

**EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS  
TOWNSHIP BUILDING  
100 HILL ROAD, DENVER, PA  
THURSDAY, SEPTEMBER 21, 2023, 9:00 AM**

**CALL TO ORDER** by Chair Bonura at 9:00 AM.

**ATTENDANCE**

Lorenzo Bonura, Chair	[X]
Jeff Mitchell, Vice Chair	[X]
Romao Carrasco	[X]

**ANNOUNCEMENTS**

- Chair Bonura announced the Board of Supervisors met in Executive Session on September 7, 2023 to discuss personnel matters, in specific the Chief of Police position, and the Public Works Collective Bargaining Agreement, on September 13, 2023 to discuss personnel matters, in specific the Chief of Police position, and the Public Works Collective Bargaining Agreement, and on September 19, 2023 to discuss a personnel matter, in specific the Chief of Police position.

**MEETING MINUTES**

Mr. Carrasco made a motion to approve the September 7, 2023 Meeting minutes. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

**ACTION ITEMS**

Township Engineer appointment – Chair Bonura made a motion to appoint Technicon Enterprises, Inc. II as Township Engineer. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

36 Muddy Creek Church (LD 2020-01) – Chair Bonura made a motion to approve an improvement agreement for development of a four-unit residential building at 36 Muddy Creek Church Road. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Slatewood (LD 2021-01) – Matt Creme, Township Solicitor, commented on Pennsylvania Municipalities Planning Code review period requirements, and on the review period status of this application.

Chair Bonura made a motion to deny Preliminary Plan Approval for Slatewood (LD 2021-01), for failure to meet Township Code requirements, and certain other requirements, as enumerated in the Township Engineer review letter dated November 7, 2022. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Cocalico Biologicals – Mr. Reinert provided an overview of a waiver of land development request to locate an accessory structure at 1512 Peiffer Hill Road.

Chair Bonura made a motion to grant a waiver of land development to Cocalico Biologicals to permit the installation of an accessory structure at 1512 Peiffer Hill Road. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Weaver Road Bridge – Mr. Reinert provided an overview of a request, by PennDOT, to waive of certain stormwater ordinance requirements as to the Weaver Road Bridge Replacement Project.

Max Inkrote, Engineer for the Applicant, commented on project schedule.

Chair Bonura made a motion to grant a waiver of the requirements of Township Code Chapter 185, Stormwater Management and Earth Disturbance, to the Pennsylvania Department of Transportation, for the Weaver Bridge Replacement Project, conditioned on the Applicant obtaining all required approvals from the Pennsylvania Department of Environmental Protection, and any other agencies having jurisdiction. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

86 Cocalico Creek Road – Mr. Reinert commented on a small stormwater project, agreement, and easement at 86 Cocalico Creek Road.

Chair Bonura made a motion to approve a stormwater plan, improvement agreement, and maintenance easement agreement at 86 Cocalico Creek Road. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Valerie Kulp, East Cocalico Township, commented on a permitting matter.

1911 Kramer Mill Road – Mr. Reinert commented on a small stormwater project, agreement, waiver request, and easement at 1911 Kramer Mill Road.

Chair Bonura made a motion to approve a stormwater plan, waivers noted in the Township Engineer's September 11, 2023 review letter, improvement agreement, and maintenance easement agreement at 1911 Kramer Mill Road. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

82 Summers Road – Mr. Reinert commented on a small stormwater project, agreement, and easement at 82 Summers Road.

Chair Bonura noted a correction to the name of the Engineer for the Applicant.

Chair Bonura made a motion to approve a stormwater plan, improvement agreement, and maintenance easement agreement at 82 Summers Road, with the required correction to the name of the Engineer for the Applicant. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

762 Smokestown Road – Mr. Reinert recommend the release of certain security posted for stormwater improvements at 762 Smokestown Road.

Chair Bonura made a motion to approve the release, in part, of security posted for stormwater improvements made at 762 Smokestown Road, in the amount of \$5,247.02. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Benderson Development Company, LLC (RZ 2023-04) – At the Applicant's request this matter was tabled to October 19 Meeting.

Culvert Replacement Project Change Order – Chair Bonura provided an overview of a change order for services related to right-of-way and construction easement agreement preparation, and water line relocation.

Chair Bonura made a motion to approve Change Order Number 2 for the Culvert Replacement Project, in the amount of \$10,600.00. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

2024 Minimum Municipal Obligation, Non-Uniform Pension Plan – Mr. Carrasco commented on the efforts of the Pension Committee, pension fund planning, preparation of the Minimum Municipal Obligation, and plan funding status.

Chair Bonura made a motion to approve the 2024 Minimum Municipal Obligation for the Non-Uniform Pension Plan in the amount of \$28,000.00. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

2024 Minimum Municipal Obligation, Uniform Pension Plan – Chair Bonura made a motion to approve the 2024 Minimum Municipal Obligation for the Uniform Pension Plan in the amount of \$251,362.00. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Carrasco commented on State financial aid received for the pension plan.

