

EAST COCALICO TOWNSHIP

BOARD OF SUPERVISORS MEETING

AGENDA

THURSDAY, SEPTEMBER 1, 2022 AT 7:00 P.M.

**Held in person and held via “live” Zoom at the
Smokestown Fire Company, 860 Smokestown Road, Denver**

- 1) CALL TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) COUNTY COMMISSIONER JOHN TRESCOT:**
 - a) COUNTY UPDATE: DISCUSSIONS**
 - b) PUBLIC COMMENT: NON-AGENDA ITEMS, COUNTY QUESTIONS / CONCERNS**
- 3) POWERPOINT PRESENTATION: PROPOSED STONY RUN RESTORATION**
- 4) ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 5) PAST MEETING MINUTES APPROVAL:**
 - a) THURSDAY, AUGUST 18, 2022: BOARD OF SUPERVISOR MEETING MINUTES**
- 6) ACTION ITEMS:**
 - a) LAND PLANNING ENGINEER: NONE**
 - b) INTERNSHIP: CONTINUATION INTO FALL/WINTER DISCUSSION**
 - c) QUADIENT POSTAGE METER: ACH DEBIT**
 - d) HR ESSENTIALS SEMINAR: OCTOBER 13TH & 14TH (HERSHEY, PA)**
 - e) HALLER ENTERPRISES: SERVICE REPAIRS RECOMMENDATION**
 - f) PREEMPTION PROPOSAL C.M. HIGH**
 - g) RESIGNATION: RAY WOLF - EAST COCALICO AUTHORITY BOARD**
- 7) DEPARTMENT REPORTS:**
 - a) POLICE DEPARTMENT**
 - b) DIRECTOR OF COMMUNITY DEVELOPMENT**
 - DRAFT 2022 STORMWATER MANAGEMENT & EARTH DISTURBANCE ORD.:**
AUTHORIZE ADVERTISEMENT OF PUBLIC HEARING FOR ADOPTION SEPT. 15, 2022
 - c) MS4 COORDINATOR**

8) **TREASURERS REPORT:**

- a) **LIST OF BILLS:** AUTHORIZE LIST OF BILLS FOR PAYMENT

9) **NEW BUSINESS:**

10) **OLD BUSINESS:**

- a) **TAX COLLECTOR BOND:** ELIMINATE ONE OF THE POLICIES
- b) **LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) EXTENSION:**
PROPOSED ORDINANCE: *SCHOOL APPROVAL RECEIVED, PENDING COUNTY RESPONSE* - TABLED
- c) **CHEVY IMPALA:** PICTURES PLACED/FINANCIAL SET UP - TABLED
- d) **RECREATION BOARD:** SEEKING OTHER MUNICIPALITIES FEEDBACK ON RFPs, FIVE-YEAR PLAN TO DEVELOP (IMPROVE PARKS) - TABLED

11) **PUBLIC COMMENT:**

- a) **PUBLIC COMMENT:** NON-AGENDA ITEMS ONLY (STATE YOUR NAME)

12) **ANNOUNCEMENTS:**

- a) **NEXT SUPERVISORS MEETING:** THE NEXT BOARD OF SUPERVISORS MEETING WILL BE HELD THURSDAY, SEPTEMBER 15, 2022 @ **9:00 AM**, AS IN-PERSON AND VIA “LIVE” ZOOM AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER.

13) **EXECUTIVE SESSION:**

14) **ADJOURNMENT**

LABOR DAY
(MONDAY, SEPTEMBER 5, 2022)

BOARD OF SUPERVISORS MEETING THURSDAY, SEPTEMBER 1, 2022

The advertised meeting of the East Cocalico Township Board of Supervisors Meeting was called to order on Thursday, September 1, 2022, at 7:00 p.m., held in-person at the Smokestown Fire Company 860 Smokestown Road, Denver, PA 17517 by following the current CDC guidelines, (social distancing), and held via "live" Zoom (a cloud-based video communications app that allows individuals to view live through virtual video and audio). This meeting was held ensuring the public safety during the COVID pandemic.

Supervisors: Chairman Romao Carrasco, Vice Chairman Lorenzo Bonura, Secretary Jeffrey W. Mitchell

Twp. Staff: MS4 Technician Ken McCrea, Judi Lumis Financial Administrator, Sharyn Young Director of Community Development, and Recording Secretary Lisa A. Kashner (via Zoom)

Consultants: Township Solicitor Matt Creme from Nikolaus & Hohenadel

Visitors in Attendance: County Commissioner John Trescot, Lorraine Kulp, Donny Stover, Jim Cataldi, Carl Haberman, Stephanie Santoro, Kerry Haas, Alan & Monica Fry, Don & Anna Eckman, Ethan Hoffmaster, Autumn Gamler, Sue Gamler, Don Miller, Barry Rublist, Hannah Kalk, Jerry Hartranft, Daniel Burton, Cheryl Forsyth, Ronald Forsyth, Larry Alexander

Visitors via Zoom:* Jim, Denise, iPhone, Resident, Mike, J. Gormley, Stephanie, Justin desktop

*Visitors via Zoom are as shown as exactly as displayed on the Zoom call list.

