

EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA

**HELD AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER, PA 17517
THURSDAY, DECEMBER 21, 2017 at 7:30 P.M.**

- **MEETING CALLED TO ORDER AT 7:30 P.M.**
- **PUBLIC COMMENT (FOR NON-AGENDA ITEMS)**
- **APPROVAL OF MINUTES**
 - BOARD OF SUPERVISORS MEETING MINUTES: THURSDAY, DECEMBER 7, 2017
- **ROADMASTER**
- **POLICE DEPARTMENT**
- **SEWAGE ENFORCEMENT OFFICER**
- **TREASURER'S REPORT**
 - TRANSFER UNENCUMBERED 2017 BUDGET MONIES I/A/O \$3,000.00 FROM ACCT# 01.405.70.0 CAPITAL PURCHASE COPIER TO COMMUNICATIONS ACCT#01.409.32.0
 - TRANSFER UNENCUMBERED 2017 BUDGET MONIES I/A/O \$ 823.00 FROM ACCT# 01.405.34.0 GENERAL GOV'T/ADVERTISING TO COMMUNICATIONS ACCT#01.409.32.0
 - TRANSFER UNENCUMBERED 2017 BUDGET MONIES I/A/O \$3,823.00 FROM ACCT# 01.410.35.1 MULTI PERIL PKG. INS. TO COMMUNICATIONS ACCT#01.409.32.0
 - DENVER ROAD BRIDGE REPLACEMENT PAYMENT APPLICATION #10 FOR \$75,954.30
 - AUTHORIZE LIST OF BILLS
- **ZONING OFFICER**
- **SOLICITOR**
- **LAND PLANNING ENGINEER**
 - FOX BROOKE: TIME EXTENSION
 - MILLER ANNEXATION: WAIVER/MODIFICATIONS, DEP NON-BUILDING FORM, CONDITIONAL APPROVAL
 - TIMOTHY L. YOUNDT FINAL LAND DEVELOPMENT: WAIVER/MODIFICATIONS/DEFERRAL, DEP MODULE POSTCARD EXEMPTION, CONDITIONAL APPROVAL
 - MORGANSHIRE, PHASE 2 AND 3: FINANCIAL SECURITY REDUCTION
 - WICU: AUTHORIZE SIGNATURE OF AGREEMENT, FINANCIAL SECURITY REDUCTION
 - FOUR SEASON PRODUCE: FINANCIAL SECURITY REDUCTION
- **TRANSPORTATION ENGINEER**
- **SUPERVISORS**
 - **RESOLUTION 2017-19:** PROVIDING NECESSARY PENSION CONTRIBUTIONS AS DETERMINED BY THE EVALUATION REPORT REQUIRED BY ACT 205 (REPLACING RESOLUTION 2016-18)
 - CONTINUED DISCUSSION ON CHIEF ARMENT'S RETIREMENT
 - AUTHORIZE UNION BARREL WORKS TO TEMPORARY CLOSE FIRST BLOCK OF NORTH REAMSTOWN ROAD AT 11:30PM DECEMBER 31, 2017 UNTIL JANUARY 1, 2018 12:15AM (45 MIN)
 - **RESOLUTION 2017-20:** SETTING THE NEW REASSESSMENT TAX RATE
 - **RESOLUTION 2017-21:** TAX RATE FOR 2018
 - **RESOLUTION 2017-22:** ADOPT 2018 BUDGET
 - **RESOLUTION 2017-23:** 2017 GENERAL FUND UNENCUMBERED MONIES ROLLED OVER TO BALANCE THE 2018 GENERAL FUND BUDGET IN THE AMOUNT OF \$109,638.00
 - MOTION FROM CAPITAL RESERVE FUND TO TRANSFER UNALLOCATED FUNDS FROM THE CAPITAL RESERVE FUND CHECKING ACCOUNT KURTZ SIGNAL PROJECT I/A/O \$122,795.60 TO THE GENERAL FUND CHECKING ACCOUNT TO BALANCE THE 2018 BUDGET
 - MOTION FROM CAPITAL RESERVE FUND TO TRANSFER UNALLOCATED FUNDS FROM THE CAPITAL RESERVE FUND CHECKING ACCOUNT COLONEL HOWARD BLVD. PROJECT I/A/O \$152,310.40 TO THE GENERAL FUND CHECKING ACCOUNT TO BALANCE THE 2018 BUDGET
- **TOWNSHIP MANAGER**
 - MANAGERS REPORT
- **EXECUTIVE SESSION (IF NEEDED)**
- **ADJOURN**

BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 21, 2017

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, December 21, 2017 at 7:30 p.m., held at East Cocalico Township, 100 Hill Road, Denver PA 17517

ATTENDANCE:

Supervisors: Chairman Douglas B. Mackley, Vice Chairman Alan R. Fry, Secretary Noelle B. Fortna

Employees: Township Manager H. Scott Russell, Sgt. Keppley, Officer Walsh, Financial Administrator Elizabeth Dorneman, Recording Secretary Lisa A. Kashner

Engineer: Brent Lied

Reporters: Alice Hummer of the Ephrata Review and Val Laxis of the Reading Eagle

Visitors:* Jason Wellman, Chad Weaver, Romao Carrasco, Jeff Mitchell, Ken McCrea, Sue Mackley, Tim Trostle, Tim Youndt, Veronica Dube, Harvey Achey, David Groff, Brian Wise, Wesley Hoover, and Chanse Firestone

*Only visitors who signed in are listed.

Chairman Mackley asked everyone in attendance to rise and pledge allegiance to the Flag. • Chairman Mackley announced they will be going into Executive Session during the meeting for discussion of personnel issues.

PUBLIC COMMENT (NON-AGENDA ITEMS): Budget questions were asked which were answered.

APPROVAL OF MINUTES:

MOTION: Secretary Fortna made a motion, seconded by Chairman Mackley, to approve the Thursday, December 7, 2017 Board of Supervisors meeting minutes. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

ROADMASTER: Nothing to report.

POLICE DEPARTMENT: Nothing to report.

SEWAGE ENFORCEMENT OFFICER (SEO): Nothing to report.

TREASURER'S REPORT:

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to: (1) transfer unencumbered 2017 budget monies I/A/O \$3,000.00 from Account #01.405.70.0 Capital Purchase Copier to Communications Account #01.409.32.0; (2) transfer unencumbered 2017 budget monies I/A/O \$823.00 from Account #01.405.34.0 General Government/Advertising to Communications Account #01.409.32.0; and (3) to transfer unencumbered 2017 budget monies I/A/O \$3,823.00 from Account #01.410.35.1 Multi Peril Package Insurance to Communications Account #01.409.32.0. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to approve the Denver Road Bridge Replacement Payment Application #10 for \$75,954.30. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to approve the December 21, 2017 list of bills as presented: General Fund \$52,585.07; State Fund \$15,056.38; Denver Road Bridge Project/Payment #10 \$87,507.27; Light Fund \$14,965.57; Capital Reserve Fund \$6,313.13. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 21, 2017

ZONING OFFICER: Mr. Luongo briefly highlighted the November 2017 Zoning Officer's Report: 15 applications, 21 permits issued, 9 in review, 15 for pickup. Single Family Dwelling Units: 3. Alarm Ordinance Enforcement: 5 False Alarm Violations. Mr. Luongo highlighted the 2017 year in review statistics.

SOLICITOR: Nothing to report.

LAND PLANNING ENGINEER:

FOX BROOKE – PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT PLAN (01-06-2018): No one was in attendance for this plan. Mr. Lied highlighted the general status of the plan and referenced a recent correspondence from the applicant's consultant which indicated that update traffic counts were required by PennDOT. The updated traffic counts were performed and the information is being evaluated by the applicant's traffic consultant for resubmission to PennDOT with the updated Traffic Impact Study response.

