

EAST COCALICO TOWNSHIP

BOARD OF SUPERVISORS MEETING

AGENDA

THURSDAY, APRIL 21, 2022 AT 7:00 P.M.

**Held in person and held via “live” Zoom at the
East Cocalico Township Municipal Building, 100 Hill Road, Denver**

- 1) CALL TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 3) VISITORS:**
 - **“Y ON THE FLY PROGRAM PRESENTATION”:** VICTORIA MOTTER, PROGRAM DIRECTOR WITH THE ADAMSTOWN YMCA
 - **EAST COCALICO SWIM TEAM’S 2022 SEASON AND EVENTS:** DAWN ORGERA, EAST COCALICO SWIM TEAM PRESIDENT
- 4) PAST MEETING MINUTES APPROVAL:**
 - a) THURSDAY, APRIL 7, 2022: BOARD OF SUPERVISOR MINUTES**
- 5) ACTION ITEMS:**
 - a) LAND PLANNING ENGINEER:**
 - **CATALYST: REVISED FINAL LAND DEVELOPMENT PLAN**
 - b) LERTA PROGRAM: ORDINANCE RENEWAL DISCUSSION**
 - c) PROPOSED HILL ROAD REALIGNMENT PROJECT: PENNDOT’S ACCESS COMMENTS CONCERNING THE EXISTING HILL ROAD**
 - d) FARMERS SAVING SOIL STOPPING SEDIMENT (FS4) PROGRAM: GRANT AGREEMENT**
 - e) PARK FERTILIZING AND WEED CONTROL PROPOSAL: VANTAGE PROPERTY SOLUTIONS, LLC**

6) DEPARTMENT REPORTS:

a) MANAGER

- SR 0222 PROPOSED PENNDOT PAVING PROJECT
- LANCASTER COUNTY ARPA GRANT PROGRAM
- WABASH ROAD SIGNAGE UPDATE

b) POLICE DEPARTMENT

- **REMOVE FROM PROBATIONARY STATUS:** RECOGNITION OF TWO
POLICE OFFICERS

c) DIRECTOR OF COMMUNITY DEVELOPMENT

d) FINANCIAL ADMINISTRATOR

e) ROADMASTER

f) MS4 COORDINATOR:

7) TREASURERS REPORT:

- a) LIST OF BILLS:** AUTHORIZE LIST OF BILLS FOR PAYMENT

8) OLD BUSINESS CONTINUED DISCUSSIONS:

9) NEW BUSINESS:

10) PUBLIC COMMENT:

- a) PUBLIC COMMENT:** NON-AGENDA ITEMS ONLY (STATE NAME)

11) ANNOUNCEMENTS:

- a) NEXT SUPERVISORS MTG.:** THURS., MAY 5, 2022 @ 7:00 PM, HELD IN-PERSON
AND VIA “LIVE” ZOOM AT EAST COCALICO TOWNSHIP, 100 HILL RD., DENVER

12) EXECUTIVE SESSION:

13) ADJOURNMENT

BOARD OF SUPERVISORS MEETING THURSDAY, APRIL 21, 2022

The advertised meeting of the East Cocalico Township Board of Supervisors Meeting was called to order on Thursday, April 21, 2022, at 7:00 p.m., held in-person at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517 by following the current CDC guidelines, (social distancing), and held via "live" Zoom (a cloud-based video communications app that allows individuals to view live through virtual video and audio). This meeting was held ensuring the public safety during the COVID pandemic.

Supervisors: Chairman Romao Carrasco, Vice Chairman Lorenzo Bonura, Secretary Jeffrey W. Mitchell

Twp. Staff: Township Manager Michael Hession, Director of Community Development Sharyn Young (via Zoom), Police Chief Darrick Keppley, MS4 Technician Ken McCrea, Judi Lumis Financial Administrator, Road Master Bret Hoffert (via Zoom), and Recording Secretary Lisa A. Kashner (via Zoom)

Twp. Solicitor: Matthew J. Creme, Jr. from Nikolaus & Hohenadel, LLP

Visitors in Attendance: Lorraine Kulp, Alan R. Fry, Chad Weaver, Brian Wise, Kerry Haas, Larry Alexander, Lori Zimmerman, Sam Weaver, Nelson Ilgen, Donald Miller, June Kinback, Tori Motter, Suzie Mackley, Doug Mackley, Don Eckman, Anna Eckman, Donny Stover, Monica Craig-Fry, Gabe Clark, Ron Forsyth, Hartranft, and Stephanie Sanford

Visitors via Zoom:* Nate, Steve, Logan Pierce, cl, Michael Pierce, and steve

*Visitors via Zoom are as shown as exactly as displayed on the Zoom call list.

