

EAST COCALICO TOWNSHIP

BOARD OF SUPERVISORS MEETING

AGENDA

THURSDAY, DECEMBER 1, 2022 AT 7:00 P.M.

**Held in person and held via “live” Zoom at the
East Cocalico Township Municipal Building, 100 Hill Road, Denver**

- 1) **MEETING CALLED TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) **REINHOLDS AMBULANCE STATION 9 PRESENTATION:** REPRESENTATIVE JESSICA NIÑO
- 3) **ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 4) **PAST MEETING MINUTES APPROVAL:**
 - a) **THURSDAY, NOVEMBER 17, 2022: BOARD OF SUPERVISORS MEETING MINUTES**
- 5) **ACTION ITEMS:**
 - a) **LAND PLANNING ENGINEER:**
 - **36 MUDDY CREEK CHURCH ROAD: CONDITIONAL APPROVAL**
 - **BLACKHORSE WAREHOUSE/WRIGHT PARTNERS: DISCUSSIONS**
 - **9 WHITETAIL DRIVE SWM PLAN: FINANCIAL SECURITY REDUCTION**
 - **RED RUN EXHAUST: FINANCIAL SECURITY REDUCTION**
 - **FOXES SIDING: FINANCIAL SECURITY REDUCTION**
 - b) **FS4 AGREEMENT: 2023 GROWING SEASON**
 - c) **POLICE: PENSION COST OF LIVING ADJUSTMENT (COLA)**
 - d) **HALLER ENTERPRISES: ZONE DAMPER REPLACEMENT**
- 6) **DEPARTMENT REPORTS:**
 - a) **POLICE DEPARTMENT:**
 - b) **DIRECTOR OF COMMUNITY DEVELOPMENT:**
 - c) **FINANCIAL ADMINISTRATOR: BOARD OF ASSESSMENT APPEALS - MILLAGE RATES**
 - d) **MS4 COORDINATOR: RESTORATION PROJECT: STONY RUN DISCUSSION**

Please note: All meetings are recorded and videotaped. The purpose of the recordings is to assist with the preparation of meeting minutes.

The purpose of the video is to upload the video to the website www.YouTube.com for public viewing and archival purposes.

All recordings and videos will be deleted from the Township server upon approval of the meeting minutes. To access meeting videos on YouTube, Google “YouTube East Cocalico Township” and select the meeting to be viewed.

- 7) **TREASURERS REPORT:**
 - a) **LIST OF BILLS: AUTHORIZE LIST OF BILLS FOR PAYMENT**
- 8) **MANAGEMENT ITEMS / INFORMATIONAL:**
 - a) **EMERGENCY SERVICES POTENTIAL ARPA REIMBURSEMENT: LETTERS MAILED**
 - b) **FARMING LEASE: ANDY RUTT**
 - c) **LERTA EXTENSION: UPDATE**
 - d) **RESIGNATION ACCEPTANCE: SHARYN YOUNG**
- 9) **OLD BUSINESS:**
 - a) **LIABILITY / INSURANCE PROPOSAL: MCGOWAN GOVERNMENTAL UNDERSWRITERS**
- 10) **PUBLIC COMMENT:**
 - a) **PUBLIC COMMENT: NON-AGENDA ITEMS ONLY (STATE YOUR NAME)**
- 11) **ANNOUNCEMENTS:**
 - a) **THURSDAY, DECEMBER 15, 2022 AT 7:00 PM: BOARD OF SUPERVISORS MEETING**
- 12) **EXECUTIVE SESSION:**
- 13) **ADJOURNMENT**

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BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 1, 2022

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, December 1, 2022 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Supervisors: Chairman Romao Carrasco, Vice Chairman Lorenzo Bonura, Secretary Jeffrey W. Mitchell

Twp. Staff: Police Chief Keppley, MS4 Technician Ken McCrea, and Recording Secretary Lisa A. Kashner (via Zoom)

Consultants: Township Solicitor Bernadette McKeon Hohenadel from Nikolaus & Hohenadel

Visitors in Attendance: Chad Weaver, Kim Weaver, Lorraine Kulp, Alan & Monica Fry, Brian Wise, Lonnie L. Fasnacht, Donny Stover, Jim Black, Wes Hoover, Ross Rhoades, Justin Birchard, Gerald Hartranft, Jessica Nino, Don Miller, Stephanie Santoro

Visitors via Zoom:* Jill, Suzie, Allen Maxwell, GalaxyS8, iphone, iPhone

*Visitors via Zoom are as shown as exactly as displayed on the Zoom call list.

