

# **EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA**

**THURSDAY, FEBRUARY 16, 2023 AT 7:00 P.M.**

**Held in person and held via “live” Zoom at the  
East Cocalico Township Municipal Building, 100 Hill Road, Denver**

---

- 1) MEETING CALLED TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 3) PAST MEETING MINUTES APPROVAL**
  - a) FEBRUARY 2, 2023: BOARD OF SUPERVISORS MEETING MINUTES**
- 4) ACTION ITEMS**
  - a) PUBLIC HEARING: ZONING CHAPTER 220, SPECIAL EXCEPTION AMENMENT**
  - b) ORDINANCE 2023-01**
  - c) LAND PLANNING ENGINEER**
    - **DUTCH COUSIN CAMPGROUND: TIME EXTENSION**
    - **35 KEELER AVENUE (SWM): FINANCIAL SECURITY REDUCTION**
  - d) RIGHT TO KNOW OFFICER: APPOINTMENT**
  - e) ASSISTANT ZONING OFFICER: APPOINTMENT**
  - f) TRASH HAULER 2023 AGREEMENT: PURPLE HEART**
- 5) DEPARTMENT REPORTS**
  - a) POLICE DEPARTMENT**
  - b) FINANCIAL ADMINISTRATOR**
  - c) ROAD MASTER**
  - d) BUILDING / ZONING / SEO**
  - e) MS4 COORDINATOR**
    - **RESTORATION PROJECT: STONY RUN DISCUSSION**
- 6) TREASURERS REPORT**
  - a) LIST OF BILLS: AUTHORIZE LIST OF BILLS FOR PAYMENT**
- 7) MANAGEMENT ITEMS / INFORMATIONAL**
  - a) GENERATOR FOR TOWNSHIP: UPDATE**

**b) WERT TRAIL EXTENSION FEASIBILITY STUDY: STEERING COMMITTEE**

**8) NEW BUSINESS**

**9) OLD BUSINESS**

**10) PUBLIC COMMENT**

**a) PUBLIC COMMENT: NON-AGENDA ITEMS ONLY**

**11) ANNOUNCEMENTS**

**a) BOARD OF SUPERVISORS MEETING: IN-PERSON PUBLIC MEETING WILL BE HELD AT 7PM ON THURSDAY, MARCH 2<sup>ND</sup>, AT THE STEVENS FIRE COMPANY, 91 STEVENS ROAD, AND BROADCAST VIA “LIVE” ZOOM.**

**12) ADJOURNMENT**

## BOARD OF SUPERVISORS MEETING THURSDAY, FEBRUARY 16, 2023

The advertised meeting of the East Cocalico Township Board of Supervisors public meeting was called to order on Thursday, February 16, 2023 at 7:00 p.m. at East Cocalico Township, 100 Hill Road, Denver, PA 17517, and held via "live" Zoom.

**Supervisors:** Chairman Lorenzo Bonura, Secretary Romao Carrasco

**Tw. Staff:** Township Manager Tommy Ryan, Interim Police Chief Savage, MS4 Technician Ken McCrea, and Recording Secretary Lisa A. Kashner (via Zoom)

**Consultants:** Township Solicitor Matt Creme from Nikolaus & Hohenadel

**Visitors in Attendance:** Alan R. Fry, Lorraine Kulp, Larry Alexander, Nelson Ilgen, Kerry Haas, Dwight Yoder, Lonnie Fasnacht, Don Miller, Doug Mackley, Suzie Mackley, Noah Zimmerman, Tony Luongo, Jeff Hoover, Diane Hoover, Zach Hay, Ron Forsyth

**Visitors via Zoom:\*** Donny Stover, Allen Maxwell, Marie, Jeff Garner

\*Visitors names on Zoom are shown exactly as displayed on the call list.

**CALL TO ORDER, PLEDGE OF ALLEGIANCE:** Chairman Bonura asked everyone in attendance to pledge allegiance to the Flag. • Chairman Bonura stated that this meeting was duly advertised in accordance with the second-class Township code in the Lancaster Newspaper on December 7, 2022.

**EXECUTIVE SESSIONS HELD:** Chairman Bonura announced an Executive Session was held on February 2, 2023 from 11:00 p.m. – 11:02 p.m.

**PAST MEETING MINUTES APPROVAL:** The February 2, 2023, draft Board of Supervisor Meeting minutes were before the Supervisors for approval.

**MOTION:** Secretary Carrasco made a motion, seconded by Chairman Bonura, to approve the Thursday, February 2, 2023 Board of Supervisor Meeting Minutes. Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**ACTION ITEMS:** Chairman Bonura turned the meeting over to Township Solicitor Matt Creme for a public hearing.

Matt Creme highlighted the hearing on Zoning Chapter 220, Special Exception Amendment. Dwight Yoder was present to discuss in detail. Discussions were held. Comments and questions were asked which were answered. Matt Creme then closed the hearing at 7:18 p.m. and turned the meeting back over to Chairman Bonura.

**ORDINANCE 2023-01:** Chairman Bonura stated that the hearing for this ordinance was advertised in the newspaper on February 1, 2023 and February 8<sup>th</sup>, 2022. The following motion was made.

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to approve Ordinance 2023-01 amending the Code of Ordinances of East Cocalico Township, Chapter 220, Zoning, Article II, Zone Regulations, §220-21 General Commercial Zone (C-1) by amending §220-21.C to allow for heavy equipment service and repair facilities within the general commercial district and Article IV specific use criteria, §220-94 to provide criteria for heavy equipment service and repair facilities within the C-1 district. Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**LAND PLANNING ENGINEER: DUTCH COUSIN CAMPGROUND – TIME EXTENSION:** No one was present for this plan. Tommy Ryan highlighted the plan.

