite sure what the answer would be.

Smokestown Fire Company: Mr. Stover stated their new truck is currently being manufactured and they are looking at the first week in June for a delivery date. Mr. Stover also agreed with Mr. Achey on recruiting more volunteers, keeping them, and even involving them in fundraising events it hard. Mr. Stover stated they need to pick up a lot of volunteers also.

Reamstown Ambulance: Mr. Achey withdrew his request for the full funds needed for the ambulance and they will re-evaluate where they stand for its future. Mr. Carpenter also stated that volunteers are needed, agreeing with Mr. Achey.

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Adamstown Library: Ms. Thren agrees with the volunteer shortage. If they had more volunteers to help with fundraising they could be doing a lot better. Ms. Thren stated they need to get closer to the 1.5 million dollars before they break ground for their new facility (currently they are at around \$915 thousand dollars). Ms. Thren stated that they are entertaining the idea of talking with a few banks for their perspective.

The Board then presented annual contributions to the representatives of the Reamstown Fire Company, Scott Achey; the Reamstown Ambulance Association, Rick Carpenter; the Smokestown Fire Company, Donny Stover; Stevens Fire Company, James Black, and the Adamstown Library, Kathy Thren. The Board thanked them for everything they do for the community. Pictures were taken.

PUBLIC COMMENT (NON-AGENDA ITEMS): Mr. Mitchell questioned the districting for the Reamstown Ambulance. Mr. Achey answered that districting is designated by the County which is around the vicinity of Rt. 897, W. Swartzville Rd. toward the Reinholds area. Mr. Achey added that the Township does not have an EMS choice, however it is the Township's due diligence to provide EMS service for the Township. Mr. Achey would like hold a meeting for discussion on a broader service within the community. EMS services do not just cover East Cocalico Township, they also service Denver Borough, Ephrata Township; noting they do not receive funding from either. Mr. Achey noted that Adamstown and West Cocalico Township is really seen as a mutual aide, stating if Adamstown Borough comes into East Cocalico Township to help with a service call, does not mean Adamstown should receive some of our funding; stating that Reamstown may have to go into Adamstown at some point too. We are there for each other and for all EMS is to work together. Mr. Achey noted that an EMS merger is a little premature to know yet. Secretary Mackley thanked Mr. Achey for his good explanation. Mr. Mitchell asked Chairman Fry if the donation checks distributed tonight had any changes to them from last year. Chairman Fry answered yes, there was a proposed change. All entities at the moment will receive a donation check of \$25,000, and the change was the check to the Adamstown Library, down \$5,000. Mr. Mitchell asked if all three Supervisors agree with this and Mr. Russell answered that he talked with each individual Supervisor separately to determine what to present for tonight's meeting for discussion. He heard from each Supervisor different reasons but each wanted to donate to all of the entities at the same level at this moment. Each Supervisor publicly acknowledged their desire to fund the library at the same level as the fire departments and EMS. Ms. Fortna asked why the change, since in 2017 the 2018 budget was approved with a \$30,000 donation to the Adamstown Library. Secretary Mackley explained that last year they were hit with a \$400,000 shortfall, and he was trying to minimize this; he felt it was best to keep everyone's donation the same at \$25,000. The Board also indicated they would be willing to re-evaluate donation levels in the Fall, depending on how the Township does with revenue and cost. Ms. Fortna thanked the Board for the generous donation; but indicated the Library has planned on a \$30,000 donation. Ms. Fortna stated that there are other areas in the budget that it can be taken from to make up the \$5,000 difference. Vice Chairman Carrasco asked what areas; noting that this was her 2018 budget when she was Supervisor last year. Ms. Fortna stated she did not vote for this budget saying there were items in the budget that Mr. Russell planned to implement and she did not agree with. Vice Chairman Carrasco asked what these line items were, and Ms. Fortna answered that Mr. Russell indicated to her that there was a shortfall and a discussed about raising rates. Mr. Fortna stated that a she did not want to raise rates and there was no need to; explaining there was an employee retiring but their whole pay was shown in the 2018 budget. Ms. Fortna suggested to use that money for the shortfall; tax rates would not need to be increased then. Ms. Fortna stated that Mr. Russell noted to her that the plan was to take that money and divide it up to give raises to staff in addition to a 3%; noting she was not sure if it happened. It showed some staff receiving up to 10%. Vice Chairman Carrasco questioned if the budget was based off of an employee retiring, and Ms. Fortna answered yes; she did not agree with raises. Chairman Fry noted the retired employee had sick pay disbursement too; also noting the raises were in line with other municipalities. Mr. Russell agreed, noting the employees receiving more than 3% was to get that employee just to the