CALL TO ORDER, PLEDGE OF ALLEGIANCE: Chairman Carrasco asked everyone in attendance to pledge allegiance to the Flag. ▪ Chairman Carrasco stated that this meeting was duly advertised in accordance with the second-class Township code in the Lancaster Newspaper on December 1, 2021.

COUNTY COMMISSIONER JOHN TRESCOT: Commissioner Trescot discussed his history on how he came about becoming an Appointed Official, and discussed in length the County Government. Lengthy discussions were held on ARPA. Questions and comments were asked which were answered. The Supervisors thanked Commission Trescot for his attendance tonight.

POWERPOINT PRESENTATION – PROPOSED STONY RUN RESTORATION: Hannah Kalk was present to discuss and present a powerpoint presentation on Stony Run restoration. Ms. Kalk held lengthy discussions on the assessment, the floodplain restoration approach/examples and Recreational opportunities. Comments and questions were asked, which were answered. The Supervisors thanked Ms. Kalk for her presentation.

EXECUTIVE SESSIONS HELD: Chairman Carrasco announced that there was an Executive Session held on Tuesday, August 30, 2022 starting at 8:30 a.m. until approximately 9:15 a.m. for personnel matters. Another Executive Session was held this evening starting at 6:00 p.m. until approximately 6:30 p.m. for personnel matters.

BOARD OF SUPERVISORS MEETING THURSDAY, SEPTEMBER 1, 2022

PAST MEETING MINUTES APPROVAL: The August 18, 2022 draft Board of Supervisor Meeting Minutes were before the Supervisors for approval.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve the Thursday, August 18, 2022 Board of Supervisor Meeting Minutes. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

ACTION ITEMS: **LAND PLANNING ENGINEER:** None.

INTERNSHIP – CONTINUATION INTO FALL/WINTER DISCUSSIONS: Judi Lumis highlighted, noting that the interns that came to the Township recently to help in the different Departments are now back to school, however some of the interns have blocks of time in their school schedule to continue internship with the Township this fall and winter.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve the continuation through 2022/2023 academic year for the three (3) interns if they want to come back over their school breaks, and the intern schedule to be at the discretion of the Township staff. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

QUADIENT POSTAGE METER – ACH DEBIT: Judi Lumis discussed.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to approve the ACH Debit for the postage customer Authorization and Agreement, along with creating a separate account for the ACH Easy Pass usage. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

HR ESSENTIALS SEMINAR – OCTOBER 13TH & 14TH (HERSHEY, PA): Judi Lumis discussed. Chairman Carrasco read the particulars of the Seminar.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to approve the Township's Human Resource Coordinator, Cherly Tapia, to attend the "HR essentials seminar" to take place in Hershey on October 13th & 14th. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

HALLER ENTERPRISES: Vice Chairman Bonura highlighted the recommended services from Haller, per estimates dates 6/16/2022 and 6/23/2022 (Haller Enterprises recommended repairs per Estimate #461308396). After discussions, Vice Chairman Bonura recommended to table this item to get some up-to-date current information on what we currently have (the compressor and damper), and at that time make a decision on what was presented. Chief Keppley to look into this. Comments and questions were asked. Lengthy discussions were held.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to approve Haller Enterprises recommended repairs per Estimate #462236855 for a total cost of \$2,773.00 for the replacement of the Two Zone Dampers for the Police Station. Chairman Carrasco asked if there were any comments or questions; there were some which were answered. There being no other comments or questions. Motion carried (3/0).

BOARD OF SUPERVISORS MEETING THURSDAY, SEPTEMBER 1, 2022

ACTION ITEMS:

(CONTINUED)

PREEMPTION PROPOSAL – C.M. HIGH: Sharyn Young highlighted. Discussions were held with respect to Ephrata Township helping to pay for some of the pre-emption costs for the light at Garden Spot Road and Rt. 272. Sharyn Young to reach out to Rettew (John Schick). Discussions continued. Comments and questions were asked, which were answered. The Supervisors suggested to table this item.

RESIGNATION – RAY WOLF OF THE EAST COCALICO AUTHORITY BOARD: Chairman Carrasco read the resignation letter.

MOTION: Chairman Carrasco made a motion, seconded by Secretary Mitchell, to accept, with regret, the resignation of Ray Wolf from the Water and Sewer Authority Board effective October 31, 2022 (per letter dated 08/11/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

Chairman Carrasco highlighted the recent meeting day/times that were held with the recruiter for the Township Manager. Thanked everyone involved.

DEPARTMENT REPORTS:

POLICE DEPARTMENT: Chief Keppley highlighted the Department's Report.

DIRECTOR OF COMMUNITY DEVELOPMENT – DRAFT 2022 STORMWATER MANAGEMENT & EARTH DISTURBANCE ORDINANCE – AUTHORIZE ADVERTISEMENT OF PUBLIC HEARING FOR ADOPTION SEPTEMBER 15, 2022. Sharyn Young highlighted, noting that the Ordinance was drafted, proofread, and prepared for advertisement, to hold a hearing at the Supervisors Meeting held on September 15th.