CALL TO ORDER, PLEDGE OF ALLEGIANCE: Chairman Carrasco asked everyone in attendance to pledge allegiance to the Flag. ▪ Chairman Carrasco stated that this meeting was duly advertised in accordance with the second-class Township code in the Lancaster Newspaper on December 1, 2021.

EXECUTIVE SESSIONS HELD: Chairman Carrasco announced that an Executive Session was held to speak with Counsel via the Attorney/Client privilege on the advice of Counsel on the next steps in the investigation request.

VISITORS:

“Y ON THE FLY” PROGRAM PRESENTATION - VICTORIA MOTTER, PROGRAM DIRECTOR WITH THE ADAMSTOWN YMCA: Ms. Motter discussed the free “Y on the Fly” program sponsored by the YMCA, and to be held at the Reamstown Municipal Park on the following dates: Monday June 13th, Monday July 25th, and Monday August 22nd from 1:00 p.m. to 4:00 p.m. Chief Keppley stated that a Police cruiser could be available to be at event, and Ms. Motter agreed. Discussions were held and the following motion was made.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, approve the Adamstown YMCA to provide the “Y on the Fly Program” in the Reamstown Municipal Park by the Reamstown Pool on June 13th, July 25th, and August 22nd. Chairman Carrasco asked Ms. Motter to provide the Township with program documentation so the event can be placed on the Township website. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

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VISITORS:

(CONTINUED)

EAST COCALICO SWIM TEAM'S 2022 SEASON AND EVENTS - DAWN ORGERA, EAST COCALICO SWIM TEAM PRESIDENT: Ms. Orgera thanked the Supervisors for the donation of their annual fundraiser. Ms. Orgera highlighted the 2022 divisional season schedule and events, noting that a representative will be attending the East Cocalico Township Park and Rec Meetings to bring them up to date on the events.

PAST MEETING MINUTES APPROVAL: The April 7, 2022 Meeting Minutes were before the Supervisors for approval.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve the Thursday, April 7, 2022 Board of Supervisor Meeting Minutes. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

ACTION ITEMS: LAND PLANNING ENGINEER:

CATALYST REVISED FINAL LAND DEVELOPMENT PLAN, 425 SOUTH MUDDY CREEK ROAD: Gabe Clark from Catalyst was present for the plan. Brent Lied highlighted the plan.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to approve a waiver/modification of §185-23.A.(2)(c) of the East Cocalico Township Stormwater Management Ordinance related to loading ratios for stormwater basin and BMP facilities in non-Karst areas, and authorize loading ratios as presented on the current plans and associated approved LCCD/DEP NPDES permit. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to conditionally approve the Revised Final Land Development Plan for 425 South Muddy Creek Road, based on the applicant/applicant's consultant addressing the comments in the Becker Engineering, LLC review letter dated April 14, 2022, to the satisfaction of the Township, and Township Engineer. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to authorize the Board of Supervisors to sign the Improvement Guarantee Agreement (IGA) for the Revised Final Land Development Plan for 425 South Muddy Creek Road when executed by the applicant and submitted to the Township in the form acceptable to the Township Solicitor and accompanied by financial security in the amount acceptable to the Township/Township Engineer and a form acceptable to the Township Solicitor. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize the Board of Supervisors to sign the Stormwater Management and Easement Agreement (SWMEA) for the Revised Final Land Development Plan for 425 South Muddy Creek Road when executed by the applicant and submitted to the Township in a form acceptable to the Township/Township Solicitor. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

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ACTION ITEMS: LAND PLANNING ENGINEER:

(CONTINUED)

CATALYST REVISED FINAL LAND DEVELOPMENT PLAN, 425 SOUTH MUDDY CREEK ROAD:

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize the Board of Supervisors to sign the Revised Final Land Development Plan for 425 South Muddy Creek Road when executed and certified by all necessary parties and submitted to the Township in a form acceptable to the Township and Township Solicitor, and release the plans for recording when the Township has received all other required legal documents, the required financial security, ECTA approval, PennDOT Highway Occupancy Permits, as necessary to satisfy conditions of approval. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

The Supervisors agreed to move the proposed Hill Road realignment up on the agenda next for discussions while Mr. Lied is present.

