

EAST COCALICO TOWNSHIP
BOARD OF SUPERVISORS MEETING AGENDA

Thursday, April 6, 2023, 7:00 PM
Township Building, 100 Hill Road
held in person and via “live” Zoom

- 1) CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2) EXECUTIVE SESSION ANNOUNCEMENT**
- 3) MEETING MINUTES**
 - a) Approve March 16, 2023 Board of Supervisors Meeting minutes.
- 4) PRESENTATIONS**
 - a) Update on the PureCycle development.
- 5) ACTION ITEMS**
 - a) Approve review period waiver for Dutch Cousin Campground (LD 2022-03).
 - b) Approve review period waiver for Grande (LD 2023-01).
 - c) Execute a Stormwater Management Easement Agreement at 28 Edie Drive.
 - d) Execute a Stormwater Management Easement Agreement at Boose Aluminum.
 - e) Award bid for the 2023 Road Program.
 - f) Award bid for the sale of a used vehicle.
 - g) Approve the purchase of vehicle emergency lighting.
 - h) Approve a concession stand operations contract at the Reamstown Pool.
 - i) Resolution 2023-04 – Opioid Settlement Agreement
 - j) Resolution 2023-05 – East Cocalico Township Zoning Map
 - k) Resolution 2023-06 – Tax Exonerations
- 6) TREASURERS REPORT**
 - a) Authorize lists of bills for payment.
- 7) INFORMATIONAL ITEMS**
- 8) NEW BUSINESS**
- 9) OLD BUSINESS**

Please note: All meetings are recorded and videotaped. The purpose of the recordings is to assist with the preparation of meeting minutes. The purpose of the video is to upload the video to [YouTube.com](https://www.youtube.com) for public viewing and archival purposes. All recordings and videos will be deleted from the Township server upon approval of the meeting minutes. To access meeting videos on YouTube, Google “YouTube East Cocalico Township” and select the meeting to be viewed.

10) PUBLIC COMMENT

- a) Public comment for non-agenda items only.

11) ANNOUNCEMENTS

- a) The Board of Supervisors will next meet on Thursday, April 20, 2023, at 7:00 PM, at the Township Building, 100 Hill Road. This meeting will also be broadcast on Zoom.

12) ADJOURNMENT

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**EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS
TOWNSHIP BUILDING
100 HILL ROAD, DENVER, PA
THURSDAY, APRIL 6, 2023, 7:00 PM**

CALL TO ORDER by Chair Bonura at 7:03 PM

ATTENDANCE

Lorenzo Bonura, Chair	[X]
Jeff Mitchell, Vice Chair	[X]
Romao Carrasco	[X]

ANNOUNCEMENTS

- Chair Bonura announced an Executive Session was held subsequent to the March 16, 2023 Meeting to discuss a personnel matter, in specific an employee benefit, and to discuss a real estate matter, in specific potential right-of-way acquisition.
- Chair Bonura announced an Executive Session was held prior to this evening's meeting to discuss two personnel matters, in specific an employee benefit and Township counsel.
- Pursuant to Act 65, Mr. Carrasco made a motion to amend this evening's meeting agenda to include a presentation, and potential action item, as to the Stevens Fire Company Heliport. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

MEETING MINUTES

Mr. Carrasco made a motion to approve the March 16, 2023 Meeting minutes as presented. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

PRESENTATIONS

PureCycle – Bill Rountree, Developer, provided an overview of site work completed to date. Mr. Rountree commented on the revised traffic impact study submission to the Pennsylvania Department of Transportation, efforts to acquire land at neighboring parcels, active and pending permit applications, and a temporary access drive to serve landlocked parcels.

John Schick, Township Traffic Engineer, noted the Highway Occupancy Permit application to be submitted to PennDOT. Mr. Rountree agreed to provide a copy of this application to the Township in advance of its submission to PennDOT.