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to accept the 90-day time extension offer as submitted by the applicant's attorney dated December 18, 2017, which will extend the deadline for action on the Fox Brooke Preliminary Subdivision and Land Development Plan until April 6, 2018. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MARY ANN AND JAMES D. MILLER – LOT ANNEXATION PLAN (01-25-2018): Veronica Dube, P.E., from Fuehrer Associates was in attendance for this plan. Mr. Lied highlighted the status of the plan.

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to authorize a representative of the Board of Supervisors to sign Section E. "Municipal Concurrence" of the DEP Request for Planning Waiver & Non-Building Declaration as signed by the Applicant, Township Sewage Enforcement Officer and Township Planning Commission. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to grant approval of waiver/modification of §194-13.B.(1) of the Subdivision and Land Development Ordinance to relieve the applicant from identifying and documenting areas with slopes of 15% to 25%, and 25% and steeper, conditioned upon the proposed project not involving any proposed grading, filling or construction of any improvements and the Township having the ability to require the slopes to be identified and documented in conjunction with the review of any future improvements, development or earthwork proposed on either of the subject properties. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to grant approval of waiver/modification of §194-13.B.(3) of the Subdivision and Land Development Ordinance to relieve the applicant from identifying and documenting the location of trees with trunks over 1' in diameter, conditioned upon the proposed project not involving any proposed grading, filling or construction of any improvements and the Township having the ability to require trees larger than 1' in diameter to be identified and documented in conjunction with the review of any future improvements, development or earthwork proposed on either of the subject properties. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to grant approval of waiver/modification of §194-40 and related §194-13.B.(3) of the Subdivision and Land Development Ordinance to relieve the applicant from delineating and depicting wetlands, conditioned upon the proposed project not involving any proposed grading, filling or construction of any improvements and the Township having the ability to require the wetlands to be delineated in conjunction with the review of any future improvements, development or earthwork proposed on either of the subject properties. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Fortna made a motion, seconded by Chairman Mackley, to grant approval of waiver/modification of §194-25.C.(1) of the Subdivision and Land Development Ordinance to relieve the applicant from improving existing adjacent public roadways, conditioned upon the proposed project not involving any proposed grading, filling or construction of any improvements and the Township having the ability to re-evaluate the requirement for roadway improvements in conjunction with the review of any future improvements or development proposed on either of the subject properties. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

**BOARD OF SUPERVISORS MEETING
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MARY ANN AND JAMES D. MILLER

(CONTINUED)

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to grant approval of waiver/modification of §194-25.J.(1) of the Subdivision and Land Development Ordinance to reduce the width of the required road right-of-way offer for dedication along Black Horse Road to 25' from the roadway centerline, in lieu of the 30' from centerline identified within §194-25.J.(1). Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to grant approval of waiver/modification of §194-10.L. of the Subdivision and Land Development Ordinance to relieve the applicant from being required to submit mylars for recording, conditioned upon the applicant providing electronic copy of the plans to the Township in an acceptable format. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, to grant conditional approval the Lot Annexation Plan for Mary Ann & James D. Miller conditioned upon the applicant addressing all items outlined in the Becker Engineering, LLC. review letter dated October 27, 2017 to the satisfaction of the Township, Township Solicitor and Township Engineer. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to authorize signature of the plans for the Lot Annexation Plan for Mary Ann & James D. Miller upon the applicant and applicant's consultant addressing all outstanding comments to the satisfaction of the Township and Township Engineer, including obtaining the required acknowledgement from DEP relative to Request for Planning Waiver & Non-Building Declaration. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

TIMOTHY L. YOUNDT – FINAL LAND DEVELOPMENT PLAN (02-18-2018): Tim Trostle of Strausser Engineering and Tim Youndt, applicant, were in attendance for this plan. Mr. Lied highlighted the status of the plan.