PROPOSED HILL ROAD REALIGNMENT PROJECT – PENNDOT’S ACCESS COMMENTS CONCERNING THE EXISTING HILL ROAD: Mr. Hession highlighted and focused primarily on the PennDOT concerns regarding restricting left-turn access from existing Hill Road onto SR 272. The concept plan was displayed on the screen. Discussions were held. Comments and questions were received which were answered.

LERTA PROGRAM – ORDINANCE RENEWAL DISCUSSION: Mr. Hession discussed the LERTA program, noting that the program is set to expire in November, 2022, and asked that the Supervisors provide direction on whether they are interested in continuing the LERTA Program. Chairman Carrasco highlighted the properties within the LERTA program. The Supervisors discussed and agreed to continue the program as it is, noting to revise the LERTA program to have a longer expiration date. Mr. Hession to investigate. Discussions were held. Comments and questions were received which were answered.

FARMERS SAVING SOIL STOPPING SEDIMENT (FS4) PROGRAM – GRANT AGREEMENT: Mr. Hession highlighted, discussions were held, and the following motion was made.

MOTION: Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to amend the Farmers Saving Soil – Stopping Sediment (FS4) grant award agreement between (1) East Cocalico Township and Warren E. and Christine E. Hoover, 171 Stevens Road, Stevens, PA 17578, totaling 120.91 acres for conservation tillage with a 30-59% residue on parcels 080-15372-0-0000, 080-04306-0-0000, and 080-90383-0-0000, for a total grant award of \$18,136.50, which was approved during the December 16, 2021 Board of Supervisors meeting, and (2) to approve the Farmers Saving Soil – Stopping Sediment (FS4) Grant Award Agreement between East Cocalico Township and Warren E. and Christine E. Hoover, 171 Stevens Road, Stevens, PA 17578, totaling 127.0 acres for conservation tillage with a 30-59% residue on parcels 080-15372-0-0000, 080-44592-0-0000, and 080-88668-0-0000, for a total grant award of \$19,050.00; and to authorize the Township Manager to execute the required Grant Award Agreement on behalf of East Cocalico Township. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

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ACTION ITEMS:

(CONTINUED)

PARK FERTILIZING AND WEED CONTROL PROPOSAL – VANTAGE PROPERTY SOLUTIONS, LLC: Mr. Hession highlighted, and the following motion was made.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to contract with Vantage Property Solutions, LLC to provide lawn treatment services to the Township Municipal Building, Old Homestead Park, Stoney Pointe Park, Reamstown Park, and the Reamstown Pool at a total cost of \$3,638.00 as per estimate #1432 dated April 8, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

DEPARTMENT REPORTS: MANAGER

SR 0222 PROPOSED PENNDOT PAVING PROJECT: Mr. Hession highlighted the communication received from PennDOT concerning a highway improvement project scheduled on SR 0222. The anticipated improvements include milling, concrete pavement patching, overlay of the existing roadway, pavement markings and signing updates on SR 0222 and on DR 8036 Interchange ramps A, B, C, D to Colonel Howard Boulevard. There are expected short term lane closures. The earliest anticipated date for the project is the Summer of 2022.

LANCASTER COUNTY ARPA GRANT PROGRAM: Mr. Hession discussed in detail, highlighting the criteria that projects must follow to be eligible for ARPA monies, and to discuss potential projects within the Township or potential regional project that could be discussed at next weeks' Cocalico Regional Meeting. Discussions were held. Comment and questions were received which were answered.

WABASH ROAD SIGNAGE UPDATE: Mr. Hession discussed, noting that PennDOT has approved prohibiting all trucks from turning right from Line Road onto Wabash Road and limiting trucks, except for local deliveries, from traveling on Wabash Road between Sr 272 and Reamstown Road. Discussions continued concerning the installation of the new signage and the long-term plans to address the truck turning issues in this area. Comments and questions were received which were answered. Chairman Carrasco asked Donald and Anna Eckman to check if there are any initial surveys of their property to determine the right-of-way lines at the intersection of Line Road and Wabash Road.