Mr. Rountree commented on the temporary access drive connecting to serve landlocked parcels. Mr. Rountree confirmed construction vehicles would not be permitted to use this access drive. Mr. Rountree confirmed trees removed in this area would be replaced.

There was discussion regarding the Developer's ongoing efforts to relocate the southern segment of Hill Road. Mr. Rountree affirmed the commitment made by the Developer to complete the work needed to relocate this segment of the roadway.

Stevens Fire Company Heliport – Vin Thomas, Air Methods, provided an overview of the Stevens Fire Company Heliport Project. Mr. Thomas commented on the proposed use of temporary structures to accommodate helicopter crews, and commented on current planning for permanent facilities for these personnel.

Mr. Thomas commented on electric service for the temporary structures. Mr. Thomas confirmed the temporary structures would not be served by public water or public sewer.

Mr. Thomas commented on response times, and on the number of flights made to date.

There was discussion as to Federal Aviation Administration and PennDOT review and approval. Mr. Thomas confirmed all outstanding items in the PennDOT May 26, 2022 review letter had been satisfied. Chad Weaver, Chief, Stevens Fire Company, will provide PennDOT's updated review letter to the Township.

Matt Creme, Township Solicitor, commented on mutual aid arrangements, code requirements for temporary structures, and accessory use case law.

Mr. Carrasco made a motion to authorize the occupancy and use of three temporary structures to support heliport operations at the Stevens Fire Company, for a period up to ninety days, subject to Air Methods obtaining all required permits. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

ACTION ITEMS

Dutch Cousin Campground (LD 2022-03) – Chair Bonura made a motion to accept a waiver of the review period for Dutch Cousin Campground, LD 2022-03. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Grande (LD 2023-01) – Chair Bonura made a motion to accept a waiver of the review period for Grande (LD 2023-01). The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Stormwater Management Easement Agreement, 28 Edie Drive – Chair Bonura made a motion to approve a Stormwater Management Easement Agreement at 28 Edie Drive. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Stormwater Management Easement Agreement, Boose Aluminum – Chair Bonura made a motion to approve a Stormwater Management Easement Agreement at Boose Aluminum. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

2023 Road Program – Mr. Ryan provided an overview of bids received for the 2023 Road Program.

Mr. Carrasco made a motion to award bids for the 2023 Road Program to (1) H&K Group, Inc., Skippack, PA, the lowest responsive and responsible bidder, in the amount of \$443,398.60, a contract for paving, and (2) Martin Paving, Inc, Lititz, PA, the lowest responsive and responsible bidder, in the amount of \$107,485.30, a contract for bituminous seal coat. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

used vehicle sale – Chair Bonura made a motion accept a bid for the sale of a 2017 Ford Taurus to Luis Juarez, Lawrenceville, NJ, the highest responsive and responsible bidder, in the amount the amount of \$6,200.00. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

emergency vehicle lighting – Interim Chief Savage provided an overview of proposed additional lighting for two police vehicles.

Chair Bonura made a motion to approve the purchase of emergency lighting for two police vehicles in the amount of \$6,270.00. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Reamstown Pool Concessions Stand – Mr. Ryan provided an overview of an agreement to operate the Reamstown Pool concessions stand for the 2023 season.

Mr. Mitchell made a motion to approve contract for the operation of the concessions stand at the Reamstown Pool for the 2023 season to Kim Porter. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Resolution 2023-04 – Mr. Creme provided an overview of a proposed settlement agreement between certain opioid manufacturers and distributors, the Federal Government, and several state governments. Mr. Creme noted municipal governments are provided the option to join the settlement agreement in lieu of undertaking litigation on an individual basis.

Mr. Carrasco made a motion to adopt Resolution 2023-04, to authorize the Township to enter into certain opioid settlement agreements, and to accept the terms of the Pennsylvania Opioid Misuse and Addiction Abatement Trust. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Resolution 2023-05 – Mr. Ryan provided an overview of a resolution that incorporates several previously-approved amendments to the Official Zoning Map.

