

**EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS
TOWNSHIP BUILDING
100 HILL ROAD, DENVER, PA
THURSDAY, AUGUST 3, 2023, 7:00 PM**

CALL TO ORDER by Chair Bonura at 7:00 PM

ATTENDANCE

Lorenzo Bonura, Chair	[X]
Jeff Mitchell, Vice Chair	[X]
Romao Carrasco	[]

ANNOUNCEMENTS

- Chair Bonura announced the Board of Supervisors met in Executive Session prior to this evening's meeting to discuss a matter of potential litigation, as to a permit fee payment.

MEETING MINUTES

Chair Bonura made a motion to approve the July 20, 2023 Meeting minutes, revised to denote Mr. Mitchell voted to abstain from the vote to extend the review period for the Village of East Cocalico, at page 3. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

DISCUSSIONS & PRESENTATIONS

Fire Company records policy – Mr. Mitchell commented on the establishment of a policy that enumerates the financial records to be provided to the Township by volunteer fire and ambulance companies that receive Township funding. There was general discussion regarding records that may be provided, including invoices, cancelled checks, and profit and loss statements.

Donnie Stover, Smokestown Fire Company, commented on past year correspondence from the Township and donation schedule.

Chad Weaver, Stevens Fire Company, commented on past year donation schedule and the availability of certain financial records.

Matt Creme, Township Solicitor, commented on reporting requirements set forth in the Second Class Township Code, and on other municipality reporting practices.

Discussion on this topic will continue at the August 17 Meeting.

Fire Company apparatus insurance – Discussion on this topic will continue at the September 7 Meeting.

Act 172 tax credit for volunteer emergency responders – Chair Bonura commented on feedback received regarding certain public comments made at the July 20 Meeting.

Chair Bonura commented on proposed criteria to qualify for the earned income tax and real estate tax credits. Chair Bonura noted several participation and training criteria for volunteer fire and EMS responders, fire police officers, and company support staff.

Chair Bonura and Mr. Mitchell commented on the earned income tax and real estate tax credit amounts.

Mr. Weaver commented on proposed training requirements, and on current volunteers' training and certifications.

Discussion on this topic will continue at the August 17 Meeting.

Officer Dougherty first year & training program completion – Interim Chief Steve Savage noted Police Officer Joseph Dougherty had successfully completed his first year of service and all applicable training program requirements.

Chair Bonura made a motion to confirm East Cocalico Police Officer Joseph Dougherty has successfully completed his first year of service and all applicable training program requirements. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

interfund transfers, bill lists & payroll – Mr. Mitchell made a motion to transfer \$4,006.50 from the Light Fund to the General Fund, for tax collector payroll from January to June 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to transfer \$2,919.95 from the Hydrant Fund to the General Fund, for tax collector payroll January to June 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to transfer \$31,465.00 from the Recreation Fund to the General Fund, for invoices paid in April and May 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to transfer \$3,404.63 from the Traffic Impact Fund to the General Fund, for invoices paid January to June 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to transfer \$152,827.33 from the ARPA Fund to the General Fund, for invoices and payroll paid December 2022 to June 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$51,492.82, for the week of July 27, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$82,508.85, for the week of August 3, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the Electronic Payment list of bills in the amount of \$92,088.20, for the pay period from July 16, 2023 to July 29, 2023, an amount that includes the 2nd Quarter 2023 payroll tax withholdings and the 2023 PCOR Federal Excise Tax for medical benefits. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

INFORMATIONAL ITEMS

- Interim Chief Savage commented on the National Night Out celebration recently held at Reamstown Park. Interim Chief Savage thanked Police Officer Rachael Odenwalt for her hard work to develop this successful community event.

NEW BUSINESS

- There was no new business discussed at this evening's meeting.

OLD BUSINESS

- There was no old business discussed at this evening's meeting.

PUBLIC COMMENT

- Doug Mackley, East Cocalico Township, commented on an arbitration matter, and on the payment of accrued leave time.
- Sue Mackely, East Cocalico Township, commented on dais microphones, and on email addresses posted to the Township website.

ANNOUNCEMENTS

Chair Bonura noted the Board of Supervisors will next meet at 7:00 PM on Thursday, August 17, at 7:00 PM, at the Township Building.

ADJOURNMENT

There being no further business, at 7:47 PM Chair Bonura made motion to adjourn the meeting. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Respectfully Submitted:

Tommy Ryan
Township Manager