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PUBLIC COMMENT (NON-AGENDA ITEMS): (CONTINUED):

bottom of the pay scale area; PSATS recommendation of median salary. Vice Chairman Carrasco stated the Township is trying to bring staff up to the base salary with their level of experience. Secretary Mackley agreed stating that PSATS puts out informational bulletins showing the median rate of employees, some of the Township staff pay is way low. Vice Chairman Carrasco asked Ms. Fortna for an action item; asking her to e-mail him those specific items in the budget that did not need to be there. Ms. Fortna stated that Mr. Russell showed her the budget but did not give her a copy of the budget and she was not included in the budget discussions, and that Mr. Russell only showed the changes on a screen. Mr. Russell stated that he did not withhold the budget from any of the Supervisors. Ms. Fortna then changed her statement saying that she did receive a hard copy of the budget, continuing to say that her objection was how money was allocated within a line item, that she can certainly point out those line items. Vice Chairman Carrasco stated he was surprised and concerned Ms. Fortna did not see the 2018 budget and will take the action item to send a copy to her and in turn have her assist him to identify the line items that do not need to be in the 2018 budget. Discussions and questions continued, and Chairman Fry ended the discussion, and to move on to the other business shown on the Agenda. Mr. Scott Achey added that all fire companies would want more donations coming their way, noting that the fire companies only have a small area to draw their funds from. The Adamstown Library is important however they do cover a wider area than fire companies for campaigning; they have a great large campaign right now, however their campaign is larger than the Fire Companies have ever seen. Mr. Scott Achey stated that in his opinion, the Supervisors did a fine job in taking back to \$25,000 for the Adamstown Library.

APPROVAL OF PAST MINUTES:

MOTION: Secretary Mackley made a motion, seconded by Chairman Fry, to approve the Thursday, April 5, 2018 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

DEPARTMENT REPORTS:

POLICE DEPARTMENT REPORT: Police Chief Keppley was not present at this time. The Supervisors moved on to the next agenda item.

ZONING OFFICER REPORT: Mr. Luongo highlighted the March 2018 Zoning Officer's Report: 33 applications, 37 permits issued, 15 in review, 20 for pickup. 5 single family dwelling units, for a total of 8 or 9 for the year. **ZONING HEARING BOARD:** February: (1) 302 Brunnersgrove Rd., special exception. Granted with conditions. March: No hearings. April: (1) Mt. Zion Baptist Church requests a variance, reducing the number of parking spaces from 264 to 205. **CODE ENFORCEMENT:** (1) 1405 N. Reading Rd., sent notice of violation concerning impervious area additions. (2) 1215 Ridge Ave., Site visit to confirm removal of outdoor boat and vehicle storage with the property owners. Followup: Cooperation of Police Dept., the property owner to have remaining boats removed as abandoned vehicles. (3) 2056 Kramermill Rd., owner sent second notice of violation concerning building renovations to old church without approved building permit application. **OTHER ITEMS:** (1) Zoning Officer and Zoning Assistant attended the informational webinar about 2020 Census. (2) Zoning Officer attended meeting met with new owner of Union Barrell Works to discuss property boundaries and parking issues. (3) Zoning Officer & Township Engineer attended multiple preplan and site meetings concerning various development projects.

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TREASURER'S REPORT: AUTHORIZE LIST OF BILLS:

MOTION: Chairman Fry made a motion, seconded by Secretary Mackley, to approve the April 19, 2018 list of bills as presented: General Fund \$293,013.89; Denver Road Bridge Project/State Fund \$2,843,47. The List of Bills included for approval the \$125,000 that was to be donated to the Library, Fire Companies and EMS. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

ACTION ITEMS: LAND PLANNING ENGINEER:

UGI CORPORATE HEADQUARTERS – PRELIMINARY/FINAL LAND DEVELOPMENT PLAN/LOT ANNEXATION: No one was present for this plan. Mr. Russell gave a project update that based on based on correspondence received from UGI's attorney dated April 5, 2018, the Township and Township Solicitor were informed that "UGI has chosen to pay the agreed upon recreation fee of \$109,590.00 to the Township instead of constructing the Walking Trail...". Subsequent correspondence from the Township Solicitor to UGI's attorney indicated that a check for the required amount shall be forwarded to the Township.