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to authorize a representative of the Board of Supervisors to sign Section 8.d. of the DEP Sewage Facilities Post Card Exemption for "public sewage service" related to the Timothy L. Youndt Final Land Development Plan. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to approve waiver/modification of §194-9 and related sections of the Subdivision and Land Development Ordinance to authorize the plan to be reviewed and processed as a single submission meeting all applicable requirements of both Preliminary and Final Plan. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, to approve waiver/modification of §194-14.C.(4) of the Subdivision and Land Development Ordinance and §185-14.B.(4) of the Stormwater Management Ordinance related to depicting existing physical features within 200' of the subject property, to reduce the required extent of the information to be surveyed and depicted on the plan to the information currently shown on the plan and any additional information required to address outstanding plan review comments to the satisfaction of the Township and Township Engineer. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to approve deferral of the requirements of §194-25.C.(1) of the Subdivision and Land Development Ordinance related to improving existing adjacent public roadways to meet current standards, conditioned upon the applicant placing notation on the plan acceptable to the Township acknowledging the deferral and requirement for the property owner to widen the road at such future time as requested by the Township and Board of Supervisors. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 21, 2017

TIMOTHY L. YOUNDT (CONTINUED)

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to approve deferral of the requirements of §194-25.C.(1) and §194-25.J.(1) of the Subdivision and Land Development Ordinance related to the dedication of additional right-of-way along Muddy Creek Church Road to the current standard width of 30' from the centerline, conditioned upon the applicant placing notation on the plan acceptable to the Township acknowledging the deferral and requirement for the property owner to dedicate the right-of-way at such future time as requested by the Township and Board of Supervisors. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Fortna made a motion, seconded by Chairman Mackley, to approve deferral of the requirements of §194-32.A. of the Subdivision and Land Development Ordinance related to the installation of sidewalk along the Muddy Creek Church Road frontage, conditioned upon the applicant grading an area to the satisfaction of the Township/Township Engineer and placing notation on the plan acceptable to the Township acknowledging the deferral and requirement for the property owner to install sidewalk at such future time as requested by the Township and Board of Supervisors. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to approve deferral of the requirements of §194-25.C.(1) and §194-33.A.(1) of the Subdivision and Land Development Ordinance related to the installation of curbing along Muddy Creek Church Road, conditioned upon the applicant placing notation on the plan acceptable to the Township acknowledging the deferral and requirement for the property owner to install the curbing at such future time as requested by the Township and Board of Supervisors. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to approve waiver/modification of §194-25.L.(5) of the Subdivision and Land Development Ordinance to authorize the utilization of a reduced clear sight triangle with 50' dimensions along the centerline of Muddy Creek Church Road and 50' dimension along the centerline of the access drive. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to approve waiver/modification of §194-28.H. of the Subdivision and Land Development Ordinance to authorize the utilization of an access drive with a width of 20' as approved by PennDOT through the issuance of a Minimum Use Highway Occupancy Permit. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MORGANSHIRE, PHASE 2-3 – FINANCIAL SECURITY REDUCTION/ESCROW ACCOUNT ESTABLISHMENT: No one was in attendance for this plan. Mr. Lied highlighted the plan.

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to authorize the Township to reduce the amount of the required Financial Security and release the current Letter of Credit for Phases 2 and 3 of the Morganshire Development, conditioned upon the applicant first establishing a cash escrow in the amount of \$305,713.31 in a format satisfactory to the Township and Township Solicitor \$139,168.16 of which is being retained to secure the completion of outstanding work related to Phases 2 and 3, and \$166,545.15 of which is being retained as the required 18 month maintenance security for the pending roadway dedication), and the applicant signing and submitting the updated Improvement Guarantee Agreement as prepared by the Township Solicitor. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

WICU PHASES 5 AND 7A – AUTHORIZE SIGNATURE OF AGREEMENT/FINANCIAL SECURITY REDUCTION: No one was in attendance for this plan. Mr. Lied highlighted the key aspects related to the prior projects.