## **TREASURER'S REPORT**

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$69,155.49, for the week of September 14, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$68,527.52, for the week of September 21, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the Electronic Payment list of bills in the amount of \$88,534.76, for the pay period from August 27, 2023 to September 9, 2023. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

## **DEPARTMENT REPORTS**

Police – Interim Chief Savage commented on certain calls received and Department activities for the prior month. A written report of call activity for East Cocalico Township and Denver Borough for August 2023 was provided.

Finance – A written report of receipts and expenditures for Township funds through August 2023 was provided.

Public Works – A written report of roads, bridge, parks, and equipment maintenance activities for August 2023 was provided.

Building, Zoning & SEO – A written report of permits issued, applications considered by the Zoning Hearing Board, and sewage enforcement activities for August 2023 was provided.

MS4 – Ken McCrae, MS4 Coordinator, commented on MS4 inspection forms, annual MS4 reporting, and the Stony Run Riparian Corridor Project. A written report of MS4 and other stormwater-related activities for August 2023 was provided.

## **INFORMATIONAL ITEMS**

- There were no informational items discussed at this morning's meeting.

## **NEW BUSINESS**

- There was no new business discussed at this morning's meeting.

## **OLD BUSINESS**

Act 172 tax credit for volunteer emergency responders – Mr. Mitchell commented on tax credit qualifying criteria.

Mr. Carrasco commented on estimated tax credit cost, Township residents who volunteer for fire departments in other municipalities, fire company donation trends, and fire company volunteer trends. Mr. Mitchell commented on Township residents who volunteer for fire departments in other municipalities, and on future potential modifications to the program.

Chair Bonura commented on next steps in consideration of this issue.

Doug Mackley, East Cocalico Township, commented on program beneficiaries, tax credit amounts, and impact to volunteer recruitment.

Mr. Creme commented on assistance provided to volunteer fire companies in other municipalities.

Mr. Carrasco commented on the number of volunteer fire companies operating in the Township, and tax credits paid to certain volunteers.

Mr. Creme commented on volunteer fire company consolidation arrangements in other municipalities.

Dan Burton, East Cocalico, commented on volunteer recruitment impact, and on recommended additional considerations.

There was general discussion regarding the number of volunteer fire companies operating in the Township, consolidation considerations, and mutual aid arrangements.

Mr. Mackley commented on developer contributions to municipalities.

Fire Company records policy – Chair Bonura commented on suggested records to be provided by the volunteer emergency service organizations.

Mr. Mitchell commented on suggested records to be provided by the volunteer emergency service organizations, and submission schedule.

Mr. Carrasco commented on suggested records to be provided by the volunteer emergency service organizations, and submission schedule.

Mr. Creme commented on reporting requirements in the Second Class Township Code.

Mr. Carrasco made a motion to require volunteer emergency service organizations to annually provide tax returns, profit and loss statements, and balance sheets to the Township. There was no second to the motion.

Chair Bonura made a motion to require volunteer emergency service organizations to provide invoices paid with funds contributed by the Township, and corresponding cancelled checks, equal to the \$35,000 contribution made by the Township, to the Township by December 31 of each year. Mr. Mitchell seconded the motion.

The motion passed 2-1, with Mr. Carrasco voting no.

Mr. Mackley commented on the dollar amount cited.

Chair Bonura made a motion to amend the prior action to eliminate the \$35,000 dollar amount cited. Mr. Mitchell seconded the motion.

There was no public comment.

The motion passed 2-1, with Mr. Carrasco voting no.

Fire Company apparatus insurance – This matter will be tabled to a future meeting.

LERTA – Mr. Creme noted an ordinance is required to amend the Township's LERTA program.

Chair Bonura commented on limiting LERTA to commercial development.

Mr. Mitchell commented on the original request to establish the LERTA program. Mr. Mitchell commented on LERTA applications and uses developed in the Township following the program establishment.

Mr. Mackley commented on the establishment of the LERTA program, and on Act 319.

There was general discussion regarding LERTA programs in Lancaster County, and on LERTA payment obligations.

## **PUBLIC COMMENT**

- Lorraine Kulp, East Cocalico Township, commented on public comment made at this morning's meeting.

## **ANNOUNCEMENTS**

Chair Bonura noted the Stony Run Riparian Corridor Project meeting will be held on Wednesday, October 4, at 7:00 PM, at the Township Building.

Chair Bonura noted the Board of Supervisors will next meet on Thursday, October 5, at 7:00 PM, at the Township Building.

## **ADJOURNMENT**

There being no further business, at 11:11 AM Chair Bonura made motion to adjourn the meeting. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Respectfully Submitted:

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Tommy Ryan  
Township Manager