

EAST COCALICO TOWNSHIP

BOARD OF SUPERVISORS MEETING

AGENDA

THURSDAY, AUGUST 4, 2022 AT 7:00 P.M.

**Held in person and held via “live” Zoom at the
East Cocalico Township Municipal Building, 100 Hill Road, Denver**

- 1) CALL TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 3) PAST MEETING MINUTES APPROVAL:**
 - a) THURSDAY, JULY 21, 2022: BOARD OF SUPERVISOR MEETING MINUTES**
- 4) ACTION ITEMS:**
 - a) LAND PLANNING ENGINEER:**
 - **VILLAGE AT EAST COCALICO (EC ASSOCIATES) - FINAL SUBDIVISION AND LAND DEVELOPMENT PLAN: TIME EXTENSION**
 - b) PROPOSED REZONING REQUEST: PFAUTZ HILL ROAD MOBILE HOME PARK EXPANSION (HARVEY TURNER)**
 - c) TAX COLLECTOR BOND: RECOMMENDATION TO ELIMINATE ONE OF THE POLICIES**
- 5) DEPARTMENT REPORTS:**
 - a) POLICE DEPARTMENT:**
 - **K9 FOLLOW-UP**
 - **NEW BREATHALIZER DEVICE**
 - b) DIRECTOR OF COMMUNITY DEVELOPMENT**
 - c) MS4 COORDINATOR**

- 6) **TREASURERS REPORT:**
- a) **EPHRATA NATIONAL BANK: PROPOSAL**
 - b) **LIST OF BILLS: AUTHORIZE LIST OF BILLS FOR PAYMENT**
- 7) **NEW BUSINESS:**
- a) **2023 INSURANCE RENEWAL: REQUEST QUOTES FROM ADDITIONAL BROKERS**
 - b) **INFORMATIONAL ITEM: REC BOARD TO MAIL A SURVEY TO THE OLD HOMESTEAD COMMUNITY FOR FEEDBACK ON THE SOCCER FIELD WITHIN THAT AREA**
- 8) **OLD BUSINESS:**
- a) **LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA): EXTENSION TO PROGRAM (PROPOSED ORDINANCE): *TABLED, PENDING SCHOOL & COUNTY RESPONSE***
 - b) **CHEVY IMPALA: SET UP WITH PICTURES / FINANCIALS**
- 9) **PUBLIC COMMENT:**
- a) **PUBLIC COMMENT: NON-AGENDA ITEMS ONLY (STATE YOUR NAME)**
- 10) **ANNOUNCEMENTS:**
- a) **NEXT SUPERVISORS MEETING: THE NEXT BOARD OF SUPERVISORS MEETING WILL BE HELD THURSDAY, AUGUST 18, 2022 @ 7:00 PM, AS IN-PERSON AND VIA “LIVE” ZOOM AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING, 100 HILL ROAD, DENVER**
 - b) **UPCOMING COCALICO LEADERS MEETING:**
- 11) **EXECUTIVE SESSION:**
- 12) **ADJOURNMENT**

BOARD OF SUPERVISORS MEETING THURSDAY, AUGUST 4, 2022

The advertised meeting of the East Cocalico Township Board of Supervisors Meeting was called to order on Thursday, August 4, 2022, at 7:00 p.m., held in-person at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517 by following the current CDC guidelines, (social distancing), and held via "live" Zoom (a cloud-based video communications app that allows individuals to view live through virtual video and audio). This meeting was held ensuring the public safety during the COVID pandemic.

Supervisors: Chairman Romao Carrasco, Vice Chairman Lorenzo Bonura (via Zoom),
Secretary Jeffrey W. Mitchell

Twp. Staff: Director of Community Development Sharyn Young, Police Chief Darrick Keppley,
MS4 Technician Ken McCrea, Judi Lumis Financial Administrator, and
Recording Secretary Lisa A. Kashner (via Zoom)

Consultants: Township Solicitor Bernadette McKeon Hohenadel from Nikolaus & Hohenadel

Visitors in Attendance: Don & Anna Eckman, Nelson Ilgen, Larry Alexander, Norma Enck, Lorraine Kulp,
Alan R. Fry, Brian Wise, Harvey Turner, John Fuehrer, and Don Miller

Visitors via Zoom:* Donny Stover, Eric's iPhone, Steve, Suzie

*Visitors via Zoom are as shown as exactly as displayed on the Zoom call list.

CALL TO ORDER, PLEDGE OF ALLEGIANCE: Chairman Carrasco asked everyone in attendance to pledge allegiance to the Flag. ▪ Chairman Carrasco stated that this meeting was duly advertised in accordance with the second-class Township code in the Lancaster Newspaper on December 1, 2021.