Chair Bonura made a motion to adopt Resolution 2023-05, to codify the Official Zoning Map for East Cocalico Township. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Resolution 2023-06 – Mr. Creme provided an overview of exonerations of certain taxes.

Mr. Ryan noted exonerations for street light and hydrant taxes for certain qualified disabled veterans, and reductions in the street light tax at certain unimproved and agricultural properties. Mr. Ryan also noted an extension to the discount payment period.

Chair Bonura made a motion to adopt Resolution 2023-06, to approve certain tax exonerations and to extend the payment discount period. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

TREASURER'S REPORT

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$103,015.08, from March 2, 2023 to March 8, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$24,108.01, for the week of March 23, 2023. The motion was seconded by Mr. Carrasco

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve check payments for the General Fund Bank Account list of bills in the amount of \$94,852.14, for the week of March 30,2023, but not including check number 63750, payable to Cardmember Services, in the amount of \$2,354.70. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Chair Bonura announced he would abstain from the approval of check number 63750, payable to Cardmember Services, as this includes an approximate \$40 charge from his business.

Mr. Mitchell made a motion to approve payment for check number 63750, payable to Cardmember Services, in the amount of \$2,354.70. The motion was seconded by Mr. Carrasco.

There was no public comment.

The motion was approved 2-0, with Chair Bonura abstaining.

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$175,959.80, for the week of April 6, 2023. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the Light Fund Bank Account list of bills in the amount of \$13,747.81, from March 16, 2023 to April 5, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the Electronic Payment list of bills in the amount of \$81,789.59, for the pay period from March 12, 2023 to March 25, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

INFORMATIONAL ITEMS

- Chair Bonura noted he participated in a Pennsylvania State Association of Township Supervisors webinar that commented on efforts to keep volunteer fire services viable.
- Mr. Mitchell noted he joined Governor Shapiro and other officials at an event to discuss and share information regarding the avian flu. Mr. Mitchell noted testing efforts underway, and information on this matter available to our community.

NEW BUSINESS

There was no new business discussed at this evening's meeting.

OLD BUSINESS

There was no old business discussed at this evening's meeting.

PUBLIC COMMENT

- Jen Wagner, East Cocalico Township, commented on a proposed riparian corridor project at Township-owned adjacent to the Heatherwoods development. Ken McCrae, MS4 Manager, provided an overview of the project, and commented on Federal stormwater mandates, the Township's partnership with PennDOT, project funding, and scope of improvements to be completed. Mr. McCrae commented on efforts to be made to preserve as much of the existing vegetation as possible. Mr. McCrae noted a plan of improvements is to be prepared, and the plan will be shared with residents.
- John Caln, East Cocalico Township, commented on a proposed riparian corridor project at Township-owned adjacent to the Heatherwoods development. Mr. Caln noted existing the buffer from noise provided by existing vegetation.

- Alan Fry, East Cocalico Township, commented on MS4 project expenses in years past.
- Ms. Wagner commented on the impact of the PureCycle development on neighboring properties.
- Peter Rebristy, East Cocalico Township, commented on the schedule for the proposed riparian corridor project at Township-owned adjacent to the Heatherwoods development.
- Pursuant to Act 65 Mr. Carrasco made a motion to amend this evening's meeting agenda to include an action item, as to a toll road fundraising event. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Carrasco made a motion to authorize the Reamstown Fire Company to conduct a toll road fundraiser on Good Friday for this year, and on Good Friday for all years to follow. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

- Jeff Garner East Cocalico Township, commented soil tracked off development sites.

ANNOUNCEMENTS

Chair Bonura noted the Board of Supervisors will next meet at 7:00 PM on Thursday, April 20, at the Township Building, 100 Hill Road.

ADJOURNMENT

There being no further business, at 9:13 PM Mr. Carrasco made a motion to adjourn the meeting. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Respectfully Submitted:

Tommy Ryan
Township Manager