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to accept the written time extension offer as submitted by the applicant's consultant, dated February 10, 2023, which will extend the deadline for action on the Preliminary Subdivision & Land Development Plan for Dutch Cousin Campground, until May 27, 2023. Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**BOARD OF SUPERVISORS MEETING**  
**THURSDAY, FEBRUARY 16, 2023**  
**(CONTINUED)**

**ACTION ITEMS: LAND PLANNING ENGINEER**

**35 KEELER AVENUE (SWM) – FINANCIAL SECURITY REDUCTION:** No one was present for this plan. Tommy Ryan highlighted the plan.

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to authorize a \$13,774.46 reduction in the current financial security being held by the Township for the 35 Keeler Avenue – Stormwater Management Plan, resulting in the remaining financial security being reduced to \$4,700.00. Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**RIGHT-TO-KNOW OFFICER – APPOINTMENT:**

**MOTION:** Secretary Carrasco made a motion, seconded by Chairman Bonura, to appoint Tommy Ryan as the Township's Right-To-Know Officer. Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**ASSISTANT ZONING OFFICER – APPOINTMENT:**

**MOTION:** Secretary Carrasco made a motion, seconded by Chairman Bonura, to appoint Tommy Ryan as the Township's Assistant Zoning Officer. Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**TRASH HAULER 2023 AGREEMENT – PURPLE HEART:** Tommy Ryan highlighted, noting that this is the last of the six Trash Haulers Agreements.

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to authorize the execution of 2023 Hauler Agreement for Purple Heart LLC pursuant to the Municipal Waste/Municipal Reduction Act 101 and Township Ordinance 2018-05. Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**DEPARTMENT REPORTS:**

**POLICE DEPARTMENT:** Interim Chief Savage highlighted the January 2023 Police Department's Report. Doug Mackley and Allen Maxwell asked some questions, which were answered.

**FINANCIAL ADMINISTRATOR:** Nothing to report.

**ROAD MASTER:** Nothing to report.

**MS4 COORDINATOR – RESTORATION PROJECT – STONY RUN DISCUSSION:** Ken McCrea highlighted, noting it's more proficient to one Supervisor sign the Agreement. Matt Creme discussed and the following motion was made.

**MOTION:** Secretary Carrasco made a motion, seconded by Chairman Bonura, to approve either the Board of Supervisor Chairman or Vice Chairman execute the Agreement document. Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

Ken McCrea also highlighted the walking path, taking the \$20,000.00 cash payment and the Township doing the entire walking path project on our own, or the Conservation will handle it all. Ken McCrea continued discussions. Comments and questions were asked which were answered.

**TREASURERS REPORT: LIST OF BILLS – AUTHORIZE LIST OF BILLS FOR PAYMENT:** Chairman Bonura highlighted the list of bills presented for approval. Chairman Bonura asked if there were any questions. Don Miller and Doug Mackley asked some questions, which were answered.

**BOARD OF SUPERVISORS MEETING  
THURSDAY, FEBRUARY 16, 2023  
(CONTINUED)**

**TREASURERS REPORT:**

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to approve the check payments for the "General Fund Bank Account" list of bills in the amount of \$53,962.40 (starting date 02/01/2023 – ending date 02/06/2023). Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to approve the check payments for the "General Fund Bank Account" list of bills in the amount of \$49,876.63 (starting date 02/07/2023 – ending date 02/14/2023). Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to approve the “Electronic” Payment list of bills in the amount of \$123,946.73 (Payroll dated 02/01/2023 for Pay Period 01/15/2023 to 01/28/2023). Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to approve the “Electronic” Payment list of bills in the amount of \$59,874.00 (Worker’s Compensation Insurance Premium dated 02/13/2023). Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to approve the “Electronic” Payment list of bills in the amount of \$83,652.72 (Payroll dated 02/15/2023 for Pay Period 01/29/2023 to 02/11/2023). Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**MOTION:** Chairman Bonura made a motion, seconded by Secretary Carrasco, to approve the check payments for the "Light Fund Bank Account" list of bills in the amount of \$14,086.40 (starting date 02/10/2023 – ending date 02/18/2023). Chairman Bonura asked if there were any comments or questions; there were none. Motion carried (2/0).

**MANAGEMENT ITEMS / INFORMATIONAL:**

**GENERATOR FOR TOWNSHIP – UPDATE:** Nothing to report.

**WERT TRAIL EXTENSION FEASIBILITY STUDY – STEERING COMMITTEE:** Tommy Ryan noting that the first meeting will be held on February 23<sup>rd</sup>.

**NEW BUSINESS:** Nothing to report.

**OLD BUSINESS CONTINUED DISCUSSIONS:** Nothing to report.

**PUBLIC COMMENT:** Doug Mackley discussed and asked about a Right-To-Know that he submitted last year. Matt Creme answered. Sue Mackley discussed and asked about the Zoning Hearing Board Agenda to be posted on the Township website. Matt Creme answered. No other comments or questions were asked.

**ANNOUNCEMENTS:** Chairman Bonura announced that the next Board of Supervisors Meeting will be held on Thursday, March 2, 2023, at 7pm, in-person and via "live" Zoom held at the Stevens Fire Company, 91 Stevens Road, and broadcast live on Zoom.

**ADJOURNMENT:**

**MOTION:** There being no further business to come before the Board, Secretary Carrasco made a motion seconded by Chairman Bonura to adjourn the meeting at 7:51pm. Chairman Bonura asked if there were any questions. There were none. Motion carried. (2/0)

Respectfully submitted,

Lisa A. Kashner, Township Recording Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:  
[FEBRUARY 16, 2023 BOARD OF SUPERVISORS MEETING VIDEO](#)**