

EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA

**HELD AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING,
100 HILL ROAD, DENVER, PA 17517**

THURSDAY, OCTOBER 19, 2017 at 7:30 P.M.

- **MEETING CALLED TO ORDER AT 7:30 P.M.**
- **SCHEDULED VISITORS:** EMERGENCY SERVICE REPRESENTATIVES ANNUAL VISIT
- **PUBLIC COMMENT (FOR NON-AGENDA ITEMS)**
- **APPROVAL OF MINUTES**
 - BOARD OF SUPERVISORS MEETING MINUTES: THURSDAY, OCTOBER 5, 2017
- **ROADMASTER**
- **POLICE DEPARTMENT**
- **SEWAGE ENFORCEMENT OFFICER**
- **TREASURER'S REPORT**
 - AUTHORIZE LIST OF BILLS
- **ZONING OFFICER**
- **SOLICITOR**
- **LAND PLANNING ENGINEER**
 - HEATHERWOODS PHASE 3, 4 AND 5: TIME EXTENSION
 - GARDEN SPOT FRAME & ALIGNMENT: WAIVER/MODIFICATIONS AND CONSIDERATION OF CONDITIONAL APPROVAL
- **TRANSPORTATION ENGINEER**
 - DENVER ROAD BRIDGE REPLACEMENT PAYMENT APPLICATION #7 FOR \$136,028.61
- **SUPERVISORS**
 - GENERAL CODE: SUPPLEMENT #9 ESTIMATE FOR CODIFICATION
 - EXECUTE 2020 CENSUS REGISTRATION FORM AND AUTHORIZE ZONING OFFICER, ANTHONY LUONGO AS LIASON
 - SEND 2018 TOWNSHIP CALENDAR TO THE PRINTER
 - AUTHORIZE END-OF-YEAR ADVERTISEMENTS (CPA APPOINTMENT, 2018 MEETING DATES, BUDGET DATES)
 - ACKNOWLEDGE CHIEF ARMENT EXTENDED MEDICAL LEAVE
 - ACCEPT RESIGNATION OF CURT HIGH FROM THE RECREATION BOARD
 - ADVERTISE PENSION AND ACTUARIAL SERVICES RFP's
- **TOWNSHIP MANAGER**
 - MANAGERS REPORT
 - RECREATION BOARD REQUEST TO UTILIZE THE REAMSTOWN FIRE HALL FOR PUBLIC MEETING TO DISCUSS STONEY POINTE PARK COMMUNITY BUILD ON 12/5/17 AT 7PM
 - PHONE UPGRADE RECOMMENDATION
- **EXECUTIVE SESSION (IF NEEDED)**
- **ADJOURN**

Please note that all meetings are recorded. The purpose of the recordings is to assist with the preparation of meeting minutes.
Upon adoption of the meeting minutes the recordings are destroyed.

BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 19, 2017

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, October 19, 2017 at 7:30 p.m., held at East Cocalico Township, 100 Hill Road, Denver PA 17517

ATTENDANCE:

Supervisors: Chairman Douglas B. Mackley, Vice Chairman Alan R. Fry, and Secretary Noelle B. Fortna

Employees: Township Manager H. Scott Russell, Zoning Officer Tony Luongo, and Recording Secretary Lisa A. Kashner

Engineer: Brent Lied

Reporters: Alice Hummer of the Ephrata Review and Val Laxis of the Reading Eagle

Visitors*: Chad Weaver, Kenny Minnick, Ken McCrea, Ken G. Martin, Todd Shoaf, Barry Simpson, Monica Craig-Fry, Daniel Hibshman, Wesley Hoover, Romao Carrasco, Harvey Achey, Brian Auker, Joyce Gerhart, Rick Carpenter, Jeff Mitchell, Gary McEwen

*Only visitors who signed in are listed.

Chairman Mackley asked everyone in attendance to rise and pledge allegiance to the Flag.

SCHEDULED VISITORS: EMERGENCY SERVICE REPRESENTATIVES ANNUAL VISIT

Reamstown Fire Company: Fire Chief Harvey Achey noted the tough times in recruiting volunteers.

Smokestown Fire Company: Fire Chief Brian Auker stated they are in the process of replacing a 30-year old tanker with a new tanker/pumper. Final approval went through with the finance package, the contract is being reviewed by Pierce.

Stevens Fire Company: Fire Chief Chad Weaver stated they have started the process of putting together a committee to purchase a truck towards the end of 2018 beginning of 2019.

