

# **EAST COCALICO TOWNSHIP**

## **BOARD OF SUPERVISORS MEETING**

### **AGENDA**

**THURSDAY, APRIL 7, 2022 AT 7:00 P.M.**

**Held in person and held via “live” Zoom at the  
East Cocalico Township Municipal Building, 100 Hill Road, Denver**

- 1) CALL TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 3) PAST MEETING MINUTES APPROVAL:**
  - a) THURSDAY, MARCH 17, 2022: BOARD OF SUPERVISOR MINUTES**
- 4) FIRE COMPANIES PRESENTATION: AIR PAKS GRANT AND COST ESTIMATES**
- 5) ACTION ITEMS:**
  - a) LAND PLANNING ENGINEER:**
    - **MATTHEW GRANT – LOT ANNEXATION PLAN: PLAN WITHDRAWAL**
    - **HEATHERWOODS PHASE 3: BOND REDUCTION REQUEST**
    - **HEATHERWOODS PHASE 4&5: BOND REDUCTION REQUEST**
    - **POSSESSKY - STORMWATER MGMT. PLAN: CONDITIONAL APPROVAL**
  - b) 2022 POOL SEASON: MEMBERSHIP FEES AND RATES; SERVICE AGREEMENT AND SNACK BAR OPERATING AGREEMENT; GROUP RENTAL POLICY AND PAVILION RENTAL POLICY; NIGHT SWIM POLICY; DONATION OF GROUP PASS TO EAST COCALICO SWIM TEAM**

**ACTION ITEMS:**                    ***(CONTINUED)***

- c) **2022 ROADWAY IMPROVEMENT PROGRAM:** AWARD OF CONTRACTS
- d) **2022 SPRING NEWSLETTER:** MAKE ANY REVISIONS PER THE POOL SEASON DISCUSSIONS AND SEND TO PRINTER
- e) **RESOLUTION NO. 2022-05:** AMERICA250PA

**6) DEPARTMENT REPORTS:**

**a) MANAGER**

- **HVAC SYSTEM:** MANUFACTURING DEFECT REPAIRS UPDATE
- **MUNICIPAL BUILDING:** WATER FOUNTAIN REPLACEMENT
- **RESOLUTION NO. 2022-06:** 2022 STREET LIGHTING AND HYDRANT TAX DUPLICATE – VERIFICATION RESOLUTION

**b) POLICE DEPARTMENT**

- **RESTROOM FACILITY:** HOLDING CELL

**c) DIRECTOR OF COMMUNITY DEVELOPMENT**

**d) MS4 COORDINATOR:**

**7) TREASURERS REPORT:**

- a) **LIST OF BILLS:** AUTHORIZE LIST OF BILLS FOR PAYMENT

**8) OLD BUSINESS CONTINUED DISCUSSIONS:**

- a) **TOWNSHIP FACEBOOK PAGE**
- b) **INDEPENDENT INVESTIGATION REQUEST**
- c) **UPDATE:** SUPPORT FOR VOLUNTEER FIRE FIGHTERS POSSIBLE NEW PROGRAM

**9) NEW BUSINESS:**

- a) **TOWNSHIP SOLICITOR:** ATTENDANCE AT BOARD OF SUPERVISOR MTGS

**10) PUBLIC COMMENT:**

- a) **PUBLIC COMMENT:** NON-AGENDA ITEMS ONLY (STATE NAME)

**11) ANNOUNCEMENTS:**

- a) **NEXT SUPERVISORS MTG.:** THURS., APRIL 21, 2022 @ 7:00 PM, HELD IN-PERSON AND VIA “LIVE” ZOOM AT EAST COCALICO TOWNSHIP, 100 HILL RD., DENVER

**12) EXECUTIVE SESSION:**

**13) ADJOURNMENT**

## **BOARD OF SUPERVISORS MEETING THURSDAY, APRIL 7, 2022**

The advertised meeting of the East Cocalico Township Board of Supervisors Meeting was called to order on Thursday, April 7, 2022, at 7:00 p.m., held in-person at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517 by following the current CDC guidelines, (social distancing), and held via "live" Zoom (a cloud-based video communications app that allows individuals to view live through virtual video and audio). This meeting was held ensuring the public safety during the COVID pandemic.