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to sign the "Agreement to Revise Recorded Plans" as prepared by the Township Solicitor when signed by the owner and submitted to the Township for signature and recording. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

**BOARD OF SUPERVISORS MEETING
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WICU PHASES 5 AND 7A (CONTINUED)

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to authorize the release of the remaining financial security being held at the Township associated with the Land Development Plan for WICU Inc. Section 5 in the amount of \$31,125.70. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, to authorize a \$60,000.00 reduction in the financial security currently being held at the Township for the Land Development for WICU Inc. Section 7A, resulting in the remaining financial security being reduced to \$56,565.10, conditioned upon the applicant first signing and submitting the "Agreement to Revise Recorded Plans", and the applicant completing the installation of the alternate landscape trees and plantings as identified by the applicant's consultant in email correspondence dated December 12, 2017, and with the understanding that the remaining security will be held until all outstanding improvements and maintenance activities identified by ELA on November 30, 2017 are addressed to the satisfaction of the Township and Township Engineer. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

FOUR SEASONS PRODUCE PARKING LOT EXPANSION STORMWATER MANAGEMENT PLAN – AS-BUILT PLAN ACCEPTANCE AND FINANCIAL SECURITY REDUCTION: No one was in attendance for this plan. Mr. Lied highlighted the plan.

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, to acknowledge the acceptance of the updated As-Built Plans related to the Four Seasons Produce Parking Lot Expansion Stormwater Management Plan, as prepared by Pioneer Management, dated August 3, 2017, revised December 5, 2017, and authorize the release of the remaining financial security of \$2,500. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

COCALICO COMMUNITY CHURCH STORMWATER MANAGEMENT PLAN – FINANCIAL SECURITY REDUCTION: No one was in attendance for this plan. Mr. Lied highlighted the plan.

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to authorize a \$59,877.00 reduction in the current financial security related to the Cocalico Community Church Stormwater Management Plan, resulting in the value of the remaining security being \$74,549.00. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

YANG STORMWATER MANAGEMENT PLAN – FINANCIAL SECURITY REDUCTION: No one was in attendance for this plan. Mr. Lied highlighted the plan.

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to authorize a \$22,971.50 reduction in the current financial security being held by the Township related to the Yang Stormwater Management Plan, resulting in the value of the remaining security being \$10,020.25. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

TRANSPORTATION ENGINEER: Nothing to report.

SUPERVISORS:

RESOLUTION 2017-19: Providing necessary pension contributions as determined by the evaluation report required by Act 205 (replacing Resolution 2016-18).

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to adopt Resolution 2017-19. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 21, 2017

SUPERVISORS: (CONTINUED)

At 8:23pm, Chairman Mackley announced that they are going into Executive Session for personnel discussion.

At 8:32pm, Chairman Mackley announced they are back in session, and announced that the result of the Executive Session is to consider promoting Sgt. Keppley to Police Chief. The next step is a closed interview meeting to be held on January 2, 2018 with the Board of Supervisors and a representative from Denver Borough. Chairman Mackley stated Sgt. Keppley has been serving as the Officer In Charge (OIC) since November 9, 2017. Sgt. Keppley has been on the force for 21 years.

Union Barrel Works requests permission to hold their annual barrel drop event.

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to authorize Union Barrel Works to hold their New Year's Eve barrel drop event by closing the first block of North Reamstown Road at 11:30pm December 31, 2017 until January 1, 2018 at 12:15am. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

RESOLUTION 2017-20: The tax rate for general purposes, the sum of 1.606 mills; the rate of taxation in dollars and cents on each one hundred dollars of assessed valuation of taxable property is equal to 16.06 cents.

MOTION: Chairman Mackley made a motion, seconded by Secretary Fortna, to adopt Resolution 2017-20. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

RESOLUTION 2017-21: Tax rate for 2018 – the tax rate for general purposes, the sum of 1.646 mills the rate of taxation in dollars and cents on each one hundred dollars of assessed valuation of taxable property is equal to 16.46 cents.