Reamstown Ambulance: EMS Captain Rick Carpenter discussed the certifications; noting that before a driver was just a driver, and now the driver needs to be certified in all items necessary. Their call volume has risen threefold and operating costs continue to rise, and their active personnel have been cut to less than half. Captain Rick Carpenter noted how this greatly impacts their ability to provide a level of service, all while maintaining a great level of service. They were forced to operate with paid EMS staff: they now have three full-time paid personnel and several part-time paid personnel to supplement the volunteers, and there is still a need for additional paid staff. Financially this puts a large burden on the department, respectfully requesting an increase in funding received by the Township.

Further discussions continued, noting that whether it is done individually or it is forced, the consolidation of EMS departments could happen within the next five to ten years. The Board of Supervisors thanked the Emergency Service Departments for everything they do.

PUBLIC COMMENT (NON-AGENDA ITEMS): Mr. Ken Martin of New Holland Transport (NHT) discussed their building at 340 S. Muddy Creek Rd. The Cocalico School District has scheduled hearing their request for LERTA consideration. NHT's LERTA request is for 20% for 5 years for the freezer portion only. Mr. Martin thanked the Supervisors.

APPROVAL OF MINUTES:

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, to approve the Thursday, October 5, 2017 Board of Supervisor meeting minutes. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

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ROADMASTER: Nothing to report.

POLICE DEPARTMENT: Nothing to report.

SEWAGE ENFORCEMENT OFFICER (SEO): Nothing to report.

TREASURER'S REPORT: Mr. Russell requested that the Denver Road Bridge replacement payment application #7 be acted upon first.

MOTION: Chairman Mackley made a motion, seconded by Secretary Fortna, to approve the Denver Road Bridge Replacement Payment Application #7 for \$136,028.61. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to approve the October 19, 2017 list of bills as presented: General Fund \$96,291.18; Denver Road Bridge Project/Payment #7 \$136,028.61. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

ZONING OFFICER: The Zoning Officer's Report highlighted the September 2017 report: 32 applications, 34 permits issued, 8 in review, and 20 for pickup. Single Family Dwelling Units: 3. Alarm Ordinance Enforcement: 5 False Alarm Violations. ZONING HEARING BOARD: November: 241 Lausch Road applicant seeks approval to maintain an existing residential unit on the property. CODE ENFORCEMENT: (1) 745 N. Reading Rd., sent second notice of violation concerning impervious area additions without Stormwater Management Plan or approved earth disturbance permit. Follow Up: SWM Plan submitted by engineering firm. OTHER ITEMS: (1) New Holland Transport done footers and foundation work. 800 Reinholds Rd.: Met with owner and LCCD to confirm onsite fill activity is compliant with permit conditions. (2) 1 W. Church St., Zoning officer and Building Code Official met with owner to discuss repairs of the apartment house at this location. Building permit was issued and repairs have started. (3) 54 Denver Rd., WEH site, construction of new warehouse project, permit issued, U&O to follow shortly. (4) UGI's site contractor has commenced earthwork activities.

SOLICITOR: Nothing to report.

LAND PLANNING ENGINEER: Mr. Lied suggested the Board of Supervisors adjust the meeting agenda slightly to accommodate projects with representatives in attendance first.

GARDEN SPOT FRAME & ALIGNMENT – WAIVER/MODIFICATIONS AND CONSIDERATION OF CONDITIONAL APPROVAL (12-22-2017): Todd Shoaf of Pioneer Management and Barry Simpson, owner/applicant, were in attendance for this plan. Mr. Lied highlighted the plan and general status of the project, noting the applicant's consultant has proceeded through multiple reviews with Becker Engineering, and that they have also advanced relative to the PennDOT Highway Occupancy Permit with a few items remaining to be worked out. The applicant's consultant has obtained Lancaster County Conservation District approval relative to the NPDES permit and Erosion and Sedimentation Control Plan, and advanced on reviews with the East Cocalico Township Authority relative to water & sewer service. The majority of the remaining issues are minor technical items and legal items (SWM&EA, IGA, establishment of financial security). Mr. Lied noted that the main remaining item to work out is the coordination of the road frontage improvements and final positioning of the curb line, stormwater inlets with respect to the other existing and proposed items, such as the water main, gas main, and relocated overhead utility poles. Mr. Shoaf distributed 3D images of the proposed building and highlighted the plan. Mr. Shoaf noted that correspondence is pending from UGI concerning the most recent mark-up depicting the proposed features relative to the gas line. Discussions continued, and Mr. Russell noted that in his prior discussions with Mr. Shoaf he recommended they consider the option of shifting the proposed curb line slightly to be further into the PennDOT right-of-way. Mr. Shoaf stated UGI has verified, and they are okay with the horizontal separation with the proposed curb and the gas line as currently shown, but have requested some additional information relative to some vertical separations. It was noted that

