

EAST COCALICO TOWNSHIP

BOARD OF SUPERVISORS MEETING

AGENDA

THURSDAY, OCTOBER 6, 2022 AT 7:00 P.M.

**Held in person and held via “live” Zoom at the
East Cocalico Township Municipal Building, 100 Hill Road, Denver**

- 1) MEETING CALLED TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) HEARING TO CONSIDER ADOPTION OF ORDINANCE 2022-02: AMEND THE TOWNSHIP OF EAST COCALICO, CHAPTER 199, TAXATION, TO AMEND THE LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE ACT DISTRICT BY EXTENDING THE TERMINATION DATE FOR SUBMISSION OF APPLICATIONS FOR EXEMPTION**
- 3) ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 4) PAST MEETING MINUTES APPROVAL:**
 - a) THURSDAY, SEPTEMBER 15, 2022: BOARD OF SUPERVISOR MEETING MINUTES**
- 5) ACTION ITEMS:**
 - a) LAND PLANNING ENGINEER:**
 - **MT. ZION BAPTIST CHURCH – FINAL LAND PLAN: TIME EXTENSION**
 - **WALMER – SUBDIVISION PLAN: TIME EXTENSION**
 - **SLATEWOOD – ZIMMERMAN HOME BUILDERS: TIME EXTENSION**
 - **BLACKHORSE WAREHOUSE/WRIGHT PARTNERS: TIME EXTENSION**
 - **CDBG – STORMWATER PIPE LINING: DISCUSSIONS**
 - **EARTH, TURF AND WOOD: FINANCIAL SECURITY RELEASE**
 - **BRUNNERS GROVE ROAD – SWM PLAN: FINANCIAL SECURITY RELEASE**
 - **ELLIOT HOFFMAN SWM PLAN: FINANCIAL SECURITY REDUCTION**
 - **WOODCREST RETREAT PH. 2&2B: FINANCIAL SECURITY REDUCTIONS**
 - b) EAST COCALICO AUTHORITY: 2023 RENTAL AGREEMENT / DISCUSSIONS**
 - c) END-OF-YEAR ADVERTISEMENTS (WHEN PREPARED): 2023 CPA AUDITING FIRM APPOINTMENT, 2023 MEETING CALENDAR, 2023 DRAFT BUDGET WHEN PREPARED**

- d) **RESOLUTION 2022-16:** EAST COCALICO TOWNSHIP POLICE PENSION PLAN MINIMUM MUNICIPAL OBLIGATION IN THE AMOUNT OF \$251,773.00 AND AUTHORIZE SIGNATURE OF THE RESOLUTION BY ROMAO CARRASCO, CHIEF FINANCIAL PENSION OFFICER (RETRO TO 09/30/2022)
- e) **RESOLUTION 2022-17:** EAST COCALICO TOWNSHIP NON-UNIFORM PENSION PLAN MINIMUM MUNICIPAL OBLIGATION IN THE AMOUNT OF \$40,000.00 AND AUTHORIZE SIGNATURE OF THE RESOLUTION BY ROMAO CARRASCO, CHIEF FINANCIAL PENSION OFFICER (RETRO TO 09/30/2022)
- f) **FARLOW COMMUNICATIONS:** SOFTWARE UPGRADE
- g) **CHEVY IMPALA (BIDS ENDED):** DISCUSSION OF HIGH BID RECEIVED
- h) **REAMSTOWN POOL:** REPAIR LEAK
- i) **EAST COCALICO LIONS CLUB EVENT:** REQUESTS PERMISSION TO HOLD THEIR ANNUAL TOLL ROAD FUNDRAISER ON FRIDAY, NOVEMBER 25TH (7AM-5PM) AT INTERSECTION OF CHURCH STREET AND REAMSTOWN ROAD
- 6) **DEPARTMENT REPORTS:**
 - a) **POLICE DEPARTMENT**
 - b) **DIRECTOR OF COMMUNITY DEVELOPMENT**
 - c) **ROADMASTER REPORT**
 - d) **MS4 COORDINATOR – ROSE HILL BASIN: LAND STUDIES PROPOSAL**
- 7) **TREASURERS REPORT:**
 - a) **LIST OF BILLS:** AUTHORIZE LIST OF BILLS FOR PAYMENT
- 8) **MANAGEMENT ITEMS:**
 - a) **BUDGET WORKSHOP MEETINGS:** CALENDAR AND ADVERTISEMENT NOTICE
 - b) **ELEMENT ENVIRONMENTAL SOLUTIONS:** MOLD ISSUE
 - c) **VULNERABLE ROAD USER SPECIAL RULE:** YEAR 1 APPROACH
 - d) **CUBMOBILE RACE:** TO BE RESCHEDULED DUE TO RAIN
 - e) **ACT 205:** DISTRESS DETERMINATION REPORT
 - f) **MANAGEMENT REPRESENTATION LETTER:** 2021 AUDIT
 - g) **PROPERTY TAX PENALTY WAIVER PROVISIONS (ACT 57):** DISCUSSIONS
 - h) **APPRECIATION CHRISTMAS LUNCHEON:** DISCUSSIONS
- 9) **PUBLIC COMMENT:**
 - a) **PUBLIC COMMENT:** NON-AGENDA ITEMS ONLY (STATE YOUR NAME)
- 10) **ANNOUNCEMENTS:**
 - a) **NEXT SUPERVISORS MEETING:** THE NEXT BOARD OF SUPERVISORS MEETING WILL BE HELD THURSDAY, OCTOBER 20, 2022 @ 7:00 PM, AS IN-PERSON AND VIA “LIVE” ZOOM AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER.
- 11) **EXECUTIVE SESSION:**
- 12) **ADJOURNMENT**

BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 6, 2022

The advertised meeting of the East Cocalico Township Board of Supervisors Meeting was called to order on Thursday, October 6, 2022, at 7:00 p.m., held in-person at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517 by following the current CDC guidelines, (social distancing), and held via "live" Zoom (a cloud-based video communications app that allows individuals to view live through virtual video and audio). This meeting was held ensuring the public safety during the COVID pandemic.

Supervisors: Chairman Romao Carrasco, Vice Chairman Lorenzo Bonura, Secretary Jeffrey W. Mitchell

Twp. Staff: MS4 Technician Ken McCrea, Judi Lumis Financial Administrator, Sharyn Young Director of Community Development, and Recording Secretary Lisa A. Kashner (via Zoom)

Consultants: Township Solicitor Matt Creme from Nikolaus & Hohenadel

Visitors in Attendance: Alan & Monica Fry, Lorraine Kulp, Nelson Ilgen, Kerry Haas, Don Miller, Sam Weaver, Bill Swiernik, Larry Alexander, Brian Wise, Allen Maxwell, Doug Mackley, Lonny Fasnacht, Daniel Burton, Andrea Loud, Chrissy Auken, Corey Feller, Ron & Rosalie Kreider, Ralph Kreider

Visitors via Zoom:* Donny Stover, Local Person, Suzie, AMan, iPhone

*Visitors via Zoom are as shown as exactly as displayed on the Zoom call list.

CALL TO ORDER, PLEDGE OF ALLEGIANCE: Chairman Carrasco asked everyone in attendance to pledge allegiance to the Flag. ▪ Chairman Carrasco stated that this meeting was duly advertised in accordance with the second-class Township code in the Lancaster Newspaper on December 1, 2021.

Chairman Carrasco turned the meeting over to Solicitor Matt Creme for a hearing to consider the adoption of Ordinance 2022-03.

HEARING: Solicitor Matt Creme highlighted the hearing procedure.

CONSIDER ADOPTION OF ORDINANCE 2022-02: AMEND THE TOWNSHIP OF EAST COCALICO, CHAPTER 199, TAXATION, TO AMEND THE LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE ACT (LERTA) DISTRICT BY EXTENDING THE TERMINATION DATE FOR SUBMISSION OF APPLICATIONS FOR EXEMPTION: Solicitor Matt Creme discussed in detail, noting that this Ordinance 2022-02 will be forwarded to the School and the County.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to adopt Ordinance 2022-02, to amend the Local Economic Revitalization Tax Assistance Act District by extending the termination date for submission of applications for exemption until November 26, 2027. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

Solicitor Matt Creme stated that the hearing is now adjourned, and to return to the regularly scheduled Supervisors meeting.

BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 6, 2022

ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD: Chairman Carrasco announced that there was an Executive Session held on Friday, September 23, 2022 starting at 8:00 a.m. until approximately 9:45 a.m. for personnel matters, Township Manager discussions, and Police personnel matter discussions.

PAST MEETING MINUTES APPROVAL: The Thursday, September 15, 2022 draft Board of Supervisor Meeting Minutes were before the Supervisors for approval.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to approve the Thursday, September 15, 2022 Board of Supervisor Meeting Minutes. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

ACTION ITEMS: **LAND PLANNING ENGINEER:** Casey Kerschner of Becker Engineering moved the Slatewood – Zimmerman Plan up on the agenda.

SLATEWOOD – ZIMMERMAN HOME BUILDERS, TIME EXTENSION: Bill Swiernik was present for this plan. Casey Kerschner of Becker Engineering highlighted this plan. LCCD issued a Completeness Notification Letter related to the NPDES NOI and indicated they will not initiate their technical review. On September 9, 2022, CDM-Smith issued an ECTA letter outlining comments related to the DEP Planning Module Mailer. On September 26, 2022, the Township received a time extension offer.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to accept the written time extension offer as submitted by the applicant's consultant, dated September 26, 2022, which will extend the deadline for action on the Slatewood - Preliminary Subdivision Plan, until January 23, 2023. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MT. ZION BAPTIST CHURCH – FINAL LAND PLAN, TIME EXTENSION: Casey Kerschner of Becker Engineering highlighted this plan. On August 10, 2022, a project coordination meeting was held on-site with the applicant, applicant's consultant, applicant's general contractor, the Township and Becker to discuss a potential phased approach to the project and potential approval process involved. Becker issued a follow-up email on August 10, 2022, project further background information related to the project and outstanding items. The applicant was notified of the need for a written time extension. A time extension offer was received.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to accept the written time extension offer as submitted by the applicant's consultant, dated October 3, 2022, which will extend the deadline for action on the Mt. Zion Baptist Church – Final Land Development Plan until January 31, 2023. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

WALMER SUBDIVISION PLAN, TIME EXTENSION: Casey Kerschner of Becker Engineering highlighted this plan. The Township Solicitor issued an updated draft Declaration of Joint Access Easement for consideration by the applicant and applicant's consultant. On September 19, 2022, Becker issued a coordination email to the Township SEO. The applicant's consultant submitted a written time extension offer to the Township dated September 26, 2022, offering to extend the deadline for action for an additional 60 days,

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to accept the written time extension offer as submitted by the applicant's consultant, dated September 26, 2022, which will extend the deadline for action on the Walmer Subdivision Plan until December 16, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 6, 2022

ACTION ITEMS: LAND PLANNING ENGINEER: (CONTINUED)

BLACKHORSE WAREHOUSE / WRIGHT PARTNERS, TIME EXTENSION: Casey Kerschner of Becker Engineering highlighted this plan. The updated plan submission updated the plan title to “Preliminary/Final Subdivision & Land Development for Purecycle for Wright/Ebersole LLC.” Based on the current deadline for action, the applicant’s consultant submitted a written time extension offer.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to accept the written time extension offer as submitted by the applicant’s consultant, dated September 29, 2022, which will extend the deadline for action on the Blackhorse Warehouse Preliminary/Final Land Subdivision and Development Plan (with the project name more recently updated to the “Preliminary/Final Subdivision & Land Development for Purecycle for Wright/Ebersole LLC.”), until December 23, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

CDBG – STORMWATER PIPE LINING, DISCUSSIONS: Casey Kerschner of Becker Engineering highlighted this plan. Discussed the Stormwater Pipe Lining, the project scope was coordinated with the Township/Township Staff, as discussed at the Board of Supervisors Meeting on September 15, 2022, further discussions will be required with the Township BOS and Redevelopment Authority to determine the appropriate next steps. On September 19, 2022, Becker issued the Township email correspondence outlining what the Township needed to do until the following BOS Meeting. On September 19, 2022, the Authority noted that the project would have to be rebid and for the Township to submit a copy of received bid packages and tabulations, in an effort to request a time extension for the CDBG grant. On September 23, 2022, Becker informed the Township that they should issue the previously sent non-responsive bid letter to the project’s low bidder, who did not complete the bid package. Becker emailed the Township on October 3, 2022, for additional project updates. Discussions continued.