CALL TO ORDER, PLEDGE OF ALLEGIANCE: Chairman Carrasco asked everyone in attendance to pledge allegiance to the Flag. Chairman Carrasco stated that this meeting was duly advertised in accordance with the second-class Township code in the Lancaster Newspaper on December 1, 2021.

REINHOLDS AMBULANCE STATION 9 PRESENTATION – REPRESENTATIVE JESSICA NINO: Jessica Nino was in attendance to discuss the Reinholds Ambulance financials, how the current times are affecting the station, and discussed a substantial purchase that they are planning in the near future. Jessica Nino discussed the financial aid for a new ambulance and necessary life-saving equipment. Discussions continued. Questions and comments were asked which were answered.

ANNOUNCEMENTS OF EXECUTIVE SESSIONS HELD: Chairman Carrasco announced the Executive Sessions held: (1) November 18, 2022 from 1pm-2:30pm for personnel matters and the Township Manager search, (2) November 28, 2022 from 1pm-3:25pm for personnel matters and the Township Manager search, (3) December 1, 2022 from 6pm-6:35pm for the Township Manager search

PAST MEETING MINUTES APPROVAL: Thursday, November 17, 2022 Board of Supervisor Meeting.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to approve the Thursday, November 17, 2022 Board of Supervisor Meeting Minutes. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

ACTION ITEMS: LAND PLANNING ENGINEER:

36 MUDDY CREEK CHURCH ROAD – CONDITIONAL APPROVAL: No one was present for this plan. Casey Kerschner highlighted.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to grant a 1-year time extension for the applicant of the 36 Muddy Creek Road to satisfy the prior Conditions of Final Plan approval, thereby extending the new expiration date to December 16, 2023. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**BOARD OF SUPERVISORS MEETING
THURSDAY, DECEMBER 1, 2022**

ACTION ITEMS: LAND PLANNING ENGINEER:

(CONTINUED)

BLACKHORSE WAREHOUSE/WRIGHT PARTNERS – PRELIMINARY/FINAL LAND SUBDIVISION AND DEVELOPMENT PLAN: Casey Kerschner stated that the Representatives could not make tonight's meeting.

9 WHITETAIL DRIVE SWM PLAN – FINANCIAL SECURITY RELEASE: No one was present for this plan. Casey Kerschner highlighted.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to authorize a full release of the remaining financial security for the 9 Whitetail Drive SWM Plan, conditioned upon the updated Storm Water Maintenance & Easement Agreement being recorded as noted in the Becker Engineering e-mail dated November 21, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

RED RUN EXHAUST – FINANCIAL SECURITY REDUCTION: No one was present for this plan. Casey Kerschner highlighted.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to (1) authorize a \$72,708.42 reduction in the remaining financial security for the Red Run Exhaust of Reamstown - Preliminary/Final Land Development Plan, resulting in the remaining financial security being reduced to \$2,000 be contingent upon the satisfaction of the Township Engineer for all fees paid to the Township, and (2) authorize a full release of the remaining financial security for the Red Run Exhaust of Reamstown - Preliminary/Final Land Development Plan, conditioned upon the items being completed per Becker Engineering's e-mail dated November 25, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

FOXES SIDING – FINANCIAL SECURITY RELEASE: No one was present for this plan. Casey Kerschner highlighted.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to authorize a full release of the remaining financial security for the Foxes Siding, Inc. – SWM Plan, conditioned upon the items being completed per Becker Engineering's e-mail dated November 25, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

FS4 AGREEMENT – 2023 GROWING SEASON: Secretary Mitchell and Ken McCrea highlighted noting that a few minor changes are reflected in the program. Discussions were held. Comments and questions were asked which were answered.

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the FS4 Agreement for the 2023 growing season and to send the Agreement out to the participants as was directed in the year 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

POLICE – PENSION COST OF LIVING ADJUSTMENT (COLA): Chairman Carrasco highlighted. Discussions were held. Comments and questions were asked which were answered.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to approve the Police Pension automatic cost of living adjustment at the maximum allowable increase of 3% in accordance with the side letter agreement with East Cocalico Township and the East Cocalico Township Police Officers Association dated December 16, 2022, the aforementioned agreement modifies the Police Pension Ordinance Section 1, Article 4A and agrees to grant an automatic cost of living adjustment for the Police Pension Fund at 90%. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 1, 2022

ACTION ITEMS:

(CONTINUED)

HALLER ENTERPRISES – ZONE DAMPER REPLACEMENT: Chief Keppley discussed. Discussions were held. Comments and questions were asked which were answered. Chief Keppley to reach out to Haller tomorrow to get them on the schedule.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to approve the Haller Enterprises estimate #462236855 in the amount of \$2,973.00. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

DEPARTMENT REPORTS:

POLICE DEPARTMENT: Chief Keppley discussed the K9 Unit. The Supervisors highlighted and discussed their thoughts on the K9 Unit. Lengthy discussions were held. Comments and questions were asked which were answered.