**Supervisors:** Chairman Romao Carrasco, Vice Chairman Lorenzo Bonura, Secretary Jeffrey W. Mitchell

**Twp. Staff:** Township Manager Michael Hession, Director of Community Development Sharyn Young, Police Chief Darrick Keppley, MS4 Technician Ken McCrea, Judi Lumis Financial Administrator, and Recording Secretary Lisa A. Kashner (via Zoom)

**Visitors in Attendance:** Larry Alexander, Alan R. Fry, Stephanie Santoro, Chad Weaver, Don & Anna Eckman, June Kinback, Nelson Ilgen, Donny Stover, Kerry Haas, Suzie Mackley, Donald Miller, Lorraine Kulp, Ralph Buckles, Mike Saxinger, Jerry Hartranft, Steve Brubaker, Drew Possessky, Scott Achey, Monica Craig-Fry, Joe Zimmerman, Ron & Cheryl Forsyth, and Eddy McAlanis

**Visitors via Zoom:\*** Tax Collector, Jeff Garner, Allen Maxwell, cbear, iPhone12 ProMax – Seeran, J, iPhone, 7177252698, Nancy Wise

\*Visitors via Zoom are as shown as they are displayed on the Zoom call list.

**CALL TO ORDER, PLEDGE OF ALLEGIANCE:** Chairman Carrasco asked everyone in attendance to pledge allegiance to the Flag. • Chairman Carrasco stated that this meeting was duly advertised in accordance with the second-class Township code in the Lancaster Newspaper on December 1, 2021.

**EXECUTIVE SESSIONS HELD:** Chairman Carrasco announced that an Executive Session was held from noon until approximately 1:00 p.m. on March 29th which entailed two matters: (1) for personnel related to active and current litigation, and, (2) personnel matters related to an investigation request due to allegations of wrongdoing by personnel.

**PAST MEETING MINUTES APPROVAL:** The March 17, 2022 Meeting Minutes were before the Supervisors for approval.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve the Thursday, March 17, 2022 Board of Supervisor Meeting Minutes. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**FIRE COMPANIES PRESENTATION – AIR PAKS GRANT AND COST ESTIMATES:** Scott Achey of Reamstown Fire Co., Chad Weaver of Stevens Fire Co., and Donny Stover of Smokestown Fire Company were in attendance for the presentation. Mr. Achey stated that the air paks used by the firefighters are required to be replaced every fifteen years. Mr. Achey noted that in 2020 the Supervisors approved funding for a grant writer to write a grant to replace the air paks. That grant was submitted in January, 2021 and the Fire Companies were informed that they received the grant in August, 2021. They have until August, 2023 to execute and use the grant funding. The grant award is for \$295,975.00 to replace a total of 43 individual air paks, 86 cylinders, and 56 facepieces for the three (3) Fire Companies in East Cocalico Township. The Fire Companies were required to match the grant with \$14,094.05 in funding. The Fire Companies obtained quotations for the air paks and equipment and the total cost exceeds the grant award by \$74,274.05. Mr. Achey stated that the Fire Companies are asking that the Township Supervisors graciously consider approving an allocation to cover this shortfall. Lengthy discussions were held

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**FIRE COMPANIES PRESENTATION**

**(CONTINUED)**

concerning the East Cocalico Township Firemen's Relief Association funding and the use of that funding to buy equipment each year and the possibility of using monies from the Township's ARPA fund to help offset these costs. The Supervisors agreed to help and asked that paperwork would be supplied to Ms. Lumis that would be needed in respect to the Township audit. Discussions continued.

**MOTION:** Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to use ARPA funds to pay for the full balance for the air paks for the Township Fire Companies with a not to exceed price of \$76,000.00. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**ACTION ITEMS: LAND PLANNING ENGINEER:** Sharyn Young highlighted the following plans.