MOTION: Chairman Carrasco made a motion, seconded by Secretary Mitchell, to authorize the advertisement for a public hearing for the adoption of the amended 2022 Stormwater Management & Earth Disturbance Ordinance. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MS4 COORDINATOR: Ken McCrea discussed, noting that he has been working on the Stormwater Ordinance, and the amendment of our pollutant reduction plan to also include the FS4 Program.

TREASURERS REPORT: LIST OF BILLS – AUTHORIZE LIST OF BILLS FOR PAYMENT: Secretary Mitchell highlighted the list of bills presented for approval.

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the check payments for the "General Fund Bank Account" list of bills in the amount of \$101,460.28 (starting date 8/19/2022 – ending date 8/30/2022). Chairman Carrasco asked if there were any comments or questions; there were some questions which were answered. No other comments or questions were received. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the "electronic" payment list of bills in the amount of \$55,008.58 (payroll dated 08/31/2022 for pay period 08/14/2022 to 08/27/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

BOARD OF SUPERVISORS MEETING THURSDAY, SEPTEMBER 1, 2022

TREASURERS REPORT: LIST OF BILLS

(CONTINUED)

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the check payments for the "General Fund Bank Account" list of bills in the amount of \$73,286.28 (check date 8/31/2022). Chairman Carrasco asked if there were any comments or questions; there were some questions which were answered. No other comments or questions were received. Motion carried (3/0).

NEW BUSINESS: Nothing to report.

OLD BUSINESS CONTINUED DISCUSSIONS:

TAX COLLECTOR BOND – ELIMINATE ONE OF THE POLICIES: Judi Lumis discussed, noting that there will be no refund if the policy is cancelled early. Discussions continued.

LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) – EXTENSION TO PROGRAM (PROPOSED ORDINANCE): Chairman Carrasco noted that a response was received from the Cocalico School, noting that they are in support of the Township for the extension of the LERTA. Pending a response from the County after their meeting. Chairman Carrasco suggested a “thank you” letter be sent to the Cocalico School. The Supervisors agreed. It was discussed, and noted that at least one Supervisor will attend this County Meeting.

CHEVY IMPALA – DISCUSSION: This item is tabled. Vice Chairman Bonura stated that the vehicle’s title was received and a video was taken. It’s hoped to be placed on GovDeals soon.

RECREATION BOARD – SEEKING OTHER MUNICIPALITIES FEEDBACK ON RFPs, FIVE-YEAR PLAN TO DEVELOP (IMPROVE PARKS) – TABLED: Lorraine Kulp indicated that this is being discussed. Vice Chairman Bonura stated that the millings have now been added to the Fishing Creek Park parking lot, and they were finishing up today. The Supervisors thanked the Road Crew for doing a great job with this, and thanked the Recreation Board for following through, and the Contractor for rolling out to compact the stones at no charge.

PUBLIC COMMENT: Ken McCrea stated that a question was asked through Zoom, Ken reads the question from Jim: Does the Township have any requirements for drug testing related to incidences that occur while driving Township insured vehicles (non-police vehicles). Chief Keppley discussed and answered the question noting that the Police Department will look into this, and Chairman Carrasco will look into this and have more information at the next meeting. ▪ Stephanie Santoro noted that the milling on Stevens Road has still not been fixed. Sharyn Young to look into and have more information at the next Supervisors Meeting. ▪ Donny Stover noted that last week they received the air packs and that during the next few weeks by the end of September they are planning on in-service on the apparatus, and he also questioned if the Fire Companies were being look at for ARPA funding. Chairman Carrasco noted that this is one of the items they are looking at. Chairman Carrasco discussed and answered the question as why Fire Companies need ARPA funding, noting the concerns with the volunteers dropping lower in number and the increase in costs in volunteers. Lengthy discussions were held. ▪ Kerry Haas questioned the stage of the round-a-bout, and Chairman Carrasco answered. ▪ A question was asked why the “Support for Volunteer Fire Fighters – Possible New Program” was taken off of this agenda but was listed on past agenda. Chairman Carrasco noted that he asked Lisa Kashner to delete it off of this agenda for reasons on not having a Township Manager to research this item.

**BOARD OF SUPERVISORS MEETING
THURSDAY, SEPTEMBER 1, 2022**

ANNOUNCEMENTS: Chairman Carrasco announced that the next Board of Supervisors Meeting will be held on Thursday, September 15, 2022, at 9:00 a.m., in-person and via "live" Zoom held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver.

EXECUTIVE SESSION: None.

ADJOURNMENT:

MOTION: There being no further business to come before the Board, Vice Chairman Bonura made a motion seconded by Secretary Mitchell to adjourn the meeting at 9:28 p.m. Chairman Carrasco asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner
Township Recording Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:
[SEPTEMBER 1, 2022 BOARD OF SUPERVISORS MEETING VIDEO](#)**