EARTH, TURF AND WOOD – FINANCIAL SECURITY RELEASE: Casey Kerschner of Becker Engineering highlighted this plan. The Township received an updated As-Built Submission on August 18, 2022, and updated site images from the owner on September 12, 2022, based on the prior As-Built & Financial Security reduction correspondence which was issued by Becker on August 18, 2022.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to authorize a full release of the remaining Financial Security for the Earth, Turf, & Wood Preliminary/Final Land Development and Lot Add-On Plan, conditioned upon the Township determining if the expanded stock yard area is acceptable, and upon receipt of the Notice of Termination (NOT) being processed with the LCCD, as previously noted in prior correspondence; which would result in the remaining financial security being reduced to \$0. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

BRUNNERS GROVE ROAD – SWM LAN, FINANCIAL SECURITY RELEASE: Casey Kerschner of Becker Engineering highlighted this plan. Based on a site observation conducted September 29, 2022, and follow-up photo documentation provided by Heck Construction, Becker issued a reduction recommendation on September 29, 2022.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize a full release of the remaining Financial Security for the Brunners Grove, Lot 5, Stormwater Management Plan, which would result in the remaining financial security being reduced to \$0. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

BOARD OF SUPERVISORS MEETING
THURSDAY, OCTOBER 6, 2022
(CONTINUED)

ACTION ITEMS: LAND PLANNING ENGINEER:

ELLIOT HOFFMAN SWM PLAN, FINANCIAL SECURITY REDUCTION: Casey Kerschner of Becker Engineering highlighted this plan. Based on a site observation conducted October 1, 2022, Becker issued a reduction recommendation on October 3, 2022.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize a \$66,271.95 reduction in the Financial Security for the Elliot Hoffman Stormwater Management Plan, which would result in the remaining financial security being reduced to \$7,370. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

WOODCREST RETREAT PH. 2& 2B, FINANCIAL SECURITY REDUCTIONS: Casey Kerschner of Becker Engineering highlighted this plan. Discussions continued, noted that on September 30, 2022, Becker attempted to set-up an on-site meeting to follow-up on the on-site improvements.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to authorize a \$115,382.80 release in the Financial Security for the Woodcrest Retreat Phase 2B Final Land Development Plan, which would result in the remaining financial security being reduced to \$0.00, with the full understanding that any items that were remaining under the Phase 2B project, are to be held under the Phase 2 project, in an effort to close the Phase 2B Line of Credit. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to authorize a \$76,760.00 reduction in the Financial Security for the Woodcrest Retreat Phase 2 Final Land Development Plan, which would result in the remaining financial security being reduced to \$19,428.50, with the full understanding that any items that were remaining under the Phase 2B project, are to be held under the Phase 2 project, in an effort to close the Phase 2B Line of Credit. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

Casey Kerschner left the building.

EAST COCALICO TOWNSHIP WATER & SEWER AUTHORITY (ECTA) 2023 RENTAL AGREEMENT/DISCUSSIONS: Chairman Carrasco discussed this Agreement, noting that the proposed 2023 1-year Rental Agreement is the same price as 2009. Chairman Carrasco highlighted the Agreement. Research was done on the Consumer Price Index (CPI), currently 8.3%, down from 8.5% in July. Discussions were held. Vice Chairman Bonura suggested increasing to 8.3%, which increases the rent \$81.00 per month. Comments and questions were asked, which were answered. Chairman Carrasco noted that ECTA has been here for a long time, they are also talking about possible changes in the building that they are talking about investing into themselves, and suggested to keep the Rental price the same. Discussions continued.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to present a contract to the East Cocalico Township Water & Sewer Authority with a 5% increase, and if accepted approval of the ECTA Agreement will be presented at the next Board of Supervisors Meeting. Chairman Carrasco asked if there were any comments or questions. There were some which were answered. There being no other questions. Motion carried. Chairman Carrasco nay (2/1).