**MATTHEW GRANT – LOT ANNEXATION PLAN - PLAN WITHDRAWAL:** No representatives were present for this plan. The following motion was presented.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to acknowledge the withdrawal of the Matthew Grant Lot Annexation Plan (associated with instrument no's 6322704 and 5082254) based on the Township's receipt of the applicant's consultant's withdrawal letter dated March 22, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**HEATHERWOODS PHASE 3 - FINANCIAL REDUCTION REQUEST:** No representatives were present for this plan. The following motion was presented.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to authorize a \$150,178.00 reduction in the current financial security being held by the township for the Heatherwoods Final Phase 3 Plan, resulting in the remaining financial security being reduced to \$286,426.15. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**HEATHERWOODS PHASE 4&5 - FINANCIAL REDUCTION REQUEST:** No representatives were present for this plan. The following motion was presented.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to authorize a \$150,268.00 reduction in the current financial security being held by the township for the Heatherwoods Final Phases 4 and 5 Plan, resulting in the remaining financial security being reduced to \$166,627.00. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**POSSESSKY - STORMWATER MGMT. PLAN - CONDITIONAL APPROVAL:** Mike Saxinger and Drew Possessky were present for this plan. Mr. Saxinger gave a brief overview of the plan. The following motions were presented.

**MOTION:** Chairman Carrasco made a motion, seconded by Secretary Mitchell, to conditionally approve the Possessky - stormwater management plan, based on the applicant/applicant's consultant addressing the comments in the Becker Engineering, LLC review letter dated April 5, 2022 to the satisfaction of the township. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to authorize the Board of Supervisors to sign the improvement guarantee agreement (IGA) for the Possessky - Stormwater Management Plan when executed by the applicant, submitted to the township in a form acceptable to the township solicitor, and accompanied by financial security in an amount satisfactory to the township engineer and a form satisfactory to the township/township solicitor. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

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**ACTION ITEMS: LAND PLANNING ENGINEER**

***(CONTINUED)***

**POSSESSKY - STORMWATER MGMT. PLAN:**

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to authorize the Board of Supervisors to sign the stormwater management and easement agreement (SWMEA) for the Possessky - Stormwater Management Plan when executed by the applicant and submitted to the township in a form acceptable to the township solicitor. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to authorize the Board of Supervisors to sign the plans for the Possessky - Stormwater Management Plan when executed and certified by all necessary parties and submitted to the township in a form acceptable to the township and township solicitor, once the township has received all other items necessary to satisfy conditions of approval including providing required financial security. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**2022 POOL SEASON - MEMBERSHIP FEES AND RATES, SERVICE AGREEMENT AND SNACK BAR OPERATING AGREEMENT, GROUP RENTAL POLICY AND PAVILION RENTAL POLICY, NIGHT SWIM POLICY, DONATION OF GROUP PASS TO EAST COCALICO SWIM TEAM:** Mr. Hession highlighted and gave an overview of the pool items. Discussions were held and the following motions were made.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to set the 2022 Reamstown Pool Membership rates and fees as per the recommendation of the Recreation Board which include an increase of \$5.00 for each membership category with the exception of the East Cocalico Township Swim Team student pass, and an increase of \$1.00 for all daily fees. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize the Chairperson of the Board of Supervisors to execute the Service Agreement between East Cocalico Township and the Ephrata Recreation Center for the 2022 Reamstown Pool. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to contract with Hehnly Masonry, LLC, to remove the existing coping and to install new coping around the baby pool at a cost between \$4,000.00 and \$4,600.00, plus shipping, as per the Estimate #220006. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize the Chairperson of the Board of Supervisors to execute the 2022 Reamstown Community Pool Snack Bar Operating Agreement between East Cocalico Township and Kim Porter, Happy Dog Kettle, and Grill. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Chairman Carrasco made a motion, seconded by Secretary Mitchell, to approve the private group rental policy and rates and the pavilion rental policy and rates for the 2022 Reamstown Pool as per the recommendation from the Recreation Board. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Chairman Carrasco made a motion, seconded by Secretary Mitchell, to set the fee to attend a night swim at the Reamstown Pool for all night swim patrons (both members and non-members) is either the donation of a non-perishable food item or \$2.00. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