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to adopt Resolution 2017-21. Chairman Mackley asked if there were any comments or questions. Some questions were asked, which were answered. Chairman Mackley asked if there were any other comments or questions. There were none. Secretary Fortna opposed. Motion carried. (2/1)

RESOLUTION 2017-22: To adopt the 2018 budget, this was duly advertised.

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to adopt Resolution 2017-22. Chairman Mackley asked if there were any comments or questions. Some questions were asked, which were answered. Chairman Mackley asked if there were any other comments or questions. There were none. Secretary Fortna opposed. Motion carried. (2/1)

RESOLUTION 2017-23: 2017 General Fund unencumbered monies rolled over to balance the 2018 General Fund Budget in the amount of \$109,638.00.

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to adopt Resolution 2017-23. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, from Capital Reserve Fund to transfer unallocated funds from the Capital Reserve Fund checking account Kurtz Signal Project I/A/O \$122,795.60 to the General Fund Checking Account to balance the 2018 budget. Chairman Mackley asked if there were any comments or questions. Some questions were asked, which were answered. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, from Capital Reserve Fund to transfer unallocated funds from the Capital Reserve Fund checking account Colonel Howard Blvd. project I/A/O \$152,310.40 to the General Fund Checking Account to balance the 2018 budget. Chairman Mackley asked if there were any comments or questions. Some questions were asked, which were answered. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 21, 2017

TOWNSHIP MANAGER: Mr. Russell briefly highlighted the 12/7/2017-12/20/2017 Manager's Report: Morganshire update, developer is working on legal documents and as-built surveys required for roadway dedication. Roadway dedication of Phase 2 and Phase 3 work is closer. • Telephone system upgrade - Phone system was received from Mitel. Phones will be installed in Township Building beginning in late January. Blu tooth will be installed in the trucks with the road crew utilizing cell phones instead of radios to communicate with Police, Fire and Township Building. • Pension and Actuarial RFPs update- Proposals were received today. Review of proposals to start. • Recreation Board Update: Stoney Pointe Park Community Build for discussion and general update, and the next meeting to be held during regular Rec Board meeting on January 9, 2018. Request received from the Cocalico Swim Team for permission to install two-sided banners on the fence facing Ridge Avenue.

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to approve the Swim Team's request to hang banners on the pool fence (the lower fence) that faces Ridge Avenue. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

Township Manager's planned meeting and activities: Tuesday, January 2, 2018 Board of Supervisors Reorganization Meeting at 7:30pm. • Pension and Actuarial RFPs reviewed. Pension Advisory Group to meet in mid-January to begin review process. • UGI GET Gas Road Occupancy Permit (on-going). • Follow up on the Lexicon meeting to continue moving forward the calling of the bonds for the Heatherwoods development. • Start "No Trucks Study" for Naperville Road. • Work on submission of Divergent Diamond application to Lancaster MPO in December.

Chairman Mackley read a letter received from Donald E. Koser, Vice Chairman of the East Cocalico Township Authority Board; in the letter Mr. Koser thanked the Supervisors for allowing him to be a member of the Authority Board announcing that no later than January 8, 2018, he is moving out of the Township. The Authority will be presenting a name of interest for appointment.

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to accept with regret the letter of resignation from Mr. Donald E. Koser of the East Cocalico Township Authority Board. Chairman Mackley asked if there were any comments or questions. There were none. Motion carried. (3/0)

A Certificate of Appreciation was presented to Secretary Fortna. Secretary Fortna was recognized for serving on the East Cocalico Township Board of Supervisors, East Cocalico Township Planning Commission, Lancaster County Planning, the Lancaster County Agricultural Board and the metropolitan planning organization (MPO).

EXECUTIVE SESSION: None.

ADJOURN:

MOTION: There being no further business to come before the Board, Secretary Fortna made a motion seconded by Chairman Mackley to adjourn the meeting at 9:03 p.m. Chairman Mackley asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Douglas B. Mackley
Board of Supervisor Secretary