**BOARD OF SUPERVISORS MEETING
THURSDAY, OCTOBER 6, 2022
(CONTINUED)**

ACTION ITEMS:

END-OF-YEAR ADVERTISEMENTS (WHEN PREPARED): Chairman Carrasco noted to table this item until the advertisement is prepared.

RESOLUTION 2022-16: EAST COCALICO TOWNSHIP POLICE PENSION PLAN MINIMUM MUNICIPAL OBLIGATION IN THE AMOUNT OF \$251,773.00 AND AUTHORIZE SIGNATURE OF THE RESOLUTION BY ROMAO CARRASCO, CHIEF FINANCIAL PENSION OFFICER (RETRO TO 09/30/2022): Judi Lumis highlighted. Discussions were held and the following motion was made.

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to adopt Resolution 2022-16, the East Cocalico Township Police Pension Plan Minimum Municipal Obligation in the amount of \$251,773.00 and authorize signature of the Resolution by Romao Carrasco, Chief Financial Pension Officer (retro to 09-30-2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

RESOLUTION 2022-17: EAST COCALICO TOWNSHIP NON-UNIFORM PENSION PLAN MINIMUM MUNICIPAL OBLIGATION IN THE AMOUNT OF \$40,000.00 AND AUTHORIZE SIGNATURE OF THE RESOLUTION BY ROMAO CARRASCO, CHIEF FINANCIAL PENSION OFFICER (RETRO TO 09/30/2022): Judi Lumis highlighted. Discussions were held and the following motion was made.

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to adopt Resolution 2022-17, the East Cocalico Township Non-Uniform Pension Plan Minimum Municipal Obligation in the amount of \$40,000.00 and authorize signature of the Resolution by Romao Carrasco, Chief Financial Pension Officer (retro to 09-30-2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

FARLOW COMMUNICATIONS - SOFTWARE UPGRADE: Chairman Carrasco highlighted the software upgrade, which it is covered under the System Maintenance Agreement (SMA). It was noted that the software upgrade is \$85/hour, however Farlow Communications is honoring their normal hourly rate of \$78.00 for this upgrade. Discussions continued.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve Farlow Communications to upgrade the Township phones to the latest release of the Mitel Software at a cost of approximately \$206.00 at \$78.00/hour. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

CHEVY IMPALA (BIDS ENDED): DISCUSSION OF HIGH BID RECEIVED: Discussions were held on the high bid (\$1,375.00) received for the Chevy Impala. Lengthy discussions continued. Clarification of the Terms and Conditions were discussed. Solicitor Creme stated that the Board of Supervisors reserves the right to accept or reject any and all bid proposals.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to not approve the high bid that was received for the 2004 Chevy Impala for \$1,375.00. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to relist the 2004 Chevy Impala on the Municibid website with the minimum bid starting at \$1,500.00. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

REAMSTOWN POOL – REPAIR LEAK: Chairman Carrasco noted that this will be covered under the Roadmaster report.

BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 6, 2022

ACTION ITEMS:

(CONTINUED)

EAST COCALICO LIONS CLUB EVENT: REQUESTS PERMISSION TO HOLD THEIR ANNUAL TOLL ROAD FUNDRAISER ON FRIDAY, NOVEMBER 25TH (7AM-5PM) AT INTERSECTION OF CHURCH STREET AND REAMSTOWN ROAD: The East Cocalico Lions Club would like to request permission to conduct our annual Toll Road Fundraiser on Friday, November 25, 2022, from approximately 7:00 AM to 5:00 PM at the intersection of Church Street and Reamstown Road. Throughout the day there will be complete adult supervision and reflective vests will be worn. This fundraiser will be held rain or shine.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve the East Cocalico Lions Club's request for permission to conduct their annual toll road fundraiser on Friday, November 25, 2022 from 7:00 a.m. to 5:00 p.m. at the intersection of Church Street and Reamstown Road. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

DEPARTMENT REPORTS:

POLICE DEPARTMENT: Chief Keppley noted that his report will be given at the next meeting.