## **BOARD OF SUPERVISORS MEETING THURSDAY, APRIL 7, 2022**

### **ACTION ITEMS: 2022 POOL SEASON**

***(CONTINUED)***

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to donate a group pass membership for the 2022 Reamstown Pool to the East Cocalico Township Swim Team to use as a raffle prize during their 5<sup>th</sup> Annual Designer Purse Bingo scheduled for Sunday, April 10, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**2022 ROADWAY IMPROVEMENT PROGRAM - AWARD OF CONTRACTS:** Mr. Hession highlighted, giving an overview of each of the three separate projects. Discussions were held, comments and questions were asked which were answered. The following motions were made.

**MOTION:** Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to award Contract #1 – paving of Peiffer Hill Road, Cardinal Drive, Oriole Drive, Blue Jay Drive, and Audubon Circle to E.K. Services, Inc. at the base bid amount of \$533,863.00. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to award Contract #2 – bituminous seal coat on Glenwood Drive, Faust Lane, and Keeler Avenue to Martin Paving, Inc. at a base bid amount of \$84,625.95. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to award Contract #3 – microsurface of Hill Road from Winding Way to Smokestown Road to Stewart & Tate, Inc. at a base bid amount of \$33,047.80. Chairman Carrasco asked if there were any comments or questions. Mr. Buckles asked if the Contract #3 was fair/reasonable if only one bid was being received, and Mr. Hession explained the project was publicly advertised and followed the required bidding procedures. Based on the information received, it is fair and reasonable. No other questions or comments were received. Motion carried (3/0).

**2022 SPRING NEWSLETTER - MAKE ANY REVISIONS PER THE POOL SEASON DISCUSSIONS AND SEND TO PRINTER:** Mr. Hession highlighted. Comments and questions were asked which were answered.

**MOTION:** Chairman Carrasco made a motion, seconded by Secretary Mitchell, to approve the 2022 Township Spring Newsletter and to send the Spring Newsletter to the printer after the previously discussed Reamstown Pool 2022 rate revisions are made to the pool pages of the newsletter. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**RESOLUTION NO. 2022-05, AMERICA250PA:** Mr. Hession highlighted the request received from PSATS on celebrating the 250<sup>th</sup> birthday of the United States in 2026, and the following motion was made.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to adopt Resolution No. 2022-05, a Resolution of the Board of Supervisors of East Cocalico Township, Lancaster County, Pennsylvania, supporting the Pennsylvania Commission for the United States Semiquincentennial. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

### **DEPARTMENT REPORTS: MANAGER**

**HVAC SYSTEM – MANUFACTURING DEFECT REPAIRS UPDATE:** Mr. Hession updated the Supervisors and discussed the issues with the warranty for the HVAC system, noting that Vertex had given a cost estimate of \$7,743.95 which was 50% of that total material and labor cost to replace the copper lines serving about one-half of the Municipal Building. Discussed attempting to have the manufacturer pay for all the repair costs, and submitting to the Township insurance company. Vertex is to provide copies of their information, and photos of the leaking copper pipes. It was indicated that if we proceed with repairs, when it's completed, we would have to save any parts to provide to them. Essentially it is being reviewed to see if this would be covered by insurance. Discussions continued.

