

EAST COCALICO TOWNSHIP

BOARD OF SUPERVISORS MEETING

AGENDA

THURSDAY, MARCH 3, 2022 AT 7:00 P.M.

**Held in person and held via “live” Zoom at the
Stevens Fire Company, 91 Stevens Road, Stevens, PA 17578**

- 1) CALL TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 3) PAST MEETING MINUTES APPROVAL:**
 - a) THURSDAY, FEBRUARY 17, 2022: BOARD OF SUPERVISOR MINUTES**
- 4) ACTION ITEMS:**
 - a) LAND PLANNING ENGINEER:**
 - **FOUR SEASONS PRODUCE LAND DEVELOPMENT: FINANCIAL SECURITY REDUCTION**
 - **RED RUN EXHAUST: FINANCIAL SECURITY REDUCTION**
 - b) REAMSTOWN HEIGHTS DEVELOPMENT STORMWATER PIPE LINING PROJECT: TEMPORARY ACCESS AND CONSTRUCTION EASEMENTS AND PERMANENT ACCESS EASEMENTS**
 - c) 2022 ROADWAY IMPROVEMENT PROJECTS: AUTHORIZATION TO ADVERTISE**
 - d) RESOLUTION NO. 2022-04: BILL/INVOICE PAYING RESOLUTION**

5) DEPARTMENT REPORTS:

a) MANAGER

- **TRASH HAULER: PURPLE HEART**

b) POLICE DEPARTMENT

- **HIRING REQUEST: ADDITIONAL POLICE OFFICER**
- **LANCASTER COUNTY DRUG TASK FORCE: 2022 CONTRIBUTION**

c) DIRECTOR OF COMMUNITY DEVELOPMENT

d) MS4 COORDINATOR:

- **LIVE-STAKE WORKSHOP: SATURDAY, MARCH 5TH AT 9AM**
- **MS4 POLLUTION REDUCTION PLAN: AMENDMENT**
- **DOMAIN NAME: ECT.town DISCUSSION / AUTHORIZATION**
- **MEETINGS HELD AT FIRE COMPANIES: DISCUSSION**
- **CHAMBERS AREA: NEW LARGER TV DISCUSSION**

6) TREASURERS REPORT:

- a) LIST OF BILLS: AUTHORIZE LIST OF BILLS FOR PAYMENT**

7) OLD BUSINESS CONTINUED DISCUSSIONS:

- a) CHURCH STREET AND SR 272 INTERSECTION: ROUNDABOUT STUDY**

8) NEW BUSINESS:

- a) TOWNSHIP FACEBOOK PAGE**

9) PUBLIC COMMENT:

- a) PUBLIC COMMENT: NON-AGENDA ITEMS ONLY (STATE NAME)**

10) ANNOUNCEMENTS:

- a) NEXT SUPERVISORS MTG.: THURSDAY, MARCH 17, 2022 @ 9:00 AM, HELD IN-PERSON AND VIA “LIVE” ZOOM AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING, 100 HILL ROAD, DENVER**

11) EXECUTIVE SESSION:

12) ADJOURNMENT

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The advertised meeting of the East Cocalico Township Board of Supervisors Meeting was called to order on Thursday, March 3, 2022, at 7:00 p.m., held in-person at the Stevens Fire Company, 91 Stevens Road, Stevens, PA 17578 by following the current CDC guidelines, (social distancing), and held via "live" Zoom (a cloud-based video communications app that allows individuals to view live through virtual video and audio). This meeting was held ensuring the public safety during the COVID pandemic.

Supervisors: Chairman Romao Carrasco, Vice Chairman Lorenzo Bonura, Secretary Jeffrey W. Mitchell

Twp. Staff: Township Manager Michael Hession, Director of Community Development Sharyn Young, Police Chief Darrick Keppley, MS4 Technician Ken McCrea, Judith Lumis (via Zoom), and Recording Secretary Lisa A. Kashner (via Zoom)

Visitors in Attendance: Don and Anna Eckman, Larry Alexander, Alan R. Fry, Harold and Becky Rogers, Sharon Hilton, Ed Sweigart, Don Miller, Karry Haas, Stephanie Samtern, Donny Stover, Nelson Ilgen, Lorraine Kulp, Greg Burkholder, Doug Mackley, Suzie Mackley, Allan Maxwell, Brian Wise, David, Steve Burkholder, Jack Bittner, Karen, Shaub, Jim Black, Ben Hurst, Lee Risser, Gary Martin, Jason Oberholtzer, Clark Bearinger, Kristine Bearinger, Wesley Hoover, Monica Craig-Fry, Ron and Cheryl Forsyth, June Kinback, Kathleen O'Connell, Seeran Mitzii

Visitors via Zoom:* Nathan Hanna, Barry and Brenda, Joe, Terri Maxwell, Deborah

*Visitors via Zoom are as shown as they are displayed on the Zoom call list.

