

**EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS
TOWNSHIP BUILDING
100 HILL ROAD, DENVER, PA
THURSDAY, JANURAY 18, 2024, 7:00 PM**

CALL TO ORDER by Chair Bonura at 7:00 PM.

ATTENDANCE

Lorenzo Bonura, Chair	[X]
Jeff Mitchell, Vice Chair	[X]
Daniel Burton, Jr.	[X]

ANNOUNCEMENTS

- Mr. Burton led the meeting with a prayer.
- Chair Bonura noted this evening's meeting is being recorded for rebroadcast.
- Chair Bonura announced the Board of Supervisors met in Executive Session on January 15, 2024 to discuss a personnel matter, in specific the Township Manager agreement, and a matter of potential litigation, regarding professional services.

PUBLIC COMMENT, AGENDA ITEMS

- Ken McCrea, East Cocalico Township, commented on the proposed public comment policy.
- Doug Mackley, East Cocalico Township, commented on the proposed public comment policy, and on public comment afforded at a previous meeting.

ACTION ITEMS

meeting minutes – Chair Bonura made a motion to approve the January 2 Meeting minutes as presented. The motion was seconded by Mr. Mitchell.

By unanimous vote the motion was approved.

Tax Collector payments – Matt Creme, Township Solicitor, commented on correspondence received from the East Cocalico Township Tax Collector, as to certain payments received by the Tax Collector. Mr. Creme noted the Tax Collector was invited to attend this evening's meeting so to discuss this matter. The Tax Collector was not in attendance.

Finance Director ratification – Chair Bonura made a motion to ratify the hire of Deborah Beury, Finance Director, subject to the terms set forth in a conditional offer of employment dated December 26, 2023. The motion was seconded by Mr. Burton.

By unanimous vote the motion was approved.

Resolution 2024-05 – Chair Bonura made a motion to approve Resolution 2024-05, to authorize depository permissions. The motion was seconded by Mr. Burton.

By unanimous vote the motion was approved.

Resolution 2024-06 – Chair Bonura commented on public comment policy and limits set in 2016, and noted the proposed public comment policy to be considered this evening increases the time allowed for public comment, and eliminates a cap that may be enacted on the total time allowed for public comment during one meeting.

Chair Bonura made a motion to approve 2024-06, to establish public a comment period policy at meetings of the Board of Supervisors. The motion was seconded by Mr. Mitchell.

By unanimous vote the motion was approved.

waiver of land development – Tommy Ryan, Township Manager, provided an overview of a request for a waiver of land development for a proposed roof extension at the Reinholds VFW.

Mr. Burton made a motion to approve a waiver of the land development to permit the construction of a roof over an existing accessway at the Reinholds VFW, 250 Brunner Grove Road. The motion was seconded by Mr. Mitchell.

By unanimous vote the motion was approved.

900 Dogwood – security release – Mr. Ryan provided an overview of a request to release security for improvements not constructed at 900 Dogwood Drive.

Mr. Burton made a motion to approve the release, in full, of security posted for proposed improvements at 900 Dogwood Drive, in the amount of \$51,940.90, conditioned upon the Applicant's agreement to extinguish and forever forfeit all approvals granted for the plan for the Martin Tract, prepared by Pioneer Management LLC, drawing 06-0100-03-A, as last revised on November 3, 2006. The motion was seconded by Mr. Mitchell.

By unanimous vote the motion was approved.

right-of-way grant – Matt Creme, Township Solicitor, commented on additional right-of-way required for the Culvert Replacement Project.

Mr. Burton made a motion to direct the Township Manager, Township Solicitor, and Township Engineer to take the necessary action, by acceptance of dedication, negotiated purchase or condemnation, to acquire the necessary rights-of-way, permanent and temporary construction easements in or adjacent to White Oak Road (T840) and Hill Road (T846), for the replacement of stormwater culverts. The motion was seconded by Chair Bonura.

By unanimous vote the motion was approved.

Reamstown Pool management agreement – Chair Bonura made a motion to approve an agreement for management services for the 2024 pool season with the Ephrata Recreation Center. The motion was seconded by Mr. Mitchell.

By unanimous vote the motion was approved.

Reamstown Pool concession stand agreement – Chair Bonura made a motion to approve an agreement for concession stand operations for the 2024 pool season with Kim Porter. The motion was seconded by Mr. Burton.

By unanimous vote the motion was approved.

Township Manager agreement – Chair Bonura made a motion to approve an agreement for Township Manager services through January 5, 2026 with Tommy Ryan. The motion was seconded by Mr. Burton.

By unanimous vote the motion was approved.

interfund transfers, bill lists & payroll – Mr. Mitchell made a motion to approve a check payment for the General Fund Bank Account list of bills in the amount of \$314,590.47, for the week of January 9, 2024. The motion was seconded by Chair Bonura.

Mr. Mackley commented on engineering services for the Culvert Replacement Project.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the Electronic Payment list of bills in the amounts of \$82,285.84, for the pay period from December 17, 2023 to December 30, 2023; and, \$81,787.75, for the pay period from December 31, 2023 to January 13, 2024. The motion was seconded by Chair Bonura.

By unanimous vote the motion was approved.

DEPARTMENT REPORTS

Police – Chief Savage commented on certain calls received and Department activities for the prior month. A written report of call activity for East Cocalico Township and Denver Borough for December 2023 was provided.

Finance – A written report of receipts and expenditures for Township funds through December 2023 was provided.

Public Works – A written report of roads, bridge, parks, and equipment maintenance activities for December 2023 was provided.

Building, Zoning & SEO – A written report of permits issued, applications considered by the Zoning Hearing Board, and sewage enforcement activities for December 2023 was provided.

NEW BUSINESS

- Mr. Mitchell noted funding included in the 2024 Budget to assist with the current volunteer fire department merger discussions. There was general discussion with Donny Stover, Fire Chief, Smokestown Fire Company, regarding emergency dispatch in the Township. Mr. Ryan will contact a consultant to inquire about services that may be available to assist in the current volunteer fire department merger discussions.

OLD BUSINESS

- Chair Bonura provided an update on the Stony Run Riparian Corridor Project, scheduled to begin in March.

PUBLIC COMMENT, NON-AGENDA ITEMS

- There was no public comment on non-agenda items at this evening's meeting.

ANNOUNCEMENTS

- Chair Bonura announced the Board of Supervisors will next meet on Thursday, February 1, at 7:00 PM, at the Township Building.

ADJOURNMENT

There being no further business, at 7:51 PM Chair Bonura made a motion to adjourn the meeting. The motion was seconded by Mr. Mitchell.

By unanimous vote the motion was approved.

Respectfully Submitted:

Tommy Ryan
Township Manager