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**DEPARTMENT REPORTS: MANAGER**

**(CONTINUED)**

**MOTION:** Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to contract with Vertex to complete the repairs as per their cost estimate dated March 15, 2022 for \$7,743.95 while the Township continues to pursue possible insurance claims with the manufacturing defects, and that Vertex is to keep all the parts being replaced and to give the parts to the Township. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MUNICIPAL BUILDING - WATER FOUNTAIN REPLACEMENT:** Mr. Hession highlighted, and the following motion was made.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to contract with Cocalico Plumbing and Heating to purchase and install an Elkay light gray wall mounted filtered ADA water cooler with EZH20 bottle filling station on the main floor of the municipal building at a cost of \$3,088.90 as per proposal #21178 dated March 31, 2022. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**RESOLUTION NO. 2022-06, 2022 STREET LIGHTING AND HYDRANT TAX DUPLICATE – VERIFICATION RESOLUTION:** Mr. Hession highlighted that this Resolution is designed to have the Township staff certify the 2022 tax duplicate for street lighting and hydrant taxes and to authorize the Tax Collector to collect the street lighting and hydrant taxes in East Cocalico Township. Chairman Carrasco stated that this Resolution is a processing and control change, and it is not a tax amount change.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to adopt Resolution No. 2022-06, a Resolution certifying the 2022 tax duplicate for street lighting and hydrant taxes in East Cocalico Township. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**POLICE DEPARTMENT - RESTROOM FACILITY HOLDING CELL:** Chief Keppley highlighted the Police Department report. The following motion was made.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve Garden Spot Mechanical to install a new toilet/sink combination in the two holding cells located within the Police Department at a cost of \$6,700.00 per unit. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**DIRECTOR OF COMMUNITY DEVELOPMENT:** Ms. Young had nothing to report.

**MS4 COORDINATOR:** Mr. McCrea highlighted the Community Block Grant storm sewer cleaning and televising project that is taking place in the Reamstown Heights Development. Mr. McCrea reported that on Cardinal Drive there were three (3) locations where other utility lines have been cross bored through the Township's storm sewer pipe which will need to be addressed by the utility companies. Lengthy discussions were held.

**TREASURERS REPORT: LIST OF BILLS – AUTHORIZE LIST OF BILLS FOR PAYMENT:** Ms. Lumis highlighted February's month-end and budget reports. No comments or questions were asked. Ms. Lumis noted that Progressive Energy has been contacting the Township to renew the Township's contract for electric prices, noting to lock in the kilowatt rate for 36 or 48 months. The rate offered is .0701, currently the rate is .0965. Discussions continued. Mr. Hession stated that additional information will be gathered for the next Supervisors Meeting. Secretary Mitchell highlighted, and proposed the following motions.

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the check payments for the "General Fund Bank Account" list of bills in the amount of \$97,551.83 (starting date 03/18/2022 – ending date 04/06/2022). Chairman Carrasco asked if there were any comments or questions; there were some questions from Ms. Mackley questioning checks to Rettew, which were answered. No other questions were received. Motion carried (3/0).

## BOARD OF SUPERVISORS MEETING THURSDAY, APRIL 7, 2022

### **TREASURERS REPORT: LIST OF BILLS**

***(CONTINUED)***

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the check payments for the "Light Fund Bank Account" list of bills in the amount of \$13,376.13 (starting date 03/18/2022 – ending date 04/06/2022). Chairman Carrasco asked if there were any comments or questions; there were no other questions. Motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the "Electronic" payment list of bills in the amount of \$83,440.14 (payroll dated 03/30/2022 for pay period 03/13/2022 to 03/26/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the check payments for the "General Fund Bank Account" list of bills in the amount of \$155,128.29 (check dated 04/07/2022). Chairman Carrasco asked if there were any comments or questions; there were some questions from Mr. Miller questioned the check to for the Police vehicle laptops, and the check for Lexus Nexus, which were answered. There were no other questions. Motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to approve the check payments for the "light fund bank account" list of bills in the amount of \$13,218.46 (check dated 04/07/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

### **OLD BUSINESS:**

**FACEBOOK PAGE:** Mr. Hession noted that at the previous meeting the development of a Facebook social media page for the Township was discussed. Chairman Carrasco stated that the formal communication via the Township website is not to stop with the implementation of Facebook. Mr. Hession noted that Human Resource Administrator will take care of implementing and updating the Facebook Page under the direction of the Township Manager. Discussions continued.