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LAND PLANNING ENGINEER: GARDEN SPOT FRAME & ALIGNMENT (CONTINUED)

the Township could help to advocate for the shifting of the curb line to allow for cost effective solution related to the coordination of the roadway frontage improvements. Discussions continued. Mr. Russell stated that if the Supervisors are supportive of with this approach, the Township will write a letter to PennDOT to accompany the Highway Occupancy Permit resubmission advocating for the proposed location of the curbline.

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to approve a waiver/modification of §194.30.C. of the Subdivision and Land Development Ordinance to authorize the applicant to utilize stone paving material, in lieu of asphalt paving, for the eastern portion of the property in the general area of the accessory storage building. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to approve a waiver/modification of §194-33.E.1. of the Subdivision and Land Development Ordinance to authorize the applicant to utilize PennDOT standard vertical concrete curb with a total depth of 18", in lieu of the Township 22" standard. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, to approve a waiver/modification of §185-22.F. of the Stormwater Management Ordinance to authorize the transfer of runoff between drainage areas in the post development condition as presented on the current plans and supporting stormwater management calculations. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to authorize the Board of Supervisors to sign the Stormwater Maintenance and Easement Agreement (SWMEA) when executed by the applicant and submitted to the Township in a form acceptable to the Township Solicitor. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to authorize the Board of Supervisors to sign the Improvement Guarantee Agreement (IGA) with accompanying financial security, when executed by the applicant and submitted to the Township in a form acceptable to the Township Solicitor, and along with the required accompanying financial security in an amount as determined acceptable by the Township and Township Engineer, based on the review of the Opinion of Probable Construction Cost. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Fortna made a motion, seconded by Chairman Mackley, to conditionally approve the Garden Spot Frame & Alignment Services, Inc. Preliminary/Final Land Development Plan, conditioned upon the applicant addressing the outstanding items outlined in the Becker Engineering review letter dated October 12, 2017 to the satisfaction of the Township, Township Solicitor and Township Engineer. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

HEATHERWOODS PHASE 3, 4 AND 5 - TIME EXTENSION (10-19-2017): Joyce Gerhart of RGS Associates and Garry McEwen of Berks Homes were in attendance for this plan. Mr. Lied highlighted the plan and general status of the project and noted that he issued an updated plan review earlier in the day. Ms. Gerhart displayed the plan and pointed out key aspects of the project. Ms. Gerhart stated that the finalization of the stormwater design is probably the biggest issue they have been working on with Becker/Township. Ms. Gerhart noted the NPDES permit review has been proceeding, and they are anticipating the LCCD's issuance of the permit in the near future. Ms. Gerhart explained the proposed land transfers between the developer and the Township, and the resulting improved lot configurations. It was explained that the transfer will result in equal land transferring from one party to the other. Ms. Gerhart provided a general overview of the key stormwater facilities required to meet current standards, which include the retrofitting of the

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LAND PLANNING ENGINEER:

(CONTINUED)

existing detention basin within the development. Mr. McEwen stated that he is currently working with the property owner that controls the existing basin, and that he will be obtaining an easement to authorize the proposed basin modifications to proceed. The status of the proposed stub portion of Firethorn Drive, which projects toward the adjacent property line, was discussed. In general, it was agreed that the best approach would be to dedicate the right-of-way to the property line, but limit the infrastructure to the end of the intersection radii. Ms. Gerhart noted that the applicant has agreed to make the HOA responsible for maintenance of the area until such time a roadway connection is constructed. Mr. McEwen and Ms. Gerhart stated that they are currently waiting on the land appraisal, which is necessary to determine how the land transfer with the Township can proceed; and they are also waiting on the draft HOA document being prepared by their attorney. Mr. Lied discussed the various pending waiver/modifications and deferrals, which will be formally considered by the Board of Supervisors at a future meeting. Mr. Lied explained that all the requested waiver/modifications and deferrals were recommended for approval by the Planning Commission. The Planning Commission also recommended conditional approval of the plan. Discussions and questions continued concerning the waivers, modifications, bond, and MS4, which were answered.