DIRECTOR OF COMMUNITY DEVELOPMENT: Sharyn Young jumped ahead on the Agenda to the Vulnerable Road User Special Rule (Year 1 Approach) by PennDOT. Sharyn Young highlighted that in November 2021, Congress passed the Infrastructure Investment and Jobs Act (IIJA). The act included a Special Rule on vulnerable road user (VRU) safety that is intended to reduce annual fatalities of vulnerable road users (see vulnerable road user Special Rule at 23 U.S.C. 148(g)(3)). The rule requires any State for which VRUs account for 15% or more of total annual fatalities to obligate at least 15% of its annual Highway Safety Improvement Program (HSIP) appropriation to address VRU safety. VRU fatalities accounted for 16.75% of annual roadway fatalities in Pennsylvania in 2021; therefore, PennDOT must comply with this Special Rule. PennDOT Highway Safety & Traffic Operations Division (HSTOD) is obligating \$18.8M in HSIP funding from the Federal Highway Administration (FHWA) in 2022 to enhance vulnerable road user safety at signalized intersections across Pennsylvania. East Cocalico Township is identified as having three intersections: (1) Colonel Howard Boulevard & US 0222 SB Off-ramp Colonel Howard Boulevard & US 0222 NB Off-ramp North Reading Rd & Swartzville Road. East Cocalico Township has responded to them that we are interested. There is no cost to the Township. Comments and questions were asked which were answered. • Paving cuts were provided for different utilities on Wabash Road/Stevens Road. Developers Contractor placed cold patch on the areas, anticipating paving on that section of Stevens Road. • Sharyn Young highlighted the Technicon Enterprises Building and Zoning Inspectors Report from August 2022.

ROADMASTER REPORT: Vice Chairman Bonura highlighted the Roadmaster report: Pool Leak Repair- Aqua Docs- Scheduled for October 12, 2022 to fix the leak in the big pool at Reamstown Pool. Once completed the Road Crew will put the pool cover back on and winterize all areas at the pool location. • Baby Pool Copping- This work was completed by Hehnly Masonry. • Requests permission to list on Municibid the 2006 Chevy Silverado, noting that this is the truck that was replaced with a new one. Township logos are to be removed yet.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to approve Aqua Docs to do the scheduled repair on October 12, 2022 to fix the leak in the big pool at the Reamstown Pool. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve to sell the 2006 Chevy Silverado 2500 HD on Municibid, with the condition that we have the last six digits of the VIN confirmed and verified. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

Sharyn Young highlighted that to date she has not heard back from Ephrata Township concerning the pre-emption at Garden Spot Road and Rt. 272.

BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 6, 2022

DEPARTMENT REPORTS:

(CONTINUED)

MS4 COORDINATOR: Ken McCrea discussed, highlighting that the MS4 Annual Report to DEP on time. • Proposal was received from the Rose Hill to do the detailed designs to the basin. Discussions continued.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to approve Land Studies Proposal (#PD-507.8-22) dated September 12, 2022 for the Rose Hill Basin Retrofit Construction for \$8,800.00. Chairman Carrasco asked if there were any comments or questions; there were some questions which were answered. No other comments or questions were received. Motion carried (3/0).

TREASURERS REPORT: LIST OF BILLS – AUTHORIZE LIST OF BILLS FOR PAYMENT: Secretary Mitchell highlighted the list of bills presented for approval.