EXECUTIVE SESSIONS HELD: None.

Chairman Carrasco announced that Vice Chairman Lorenzo Bonura is present for tonight's meeting via Zoom.

PAST MEETING MINUTES APPROVAL: The July 21, 2022 Board of Supervisor Meeting Minutes were before the Supervisors for approval.

MOTION: Chairman Carrasco made a motion, seconded by Secretary Mitchell, to approve the Thursday, July 21, 2022 Board of Supervisor Meeting Minutes. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

BOARD OF SUPERVISORS MEETING THURSDAY, AUGUST 4, 2022

ACTION ITEMS: **LAND PLANNING ENGINEER:** Ms. Young highlighted the Land Planning item.

VILLAGE AT EAST COCALICO (EC ASSOCIATES) – FINAL SUBDIVISION AND LAND DEVELOPMENT PLAN: TIME EXTENSION: Discussions were held. Chairman Carrasco stated that for full disclosure, he lives in Quail Hollow, had served on their Board years ago, and stated that there is no financial interest on his part, and therefore can vote on this project. Secretary Mitchell stated that for full disclosure, stating that in the past he had recused himself from motions pertaining to the development, but since last year has ceased his relationship with the developer, and therefore can vote on this project.

MOTION: Chairman Carrasco made a motion, seconded by Secretary Mitchell, to accept the written time extension offer as submitted by the applicant's consultant, dated July 28, 2022, which will extend the deadline for action on the Village of East Cocalico Subdivision and Land Development Plan until November 15, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

It was noted that there was a sound issue with Vice Chairman Bonura whom was zooming in. The Supervisors paused the meeting briefly while Vice Chairman Bonura signed off and signed back on.

PROPOSED REZONING REQUEST – PFAUTZ HILL ROAD MOBILE HOME PARK EXPANSION: Mr. Harvey Turner and his consultant Mr. John Fuehrer were present for this plan. Sharyn Young highlighted the project, noting that they were present at the Planning Commission recently for discussions. John Fuehrer discussed the proposed rezoning request with the Supervisors. The plan/rezoning request was displayed on the screen. Discussions continued. There were some questions that were asked, which were answered.

TAX COLLECTOR BOND – RECOMMENDATION TO ELIMINATE ONE OF THE POLICIES: Chairman Carrasco stated that recently he held a meeting to discuss in detail the duplication of the Tax Collectors Bond (Selective Bond and Travelers Bond), and the need to eliminate one of the policies. Lengthy discussions continued. It was noted that the Auditors recommended to continue to carry the Selective Bond at a coverage of 3 million, and to drop the Travelers Bond altogether. Lengthy discussions continued. The Supervisors agreed to table this item, allowing Judi Lumis time to contact the Auditors for clarification if the termination of the Travelers Bond is immediate or when the policy comes up for renewal.

DEPARTMENT REPORTS:

POLICE DEPARTMENT: Chief Keppley highlighted the Police Department report. Chief Keppley highlighted that the National Night Out was held Tuesday at the Reamstown Park, the Park Association was thanked for allowing the event to be held there. Chief Keppley highlighted the event, estimating that 600+ people were in attendance. Donations received from area businesses came very close to \$9,000.00. Chief Keppley thanked all from the Police Department who helped in the set up of the National Night Out. The Supervisors and Chief Keppley publicly thanked the businesses that donated money and/or food: Park Place Diner, Randall E. Foltz, Real Life Community Service, Reamstown Athletic Assoc., Reinholds VFW, Riviera

**BOARD OF SUPERVISORS MEETING
THURSDAY, AUGUST 4, 2022**

DEPARTMENT REPORTS: POLICE DEPARTMENT: (CONTINUED)

Pizza and Italian Restaurant, Roseboro Stradling, TDS Distributing, Tips from Salon, Tyler Fichthorn Electric, Unruh Insurance Agency, W. Walter Engle, Witmer Motor Service, Zia Maria Italian Eatery, Zimmerman Industries, Eckert Signs, Ephrata National Bank, Ernie Dunkelberger's, FiP Creative, Galen/Ellen Martin, Harding Yost Insurance, Harvest Fellowship, Heck Construction, Ingham's Powder Coating, Kulp-3 Little Pigs Welding, Lalita Investment Corp., Lincoln Pavement Services, Matt Williams – Agent, Morrissey Insurance, NHT Logistics, Art Pannebecker & Brad Wolf, B&E Notary, Barry's Paint Shop, Bob Rineer Builders, Cocalico Area hearing Services, Cocalico Builders, Cocalico Plumbing and Heating, Courtyard Café on Main, Crystal Lake Landscape, Denver Cold Storage, Denver Logistics, Direct Wire, Dogwood Farm Market, Eagle Rental, Paul B. Hardware, Blue Ridge Cable, Four Seasons, Pepperidge Farms, Hippy Meats, Redners.