POLICE DEPARTMENT - RESTROOM FACILITY HOLDING CELL: Chief Keppley highlighted the Police Department report, noting the request to remove two officers from probationary status: Officer Jose Gonzalez and Officer Zachary Stauffer both successfully have completed their first year of employment and the field training program and he recommends that they be removed from their probationary status.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to remove Jose Gonzalez from probationary status. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to remove Zachary Stauffer from probationary status. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

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DEPARTMENT REPORTS: POLICE DEPARTMENT

(CONTINUED)

Chief Keppley continued with highlighting his report including the training for members of the department; the new handguns purchased and implemented by the department; upcoming accident reconstruction training; and the results of the ongoing speed details in East Cocalico Township and Denver Borough.

DIRECTOR OF COMMUNITY DEVELOPMENT: Nothing to report.

FINANCIAL ADMINISTRATOR: Ms. Lumis highlighted her report, including a review of the balance sheets, tracking monies the developers owe noting some are 120 days out, and her preparation for the upcoming audit. Ms. Lumis stated that she will gather a listing of the developers that owe and to view their fees to see if they are sufficient. This will be prepared for the next Board of Supervisors Meeting. The Budget Status Report was highlighted. Discussions continued. Comments and questions were asked which were answered.

ROAD MASTER: Mr. Hoffert highlighted and discussed the April 2022 Road Master Report. Comments and questions were asked which were answered.

MS4 COORDINATOR: Mr. McCrea highlighted the updated Agreement with the Hoovers and provided a summary of the status of the Reamstown Heights stormwater pipe lining block grant project. Mr. McCrea reported that the audio issues in Chambers are being worked on, and the storm sewer pipes brought up at the previous meeting are being investigated and will be fixed.

TREASURERS REPORT: LIST OF BILLS – AUTHORIZE LIST OF BILLS FOR PAYMENT: Ms. Lumis highlighted the list of bills presented for approval.

MOTION: Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the check payments for the “General Fund Bank Account” List of Bills in the amount of \$12,641.72 (starting date 04/08/2022 – ending date 04/20/2022). Chairman Carrasco asked if there were any comments or questions; there were some which were answered. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the “Hydrant Fund Bank Account” list of bills in the amount of \$16,110.00 (check date 04/21/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the “Electronic” payment List of Bills in the amount of \$82,445.06 (payroll dated 04/13/2022 for pay period 03/27/2022 to 04/09/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the “General Fund Bank Account” list of bills in the amount of \$182,362.11 (check date 04/21/2022). Chairman Carrasco asked if there were any comments or questions; there were some questions on the checks for (1) the trees at Fishing Creek Park, (2) the new 2021 Ford Cruiser, (3) check number 62258 for Touch Berkone, and (4) check number 62291 for Utility Services Group. The questions were answered. No other comments or questions were received. Motion carried (3/0).

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OLD BUSINESS:

FACEBOOK PAGE: Vice Chairman Bonura indicated that the East Cocalico Township Facebook page is officially live this afternoon.

NEW BUSINESS: Nothing to report.

PUBLIC COMMENT: Brian Wise asked if the Township reached out to Boose Aluminum with their recent fire, and Mr. Hession answered that the Township Zoning Officer is working with the Township Fire Official. The Supervisors personally thanked the Police Department and Fire Departments for their exceptional help during the fire. ▪ Doug Mackley asked how the search on the replacement for a Township Manager is going, and Mr. Hession noted that the timeframe has ended for applications and all applications were given to the Supervisors individually for review. ▪ Don Miller questioned the timeline for the utility wires going through the pipes. Discussions were held on setting a date out, approximately 2-3 weeks ahead. ▪ Donny Stover questioned getting a pre-emption device for the traffic light at Rt. 897 and SR 272 for safety of everyone during an emergency call. Lengthy discussions continued on this safety issue. Chairman Carrasco recommended the following action items for discussions at the next Board of Supervisors Meeting: (1) to check all Township signals that do not have pre-emption, (2) how many will the Police Department need, and (3) that Ms. Lumis check on how much money is in ARPA. Discussions were held on upgrades to come at some intersections. Discussions continued. Comments and questions were asked which were answered.

ANNOUNCEMENTS: Chairman Carrasco announced that the next Board of Supervisors Meeting will be held on Thursday, May 5, 2022, at 7:00 p.m., in-person and via "live" Zoom held at the East Cocalico Township Municipal Building.

EXECUTIVE SESSION: None.

ADJOURNMENT:

MOTION: There being no further business to come before the Board, Vice Chairman Bonura made a motion seconded by Secretary Mitchell, to adjourn the meeting at 9:03 p.m. Chairman Carrasco asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner
Township Recording Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:
[APRIL 21, 2022 BOARD OF SUPERVISORS MEETING VIDEO](#)**