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, to approve the 60-day time extension offer as submitted by the applicant's consultant dated October 18, 2017, which will extend the deadline for action on the Heatherwoods Revised Preliminary Plan until December 18, 2017. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

UGI CORPORATE HEADQUARTERS – PRELIMINARY/FINAL LAND DEVELOPMENT PLAN/LOT ANNEXATION: No one was in attendance for this plan. Mr. Lied noted that subsequent information was received later today, and they have satisfied the condition related to the encroachment agreement with PP&L. Since the item has been resolved, there is no longer a need for the project to be on tonight's agenda. Mr. Russell noted that a cost estimate is expected next week sometime for the pedestrian trail, and following review of this estimate the park and rec fee will be set.

TRANSPORTATION ENGINEER: Nothing to report.

SUPERVISORS:

GENERAL CODE: SUPPLEMENT #9 ESTIMATE FOR CODIFICATION: Supplement #9 estimate was received from General code to codify Ordinance Number 2017-01.

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to approve the General Code Supplement No. 9 Estimate in the amount of between \$725 and \$870. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

EXECUTE 2020 CENSUS REGISTRATION FORM AND AUTHORIZE ZONING OFFICER ANTHONY LUONGO AS LIASON

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to approve and execute the 2020 Census Registration form and to authorize the Township Zoning Officer Anthony Luongo to serve as the Township Census Liason. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

PRINT 2018 TOWNSHIP CALENDAR

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to approve sending the 2018 Township calendar to the printer after further review with respect to deleting some of the meetings around the holidays. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

**BOARD OF SUPERVISORS MEETING
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SUPERVISORS: *(CONTINUED)*

AUTHORIZE END-OF-YEAR ADVERTISEMENTS (CPA APPOINTMENT, 2018 MEETING DATES AND TIMES, BUDGET DATES)

MOTION: Secretary Fortna made a motion, seconded by Vice Chairman Fry, to approve sending the end-of-year advertisements as they are prepared. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

Mr. Mitchell asked about another CPA firm. Chairman Mackley noted that the Township was officially notified two weeks ago that Weinhold and Nickel made the decision to not be auditing next year. Another accountant is being researched. Discussions and questions continued, which were answered.

ACKNOWLEDGE CHIEF ARMENT EXTENDED MEDICAL LEAVE: Chairman Mackley read Police Chief Arment's letter of extended medical leave starting November 9, 2017.

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to acknowledge Police Chief Arment extended medical leave starting November 9, 2017, and during this time Sgt. Darrick Keppley will be the Officer In Charge for the East Cocalico Township Police Department. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

ACCEPT RESIGNATION OF CURT HIGH FROM THE RECREATION BOARD: Chairman Mackley read the resignation letter received from Curt High of the Recreation Board.

MOTION: Chairman Mackley made a motion, seconded by Secretary Fortna, to accept with regrets the resignation of Curt High from the Recreation Board. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

ADVERTISE PENSION AND ACTUARIAL SERVICES RFP's: Mr. Russell noted that both the Pension and Actuarial Service Requests for Proposals (RFPs) have been reviewed by Weinhold and Nickel, Appendix A – Act 44 Disclosure Form, and Appendix B – Policies and Procedures for the Procurement of Professional Services in Compliance with Act 44 of 2009. Weinhold and Nickel noted the RFP's were good as presented.

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to authorize staff to advertise the Pension and Actuarial Services Request for Proposals (RFPs). Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

The Board noted that they have talked extensively about Pension over the years. Lengthy discussions and questions continued, which were answered.

TOWNSHIP MANAGER: Mr. Russell highlighted the Manager's Report dates covering 10/4/17 to 10/19/17: UGI GET Gas East Cocalico Heights update- Agreement was sent to UGI on September 25th. Waiting on UGI to execute the agreement and request a Road Occupancy Permit. Anticipate the work will now start on November 1st. • Morganshire update- Developer has selected contractors to finish the grading work related to a basin conversion and paving the development. Basin conversion work is nearly completed. Roadway was re-marked by Mr. Russell on 10/3 for the areas to patch. Paving and patching is occurring this week, to include installing the geotextile and leveling course. Wearing course to be installed beginning Tuesday, 10/24. • Quarry truck complaints were received along Napierville Road from the Hinkletown Quarry owned by New Enterprise. The road is being use as a short cut. Jody Becker of New Enterprise was notified to discuss the recurring problem. NESL has instructed their drivers to stay on the State Roads, noting that they have little control over the contracted drivers. Jody Becker was noted as saying she has no issue with the Township posting the roadway NO TRUCKS- LOCAL DELIVERIES ONLY.