**MOTION:** Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize the Township Manager and HR Administrator to create an East Cocalico Township Facebook page. Chairman Carrasco asked if there were any comments or questions; there were some questions from Mr. Brubaker asked if the Facebook page would be information only and that the public would not be allowed to make comments. Mr. Hession noted that comments could be made, although responses from the Township will not be made. There were no other comments or questions received. Motion carried (3/0).

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**INDEPENDENT INVESTIGATION REQUESTS:** Chairman Carrasco noted this is related to previous Executive Sessions and the comments that he made about those Executive Sessions. The following motion was made.

**MOTION:** Chairman Carrasco made a motion for an independent third-party investigation of the East Cocalico Township Zoning Hearing practices, Zoning practices, and building permit processes as it relates to Lancaster County's real estate tax payments. There were no other comments or questions received. There was no second for the motion received. Motion not carried. (1/0)

**MOTION:** Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to table the motion concerning the request for an independent investigation and to consult with the Township Solicitor due to potential Ethics Act issues. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

Mr. Buckles questioned Mr. Hession on the previous vote and the two e-mails Mr. Buckles sent. Mr. Hession stated that it has been sent to the Township Solicitor.



**BOARD OF SUPERVISORS MEETING  
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**UPDATE – SUPPORT FOR VOLUNTEER FIRE FIGHTERS POSSIBLE NEW PROGRAM:** Mr. Hession highlighted that this is still being discussed.

**NEW BUSINESS: TOWNSHIP SOLICITOR–BOARD OF SUPERVISORS MEETINGS ATTENDANCE:**

**MOTION:** Vice Chairman Bonura made a motion, seconded by Secretary Mitchell, to have the Township Solicitor, Matt Creme attend all Board of Supervisors Meetings until further notice. Chairman Carrasco asked if there were any comments or questions; Mr. Brubaker asked how much the Township will be charged for the attendance of the Solicitor, it was noted that Mr. Creme's hourly rate is \$185.00. Ms. Mackley asked what prompted a Solicitor to attend, Secretary Mitchell stated that it is necessary, Vice Chairman Bonura stated that he has no comment, and Chairman Carrasco does not think this is a responsible use of funds. Mr. McAlanis commented that a Solicitor is needed, and there is an end to everything. Ms. Craig-Fry stated that a Solicitor attending is probably a good idea. Mr. Maxwell commented (via Zoom) the he supports the attorney being at the meetings especially in light of the recent adversarial tone of the meetings. Chairman Carrasco asked if there were any other comments or questions; there were none. Motion carried (2/1).

**MOTION:** Secretary Mitchell made a motion to have the Township Solicitor Matt Creme prepare and read all correspondence about Executive Sessions past and current at the future meetings. Chairman Carrasco asked if there were any comments or questions; Mr. Maxwell commented (via Zoom) that he fully agrees with this. Chairman Carrasco asked if there were any other comments or questions. There was no second for the motion received. Motion not carried. (1/0)

**PUBLIC COMMENT:** Mr. Maxwell stated that all communication involving the Executive Sessions and what happens in them should be reviewed by the Township Solicitor to ensure we are legal.

**ANNOUNCEMENTS:** Chairman Carrasco announced that the next Board of Supervisors Meeting will be held on Thursday, April 21, 2022, at 7:00 p.m., in-person and via "live" Zoom held at the East Cocalico Township Municipal Building.

**EXECUTIVE SESSION:** None.

**ADJOURNMENT:**

**MOTION:** There being no further business to come before the Board, Vice Chairman Bonura made a motion seconded by Chairman Carrasco to adjourn the meeting at 9:04 p.m. Chairman Carrasco asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner  
Township Recording Secretary

**BOARD OF SUPERVISORS MEETING**

**THURSDAY, APRIL 7, 2022**

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:**

**[APRIL 7, 2022 BOARD OF SUPERVISORS MEETING VIDEO](#)**