

EAST COCALICO TOWNSHIP
BOARD OF SUPERVISORS MEETING AGENDA

Thursday, April 20, 2023, 7:00 PM

Township Building, 100 Hill Road

This meeting will be held in-person and broadcast live on Zoom.

- 1) CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2) EXECUTIVE SESSION ANNOUNCEMENT**
- 3) MEETING MINUTES**
 - a) Approve April 6, 2023 Board of Supervisors Meeting minutes.
- 4) ACTION ITEMS**
 - a) Accept and refer out a petition to rezone properties at North Roding Road and Wabash Road.
 - b) Approve review period waiver for Mt. Zion Baptist Church (LD 2018-01).
- 5) DEPARTMENT REPORTS**
 - a) Police
 - b) Finance
 - c) Public Works
 - d) Building / Zoning / SEO
 - e) MS4
- 6) TREASURERS REPORT**
 - a) Authorize lists of bills for payment.
- 7) INFORMATIONAL ITEMS**
- 8) NEW BUSINESS**
- 9) OLD BUSINESS**
- 10) PUBLIC COMMENT**
 - a) Public comment for non-agenda items only.
- 11) ANNOUNCEMENTS**
 - a) The Board of Supervisors will next meet on Thursday, May 4, 2023, at 7:00 PM, at the Township Building, 100 Hill Road. This meeting will also be broadcast on Zoom.
- 12) ADJOURNMENT**

All Board of Supervisors meetings are videoed and recorded. Recordings may assist with meeting minute preparation. Videos uploaded to YouTube.com for public viewing. Meeting recordings and videos are deleted from the Township server upon meeting minute approval.

**EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS
TOWNSHIP BUILDING
100 HILL ROAD, DENVER, PA
THURSDAY, APRIL 20, 2023, 7:00 PM**

CALL TO ORDER by Chair Bonura at 7:04 PM

ATTENDANCE

Lorenzo Bonura, Chair	[X]
Jeff Mitchell, Vice Chair	[X]
Romao Carrasco	[X]

ANNOUNCEMENTS

- Chair Bonura announced an Executive Session was held prior to this evening's meeting to discuss a matter of potential litigation, in specific an application made to the Zoning Hearing Board, and a personnel matter, in specific an employee benefit.

MEETING MINUTES

Mr. Carrasco made a motion to approve the March 16, 2023 Meeting minutes as presented. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

ACTION ITEMS

Cherry Place Properties, LP (RZ 2023-01) – Tommy Ryan, Township Manager, provided an overview of a petition submitted to rezone two properties and a portion of a third property at North Reading Road and Wabash Road from General Commercial and Suburban Residential to Light Industrial.

Chair Bonura made a motion to accept and refer out for reviews a petition to rezone certain properties at North Reading Road and Wabash Road, submitted by Cherry Place Properties, LP. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Mt. Zion Baptist Church (LD 2018-01) – Mr. Carrasco made a motion to accept a waiver of the review period for Mt. Zion Baptist Church (LD 2018-01). The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

DEPARTMENT REPORTS

Police – Interim Chief Savage commented on certain calls received, employee training completed, and citations issued. A written report of call activity for East Cocalico Township and Denver Borough for March 2023 was provided.

Finance – A written report of receipts and expenditures for Township funds through March 2023 was provided.

Public Works – A written report of roads, bridge, parks, and equipment maintenance activities for March 2023 was provided.

Building, Zoning & SEO – A written report of permits issued, applications considered by the Zoning Hearing Board, and sewage enforcement activities was provided.

MS4 – No report was provided at this evening's meeting.

TREASURER'S REPORT

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$39,485.33, for the week of April 13, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$5,395.27, for the week of April 20, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the Hydrant Fund Bank Account list of bills in the amount of \$16,425.00, for the period from April 7, 2023 to April 19, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the Electronic Payment list of bills in the amount of \$89,709.47, for payroll dated April 12, 2023, for the pay period from March 26, 2023 to April 8, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

INFORMATIONAL ITEMS

- Mr. Mitchell provided an update on the avian flu and local quarantine status.
- Mr. Carrasco commented on the uniform pension plan percent funded, a review of the plan's investment portfolio, and minimum municipal obligation funding.

NEW BUSINESS

- Mr. Carrasco commented on information provided by the Township Manager regarding the Township insuring fire apparatus and other vehicles owned by the volunteer fire companies. Mr. Ryan commented on risk management. Mr. Ryan noted two options provided to the Board, to require volunteer fire companies to insure the vehicles owned and the Township reimburse this cost, and to continue with current insurance practice with the Township providing in-house license checks for permitted drivers.

Chad Weaver, Stevens Fire Company, commented on license checks provided, and on vehicle insurance provided to the volunteer fire companies. Donny Stover, Smokestown Fire Company, commented on vehicle insurance provided to the volunteer fire companies, and on the Township's financial support to the volunteer fire companies. Doug Mackley, East Cocalico Township, commented on vehicle insurance provided to the volunteer fire companies.

OLD BUSINESS

There was no old business discussed at this evening's meeting.

PUBLIC COMMENT

- Mr. Mackley commented on the Stevens Fire Company heliport facility.
- Sue Mackley, East Cocalico Township, commented on Township Manager and consultant attendance at Traffic Impact Fee Committee meetings
- Mr. Mackley commented on the revised Zoning Map, hiring authorizations, and budgeting process.
- Don Miller, East Cocalico Township, commented on Township information available at the Township website.

- Mr. Stover commented on a Public Works Department personnel matter.
- Kerry Haas, East Cocalico Township, commented on the revised Zoning Map.
- Mrs. Mackley commented on the meeting sign-in sheet.
- Mr. Weaver commented on volunteer fire company financial information required to be submitted to the Township, and on recent heliport use.

ANNOUNCEMENTS

Chair Bonura noted the Board of Supervisors will next meet at 7:00 PM on Thursday, May 4, at the Township Building, 100 Hill Road.

ADJOURNMENT

There being no further business, at 8:06 PM Mr. Carrasco made a motion to adjourn the meeting. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Respectfully Submitted:

Tommy Ryan
Township Manager