HEATHERWOODS – PHASE 3 FINAL PLAN (05/19/2018): No one was present for this plan. Mr. Russell briefly highlighted the plan with the following motions.

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Mackley, to approve a waiver/modification of the requirements of §194-25.K.(12)(c) of the Subdivision and Land Development Ordinance, related to utility backfill requirements within the legal right-of-way of streets, to authorize the utilization of approved on-site soils materials or suitable imported fill from one foot above the top of the utility piping to the top of subgrade, conditioned upon strict adherence to the following:

1. All backfill material and placement shall be in accordance with the testing and letter prepared by American Testing Laboratories, Inc. dated April 6, 2018;
2. The requirements of §194-25.K, less the changes in backfill, will be strictly enforced to include addressing soft spots identified by proof rolling over trenched backfill;
3. All backfill shall be observed by the Township Transportation Engineer or his designee, and required soil testing conducted by the Applicant's geotechnical engineer to the full satisfaction of the Township;
4. Backfill shall be installed in 6-inch lifts and mechanically tamp until achieving proper compaction;
5. Density testing shall be performed by the Applicant's geotechnical engineer on each lift at appropriate intervals to ensure proper compaction is being obtained and to avoid settlement of backfill materials over the pipe;
6. Unsuitable soils identified by observation or testing shall be removed and replaced with suitable material, to include imported material if necessary;
7. All trenches shall be backfilled to the greatest extent possible at the close of each work day to reduce the potential adverse conditions resulting from water ponding within the trenches following rain events; and
8. Three working days notice shall be given to the Township before beginning trench and backfill operations that are subject to this waiver for each occurrence.

Chairman Fry asked if there were any comments or questions. Vice Chairman Carrasco asked if they need to cover the trench overnight, and Mr. Russell stated that this is part of OSHA requirements. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

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ACTION ITEMS: LAND PLANNING ENGINEER: (CONTINUED)

TWIN PINE AUTO GROUP STORMWATER MANAGEMENT PLAN: No one was present for this plan. Mr. Russell briefly highlighted the plan with the following motions.

MOTION: Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to conditionally approve the Stormwater Management Plan for Twin Pine Auto Group conditioned upon the applicant addressing all items outlined in the Becker Engineering, LLC. review letter dated April 10, 2018 to the satisfaction of the Township, Township Zoning Officer, Township Engineer and Township Solicitor. Chairman Fry asked if there were any comments or questions. Mr. Mitchell asked the current status of the drilled well at this location, and Mr. Luongo noted that the well has not been tested, drilled, or used, and has been covered over. The Township has made the request to seal the well. The Solicitors are corresponding. Mr. Wise asked if sink holes were looked into within the area, and Mr. Russell answered yes that this has been looked at. Chairman Fry asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Mackley made a motion, seconded by Vice Chairman Fry, to authorize the Board of Supervisors to sign the Improvement Guarantee Agreement (IGA) for the Stormwater Management Plan for Twin Pine Auto Group when signed by the applicant and provided in a form acceptable to the Township and Township Solicitor along with the required financial security in an amount acceptable to the Township Engineer and a form acceptable to the Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize the Board of Supervisors to sign the Stormwater Maintenance and Easement Agreement (SWMEA) related to the Stormwater Management Plan for Twin Pine Auto Group when executed by the applicant and submitted to the Township in a form acceptable to the Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Carrasco made a motion, seconded by Secretary Mackley, to authorize signature of the Stormwater Management Plan for Twin Pine Auto Group by the Board of Supervisors upon the applicant adequately resolving all conditions of plan approval to the satisfaction of the Township, Township Zoning Officer, Township Engineer and Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

RESOLUTION 2018-07, 2018 ROAD PROJECTS: Mr. Russell stated that there were four projects placed out for bid which were placed on the PennBid website. The following projects are: (1) Denver Road, (2) widening of Indiandale Rd. and Buzzard Rd., (3) Ralumac Holtzman Rd., and Oil & Chip. Mr. Russell noted the following motion is to approve the two low bid contractors. Vice Chairman Carrasco highlighted all bid documents received were: Landis Deck (H&K Group), New Enterprise Stone & Lime, Stewart & Tate, Midland Asphalt Materials, and Martin Paving Inc.