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the check payments for the "General Fund Bank Account" List of Bills in the amount of \$241,288.24 (starting date 09/16/2022 – ending date 10/05/2022). Chairman Carrasco asked if there were any comments or questions; there were some questions which were answered. No other comments or questions were received. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the check payments for the "General Fund Bank Account" List of Bills in the amount of \$64,959.87 (check date of 10/06/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the “Electronic” payment List of Bills in the amount of \$100.00 (bank transfer General Fund to EZ Pass account). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the “Electronic” payment List of Bills in the amount of \$80,815.02 (payroll dated 09/28/2022 for pay period 09/11/2022 to 09/24/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MANAGEMENT ITEMS:

BUDGET WORKSHOP MEETINGS - CALENDAR AND ADVERTISEMENT NOTICE: The Supervisors thanked Judi Lumis on her work with the budgets, and Chairman Carrasco highlighted the Budget Workshop meetings that were previously advertised: Thursday, October 13, 2022 at 8:00 a.m., Tuesday, October 25, 2022 at 8:00 a.m., Monday, October 31, 2022 at 8:00 a.m., Monday, November 7, 2022 at 6:00 p.m., Wednesday, November 10, 2022 at 8:00 a.m., Monday, December 5, 2022 at 8:00 a.m.

ELEMENT ENVIRONMENTAL SOLUTIONS - MOLD ISSUE: Chairman Carrasco highlighted, for caution, an Environmental Company was called for an evaluation, the proposal was for \$2,230.00. The decision was made independently to approve the mold issue, ratifying the motion tonight.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to approve the expenditure of \$2,230.00 for Element Environmental Solutions for their quote dated September 19, 2022 (File #P223.2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

VULNERABLE ROAD USER SPECIAL RULE - YEAR 1 APPROACH: It was noted that Sharyn Young highlighted this earlier in the meeting. No questions or comments were received.

BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 6, 2022

MANAGEMENT ITEMS:

(CONTINUED)

CUBMOBILE RACE: - TO BE RESCHEDULED DUE TO RAIN: Previously approved, and due to the rain, they will be holding their race this Saturday, October 8th. No questions or comments were received.

ACT 205 - DISTRESS DETERMINATION REPORT: Chairman Carrasco highlighted and read the report received dated September 14, 2022, noting that East Cocalico Township has a distress score of "0" indicating the best score achievable (fully funded pension), and is not eligible to participate in Act 205. No questions or comments were received.

MANAGEMENT REPRESENTATION LETTER - 2021 AUDIT: Chairman Carrasco highlighted, noting that he signed the September 30, 2022 Maher Duessel letter. Chairman Carrasco read the letter out loud. No questions or comments were received.

PROPERTY TAX PENALTY WAIVER PROVISIONS (ACT 57) - DISCUSSIONS: Judi Lumis highlighted the Act. No questions or comments were received.

APPRECIATION CHRISTMAS LUNCHEON - DISCUSSIONS: Chairman Carrasco highlighted as an informational item, stating that this is usually held on a Wednesday. The Supervisors agreed to give this action item to Lisa A. Kashner on reserving the facility and to move forward with the luncheon.

Chairman Carrasco noted that they are continuing their search for a Township Manager. ▪ The next Cocalico Leaders Meeting is scheduled for Tuesday, October 25, 2022 at 7:00 p.m. held at West Cocalico Township.

PUBLIC COMMENT: Allen Maxwell expressed concerns about the Manager search. Questions were answered. ▪ Brandon Kohl questioned why the Township did not sell the vehicle for \$1,375.00. Questions were answered. ▪ Kerry Haas questioned the round-a-bout and its' costs. Sharyn Young answered and discussed. ▪ Doug Mackley questioned the Manager candidates. Chairman Carrasco answered. ▪ Andrea Loud thanked everyone involved in allowing soccer to be played at Old Homestead Park. ▪ Ron Kreider asked about a possible rezoning at Wabash Landing. Discussions continued. Sharyn Young highlighted noted that this is under a design option of Village Overlay. Lengthy discussions continued.

ANNOUNCEMENTS: Chairman Carrasco announced that the next Board of Supervisors Meeting will be held on Thursday, October 20, 2022, at 7:00 p.m., in-person and via "live" Zoom held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver.

EXECUTIVE SESSION: None.

ADJOURNMENT:

MOTION: There being no further business to come before the Board, Vice Chairman Bonura made a motion seconded by Chairman Carrasco to adjourn the meeting at 9:19 p.m. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner
Township Recording Secretary

VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:
[OCTOBER 6, 2022 BOARD OF SUPERVISORS MEETING VIDEO](#)