K9 UNIT PRESENTATION/DISCUSSIONS: Chief Keppley highlighted, noting that since it is close to budget time, the K9 Unit discussions to be continue.

NEW BREATHALIZER DEVICE: Chief Keppley highlighted, noting that the breathalyzer is not working correctly. Chief Keppley discussed other various breathalyzer units. Lengthy discussions continued. Discussions continued. Comments and questions were asked, which were answered.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to authorize Chief Keppley to purchase a Intoxalizer I9000 breathalyzer, with a not to exceed price of \$9,300.00. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

DIRECTOR OF COMMUNITY DEVELOPMENT: Sharyn Young highlighted her report.

MS4 COORDINATOR: Ken McCrea highlighted his report.

FINANCIAL ADMINISTRATOR: Judi Lumis highlighted her report.

EPHRATA NATIONAL BANK – PROPOSAL: Secretary Mitchell highlighted the proposal, discussions were held. Secretary Mitchell discussed the cash management system: charging \$100 for check processing, they will provide a scanner (eliminating bank trips). Discussed the relationship change from a government to a cash management relationship, and to also use remote deposit capture and pay the fees at a 25% reduction. Discussions were held.

MOTION: Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the Ephrata National Bank's proposal letter dated Thursday, July 28, 2022, addressed to Secretary Mitchell, and from Timothy M. Miller. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**BOARD OF SUPERVISORS MEETING
THURSDAY, AUGUST 4, 2022**

TREASURERS REPORT: LIST OF BILLS – AUTHORIZE LIST OF BILLS FOR PAYMENT:

Secretary Mitchell highlighted the list of bills presented for approval.

MOTION: Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the “Electronic” Payment list of bills in the amount of \$92,296.15 (payroll dated 08/03/2022 for pay period 07/17/2022 to 07/30/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the check payments for the "Liquid Fuels/State Fund Bank Account" list of bills in the amount of \$88,701.20 (check date 08/04/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the check payments for the "General Fund Bank Account" list of bills in the amount of \$84,982.45 (checks dated 08/04/2022). Chairman Carrasco asked if there were any comments or questions; there were some which were answered. Motion carried (3/0).

NEW BUSINESS: 2023 INSURANCE RENEWAL – REQUEST QUOTES FROM ADDITIONAL

BROKERS: Judi Lumis highlighted, noting that PSATS recommended this. The Supervisors agreed for Ms. Lumis to proceed with obtaining quotes from additional brokers.

INFORMATIONAL ITEM – REC BOARD TO MAIL A SURVEY TO THE OLD HOMESTEAD COMMUNITY FOR FEEDBACK ON THE SOCCER FIELD WITHIN THAT AREA:

Chairman Carrasco highlighted, reading the sample survey to be mailed to the community. Discussed that administrative expenses for this mailer survey comes from the Recreation Boards budget.

OLD BUSINESS CONTINUED DISCUSSIONS:

LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) – EXTENSION TO PROGRAM (PROPOSED ORDINANCE): Sharyn Young stated that the Township will hear back from the School after their August 22nd meeting.

CHEVY IMPALA – DISCUSSION: Chief Keppley noted to table this item. The Supervisors agreed.

PUBLIC COMMENT: Don and Anna Eckman discussed the trucks taking Wabash Road, that the GPS and signage is the issue of trucks using this road. Discussions continued. Don Miller questioned the breathalyzer and if it is portable, discussions continued.

ANNOUNCEMENTS: Chairman Carrasco announced that the next Board of Supervisors Meeting will be held on Thursday, August 18, 2022, at 7:00 p.m., in-person and via "live" Zoom at the East Cocalico Township Municipal Building.

**BOARD OF SUPERVISORS MEETING
THURSDAY, AUGUST 4, 2022**

EXECUTIVE SESSION: None.

ADJOURNMENT:

MOTION: There being no further business to come before the Board, Secretary Mitchell made a motion seconded by Chairman Carrasco to adjourn the meeting at 8:39 p.m. Chairman Carrasco asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner
Township Recording Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:
[AUGUST 4, 2022 BOARD OF SUPERVISORS MEETING VIDEO](#)**