FINANCIAL ADMINISTRATOR – BOARD OF ASSESSMENT OF APPEALS – MILLAGE RATES: Chairman Carrasco highlighted, noting that a letter was received from the Board of Assessment Appeals stating that the Township's 2023 tax rate (millage) is needed to them by 12/16/2022. The current draft 2023 budget shows a 2.5% tax increase. Lengthy discussions were held. Comments and questions were asked which were answered.

MS COORDINATOR – RESTORATION PROJECT – STONY RUN DISCUSSIONS: Ken McCrea discussed. Comments and questions were asked which were answered. The Supervisors discussed, noting to let Counsel review the documents.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to approve the Township MS4 Coordinator (Ken McCrea) work with the Township Council in reviewing the Stony Run Contracts that were submitted to the Township, and to express to the individuals to whom submitted the documents that the Township is interested in moving forward pending the review of the Township Council. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

Ken McCrea stated that DEP notified the Township saying that the Township's MS4 Annual Report was accepted.

TREASURERS REPORT:

LIST OF BILLS, AUTHORIZE LIST OF BILLS FOR PAYMENT: Secretary Mitchell highlighted the List of Bills presented for approval.

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the check payments for the "General Fund Bank Account" List of Bills in the amount of \$201,557.12 minus check #63233 (starting date 11/23/2022 – ending date 11/23/2022). Chairman Carrasco asked if there were any comments or questions; there were some, which were answered. No other questions were asked. Motion carried. (3/0)

MANAGEMENT ITEMS / INFORMATIONAL:

EMERGENCY SERVICES POTENTIAL ARPA REIMBURSEMENT – LETTERS MAILED: Chairman Carrasco noted that this is an informational item, stating to the Emergency Services to continue to submit what they have until the end of the year of 2022.

FARMING LEASE (ANDY RUTT) – EXTENDING LEASE DISCUSSION (TO EXPIRE 12/31/2022): Secretary Mitchell highlighted, and discussed the construction that could take place in the field that is being farmed. The language was changed slightly in the Farming Lease to adjust for the upcoming construction. The refund of last years' payment, will be presented at the next Board of Supervisors Meeting.

BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 1, 2022

MANAGEMENT ITEMS / INFORMATIONAL: FARMING LEASE (CONTINUED)

MOTION: Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the revised Farmers Lease to be sent out as presented. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried. (3/0)

LERTA EXTENSION – UPDATE: Chairman Carrasco noted that himself and Solicitor Creme attended the County's Meeting on the LERTA Extension. Chairman Carrasco highlighted their discussions, noting that it has been extended until November 26, 2027. A letter to be sent to the County Commissioners as well as the Cocalico School thanking them. The Supervisors agreed.

RESIGNATION ACCEPTANCE – SHARYN YOUNG: Chairman Carrasco read the letter from Sharyn Young received November 22, 2022, noting her resignation.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to accept the letter of resignation from Sharyn Young as the East Cocalico Township Director of Community Development with her last day of employment being Friday, December 9, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried. (3/0)

OLD BUSINESS:

LIABILITY / INSURANCE PROPOSAL – McGOWAN GOVERNMENTAL UNDERWRITERS: Chairman Carrasco highlighted, stating that this is an action item for him to follow through on.

PUBLIC COMMENT: Ross Rhoades noted speeding issues on Ridge Road. Discussions continued. • Allen Maxwell asked about the Township Managers search, and the loss of another employee. Discussions continued.

Secretary Mitchell discussed some pending grant agreements, and other pending items. Secretary Mitchell proposed to schedule another Board of Supervisors Meeting to be held on Thursday, December 29, 2022 at 7pm. The Supervisors agreed to advertise for this meeting.

MOTION: Secretary Mitchell made a motion, seconded by Chairman Carrasco, to advertise for a Board of Supervisors Meeting to be held Thursday, December 29, 2022 at 7pm to be held at the Township Municipal Building. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried. (3/0)

ANNOUNCEMENTS: Chairman Carrasco announced the upcoming meetings to be held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver held Thursday, December 15, 2022 at 7pm.

EXECUTIVE SESSION: None.

ADJOURNMENT:

MOTION: There being no further business to come before the Board, Vice Chairman Bonura made a motion seconded by Secretary Mitchell to adjourn the meeting at 8:52 p.m. Chairman Carrasco asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner
Township Recording Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:
[DECEMBER 1, 2022 BOARD OF SUPERVISORS MEETING VIDEO](#)**