MOTION: Vice Chairman Carrasco made a motion, seconded by Secretary Mackley, to approve Resolution 2018-07 awarding the 2018 road projects bids to: (1) New Enterprise Stone & Lime Co. for Denver Road for \$286,866.46 and the widening of Indiandale Rd. and Buzzard Rd. for \$75,680.24 for a grand total of \$362,546.70; and (2) Stewart and Tate, Inc. for the Ralumac on Holtzman Rd. for \$22,124.02 and Oil & Chip for \$86,053.50 for a grand total of \$108,177.52. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

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ACTION ITEMS: ***(CONTINUED)***

2018 MOWING QUOTES: Mr. Russell noted that mowing quotes were received instead of bids since it was anticipated that the mowing would be below the bidding threshold. Three quotes were received: (1) Chanse Firestone, (2) Chad Newswenger, and (3) Moonlight Landscaping. Mr. Russell noted that the amount of mowing area was reduced because of the hay area being increased. Mr. Eshleman noted that having a mowing contractor does help the Road Crew out so they can do their normal duties.

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Mackley, to approve the lowest qualified quote received for the 2018 mowing quote to Chanse Firestone, for a locked in three-year contract (2018, 2019, 2020) a total per mow cost of \$413.00 (Reamstown Park for \$200.00, Old Homestead for \$106.50, and the Municipal Building for \$106.50); conditioned that no subcontracting out without written notice to the Township. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

POLICE DEPARTMENT: Chief Keppley arrived at the meeting and highlighted the April 2018 Police Department report. Mr. Mitchell asked if Chief Keppley had any comment from the visitor at the last Supervisors Meeting. Chief Keppley noted that he was made aware of the comment.

MEMORIAL DAY EVENT REQUEST: Mr. McCrea was present. Mr. Russell briefly highlighted the event.

MOTION: Chairman Fry made a motion, seconded by Secretary Mackley, to approve the Memorial Day request by authorizing the closing of the East Church Street between Reamstown Road and Park Street from approximately 3:50pm to 5pm on Sunday, May 27, 2018 with the condition that they coordinate with and utilize Fire Police, contact the East Cocalico Township Police a day before the event for final coordination and obtain all necessary approval from PennDOT. Mr. Russell stated that he will work with the Memorial Day Group and will reach out to PennDOT to make sure that they have all necessary approvals for this State Road. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

MUNICIPAY AGREEMENT FOR ON-LINE CREDIT CARD PAYMENTS TO TOWNSHIP: Mr. Russell highlighted the Muncipay Agreement, noting that this will also include the pool share pass with Denver Pool. Vice Chairman Carrasco read an overview of the Muncipay contract; noting that no credit card information will be done over the phone or at the pool office. Brief discussions continued, noting there is an approximate 2.7% transaction fee that is paid by the card holder. Discussions were held noting that the forms can be filled out on-line, the information stored onto a database, which if a person does not opt out will help in contacting people in case of an emergency or notification of events, closings, information, etc.

MOTION: Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize the Township Manager to sign and execute the Muncipay Agreement for on-line credit card payments to the Township. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

18 RIDGEWOOD AVENUE – WELL SETBACK VARIANCE REQUEST: No one was present for this plan. Mr. Russell noted that the Township Sewage Enforcement Officer recommends a well setback for this property that it is the best plan for this property, close and fill old cesspool and install new septic tanks with filter and absorption system. This option is preferred rather than a holding tank.

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ACTION ITEMS: *(CONTINUED)*

18 RIDGEWOOD AVENUE – WELL SETBACK VARIANCE REQUEST:

MOTION: Vice Chairman Carrasco made a motion, seconded by Secretary Mackley, to grant a well setback variance of PA Code Title 25, Chapter 73.3(b) and Chapter 72.33 permitting the installation of a new well absorption field to be located 90-feet from a residential well to address a failing sewage system. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

OLD BUSINESS CONTINUED DISCUSSIONS:

STRATEGIC BUDGET FORECASTING UPDATE: Vice Chairman Carrasco stated this is being worked on; noted to table this item.

VIDEO MEETING: Vice Chairman Carrasco stated to table this item.