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TOWNSHIP MANAGER: ***(CONTINUED)***

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to conduct a study of no trucks (local deliveries only) on Napierville Road. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

Recreation Board Update: Stoney Pointe Park Community Build - Further discussion was held concerning a Community Build. Funding was discussed including DCNR grants for park projects. The Rec Board to hold a special meeting on December 5th at 7 pm to meet with the community for soliciting volunteers to serve within the community build. A handout is currently being prepared by the Rec Board and will be distributed around the communities near the park. The Recreation Board requests permission to advertise for a special meeting to be held on December 5th at the Reamstown Fire Hall; Mr. Russell HAS confirmed the availability of the Fire Hall on December 5th.

MOTION: Vice Chairman Fry made a motion, seconded by Chairman Mackley, to authorize advertising the Stoney Pointe Park special meeting December 5th at 7pm at the Reamstown Fire Hall. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

Phone upgrade recommendation: Mr. Russell discussed the Township's phone system is about 28 years old; the system is that old it can no longer be serviced by the phone company. Farlow Communications submitted proposals: (1) Phone system Maintenance Agreement (SMA) for a cost of \$590, (2) Phone System cost for parts per Costars Mitel contract for \$7,645.60, and (3) a phone system quote to install for \$6,322.

MOTION: Secretary Fortna made a motion, seconded by Chairman Mackley, to execute the Mitel Commonwealth of PA Costars contract for \$7,645.60, to execute the Farlow Quoted Proposal & Statement of Work for \$6,322, and to execute the Farlow Phone System Maintenance Agreement (SMA) for \$590.00; for a total of all three \$14,557.60. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

Mr. Russell noted that the transfer of funds within the approved budget is needed to pay for the new phone system.

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to approve transferring unencumbered budget monies from the Police Budget from Account #01.405.70.0 Capital Purchase Copier, to Account #01.409.32.0 Communications I/A/O \$3,000.00; and a motion to transfer unencumbered budget monies from Account #01.432.00.0 Snow and Ice Removal to Account #01.409.32.0 Communications I/A/O \$3,278.00 for a total of \$7,278.80. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Fry made a motion, seconded by Secretary Fortna, to approve transferring unencumbered budget monies from the Police Budget from Account #01.410.35.1 Multi Peril Pkg. Ins. to Account #01.410.32.0 Communications I/A/O \$7,278.80. Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

Denver Borough noted some short term overnight closures for the PennDOT South 4th Street Bridge Replacement project (SR 1045) in the Borough. In October, the road will be closed overnight to replace a sanitary sewer manhole located in the center of South 4th Street just below the bridge. During this event the road will be closed from approximately 8:00 p.m. until 5:00 a.m. The closing will be coordinated with local industries located in the southern section of the Borough (i.e. Denver Cold Storage and Weaver Industries) as well as with local emergency service providers and the Cocalico School District. Some traffic may utilize Wabash Road, but given the time proposed impact should be minimal.

MOTION: Chairman Mackley made a motion, seconded by Vice Chairman Fry, to authorize the State to utilize Wabash Road for night-time detours that are temporary in nature for the completion of the South 4th Street bridge replacement project (SR 1045). Chairman Mackley asked if there were any other comments or questions. There were none. Motion carried. (3/0)

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TOWNSHIP MANAGER:

(CONTINUED)

Mr. Achey added notification needs to be sent to County 911 and all EMS Departments (fire and ambulance) concerning the night-time detour for the South 4th Street bridge replacement project. • Activities within the next two weeks are: 2018 Budget, Pension and Actuarial RFPs advertised. Creation of a Pension Advisory Committee, UGI GET Gas Road Occupancy Permit, Develop Pool Working Group, Follow up on the Lexicon meeting to continue moving forward the calling of the bonds for the Heatherwoods development. • 1925 N. Reading Rd.: Mr. Russell discussed a potential interest in the site: manufacturing, marketing, and selling their product onsite. The site is zoned commercial and they were reaching out to the Township to see if their use would be permitted, not permitted, or would require zoning relief. It is considered light manufacturing. After further discussions, it was noted that Mr. Russell will notify NAI Commercial Partners that the Supervisors would considering to utilize the zoning text amendment process to make light manufacture (with limitations) a permitted use in the commercial zone as long as the selling and marketing of product also occurs onsite for a fair market value. • Denver Road Bridge is on schedule. Substantial completion should be noticed in December 2017.

EXECUTIVE SESSION: None.

ADJOURN:

MOTION: There being no further business to come before the Board, Secretary Fortna made a motion seconded by Vice Chairman Fry to adjourn the meeting at 9:50 p.m. Chairman Mackley asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Noelle B. Fortna
Board of Supervisor Secretary