NEW BUSINESS FOR DISCUSSIONS:

POLICE DEPARTMENT SIGNAGE: Chief Keppley stated that several people are walking from the upper parking lot to the Police Department since the people think the department is upstairs. Chief Keppley suggests placing a new directional sign on the lower driveway pointing them back to the Police Department. Proposals were received. Discussions continued surrounding the co-ordination of also improving the outdated signs at the top of Hill Road and Rt. 272 in order to get better pricing for the signs. The Supervisors agreed to give Mr. Luongo the action item concerning the sign at the top of Hill Road and Rt. 272: who owns it and who's property it is on; and then coordinate the Rt. 272 sign with a Township building sign.

WEB BASED SERVICE FOR POLICE DEPARTMENT: Chief Keppley noted the Police Department now has a Twitter Account and an Instagram Account; to post happenings going on in the Police Department.

MANAGERS REPORT: Mr. Russell announced that the Homestead Playground is now open, that the Road Crew spread dirt and re-seeded areas of the yard. The playground equipment can be used now. • Morganshire update: Developer is working on legal documents and as-built surveys required for roadway dedication. • Recreation Board Update: (1) Rec Board met on April 10th with the main agenda item being Stoney Pointe Park and forming the Executive Committee. Attendance was poor for prospective committee members. After discussion it was agreed to poll the potential executive committee members to get a best fit date for a first meeting. A Doodle Poll was setup and emailed out on Monday 4/16. (2) Rec Board requested a master maintenance list for all park facilities, and Mr. Russell will work on this. • Pool Update: (1) Municipality and a web application are currently being setup for online registration and credit card payment. Beta testing will occur late next week. (2) Mailer announcing the early bird online payment will go out the first week of May to last year seasonal pass holders and will be placed in the newsletter and mentioned on our website. (2) Next Pool Working Group meeting is May 8th. • Pension and Actuarial RFPs are being reviewed, a short list has been developed and discussed at the Pension Board. Interviews will occur in May. • Roadwork projects will begin next week. To identify areas as crack sealing to utilize the Asphalt Maintenance Solutions chip patcher for residential development streets. Anticipated cost for the rental of equipment and employee, including all oil and chip materials that are purchased directly by the Township on COSTARS is \$10,000 and does not need to be bid. • Key Meetings: (1) Pension Board Meeting:

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MANAGERS REPORT: *(CONTINUED)*

4/17 and (2) Rep. Jim Cox meeting: 4/19 (for redistricting the Federal level, not the State). • MPO Update- Colonel Howard Blvd/ and Denver Interchange is now on the draft 2019-2022 TIP update. Mr. Russell attended the Lancaster County TTAC meeting on Monday, February 26th where the draft TIP update was discussed. The Denver Interchange is proposed to be added to the TIP; still pending is the cost estimate for the 322/222 proposed Diamond Interchange project. • MS4 2018: Outreach to farmers update: The April 3rd 90-minute work shop took place by Team Ag and ARRO was postponed due to lack of attendance. Proposed to be rescheduled in the Fall. • Key Upcoming Meetings: (1) Mr. Russell cannot attend the PSATS- Sunday 4/22- Tues 4/24, Mr. Russell will be at Conference. (2) Cocalico Leaders Meeting at Cocalico School District, Tue 4/24 at 7 pm, Mr. Russell will not be in attendance due to PSATS obligations. (3) Steffy Concrete Pre-Planning Meeting on 4/25 at 9 am. Mr. Russell requests that a Supervisor be present. • Planned Activities Next Four Weeks: (1) UGI GET Gas Road Occupancy Permit is on-going. (2) Graybill rezoning request: Finish review and forward request onto PC and LCPC. (3) Follow up on the of the bonds for the Heatherwoods development; e-mail correspondence has been going back and forth to confirm work and setup a field meeting to walk and mark out the punch list items possibly within the next two weeks.

Secretary Mackley questioned when the re-paving at the Denver Road Bridge will start; and Mr. Russell answered in June. Mr. Russell also noted the bridge testing was done in the problem area and it was determined the contractor had poured too much concrete (as much as 1.5 inches of extra concrete). The contractor is fixing the problem.

ANNOUNCEMENT:

Cocalico Leaders Meeting is scheduled next Tuesday, April 24th at 7pm held at the Cocalico School District.

ADJOURN:

MOTION: There being no further business to come before the Board, Vice Chairman Carrasco made a motion seconded by Secretary Mackley to adjourn the meeting at 9:22 p.m. to go into Executive Session and not to return to continue the regular meeting since there will be no action items in the Executive Session. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Douglas B. Mackley
Board of Supervisor Secretary