CALL TO ORDER, PLEDGE OF ALLEGIANCE: Chairman Carrasco asked everyone in attendance to pledge allegiance to the Flag. ▪ Chairman Carrasco stated this meeting was duly advertised in accordance with the second-class Township code in the Lancaster Newspaper on December 1, 2021.

EXECUTIVE SESSIONS HELD: None.

PAST MEETING MINUTES APPROVAL: The February 17, 2022 Meeting Minutes were before the Supervisors.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to approve the Thursday, February 17, 2022 Board of Supervisor Meeting Minutes. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

ACTION ITEMS: LAND PLANNING ENGINEER: Sharyn Young highlighted the following plans.

FOUR SEASONS PRODUCE LAND DEVELOPMENT PLAN: No representatives were present for this plan, and the following motion was presented.

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Bonura, to authorize a \$1,264,599.69 reduction in the current financial security being held by the Township for the Four Seasons Produce – Preliminary/Final Land Development Plan, resulting in the remaining financial security being reduced to \$240,625.16. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

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ACTION ITEMS: LAND PLANNING ENGINEER: (CONTINUED)

RED RUN EXHAUST: No representatives were present for this plan, and the following motion was presented.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize a \$408,528.07 reduction in the current financial security being held by the Township for the Red Run Exhaust of Reamstown – Preliminary/Final Land Development Plan, resulting in the remaining financial security being reduced to \$74,708.42. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

REAMSTOWN HEIGHTS DEVELOPMENT STORMWATER PIPE LINING PROJECT – TEMPORARY ACCESS AND CONSTRUCTION EASEMENTS AND PERMANENT ACCESS EASEMENTS: Mr. Hession highlighted, stating that this agreement gives the contractor the right to access the facilities to clean and televise the stormwater pipe.

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to authorize the Chairman of the Board of Supervisors to execute the temporary access and construction easement and permanent access easement between East Cocalico Township and: (1) the owners of 10 Oriole Drive, Stevens, PA 17578, and (2) the owners Zauch Family Ltd. Partnership, 9 North Seventh Street, Indiana, PA 15701 for the property located at 57 West Church Street, Stevens, PA 17578. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

2022 ROADWAY IMPROVEMENT PROJECTS – AUTHORIZATION TO ADVERTISE: Mr. Hession discussed, stating that Rettew has prepared the advertisement for the 2022 Township Road Projects bidding. Discussed followed concerning the stormwater pipe televising and lining project in this development and confirmation that the lining project will not interfere with the 2022 road paving schedule. It was recommended that the Township include a copy of the road project bids on the website.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to authorize Rettew to advertise the 2022 Roadway Projects invitation to bid for: Contract #1 2022 roadway paving projects, Contract #2 bituminous seal coat, and Contract #3 microsurface. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

RESOLUTION NO. 2022-04 BILL/INVOICE PAYING RESOLUTION: Mr. Hession highlighted the proposed Resolution which is designed to develop a process for the Township to approve and pay invoices received and due prior to the next Township Board of Supervisors' meeting to avoid being assessed late fees and charges. It was noted that the draft Resolution was reviewed by the Township Solicitor. Chairman Carrasco recommended adding the word "customary" to the resolution so the sentence would now read: "Now, therefore, be it resolved that the Board of Supervisors of East Cocalico Township, Lancaster County, Pennsylvania, delegates to the Township Manager the authority to approve and release all usual, customary, and budgeted disbursements which become due and payable in the intervals between public meetings." Chairman Carrasco read the entire Resolution. Discussions continued. Mackley noted there were eighteen statements the Township incurred late fees for last year for not paying bills on time, the late charges amounted to \$271.00 for the year. Secretary Mitchell indicated that Resolution 2022-04 will help alleviate this in the future. Comments and questions were asked which were answered.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to adopt Resolution 2022-04, a Resolution of the Board of Supervisors of East Cocalico Township, Lancaster County, Pennsylvania, authorizing the Township Manager to approve operating disbursements that may become due and payable prior to the Board of Supervisors' official review and approval. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

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DEPARTMENT REPORTS: MANAGER

TRASH HAULER - PURPLE HEART: Mr. Hession stated the 2022 Recycling Hauler Agreements have been received by all trash haulers except for one: Purple Heart. Purple Heart was contacted numerous times, and just today Purple Heart called the Township stating their Agreement was placed in the mail today. This will be proposed for approval at the March 17th Board of Supervisors Meeting. • Mr. Hession discussed the Cocalico Regional Comp Plan noting that a paper survey is located in the back for anyone to pick up tonight, and the survey is on the Township website and County Planning Commission website as well. Discussion continued. • Mr. Hession stated that two of the Road Crew staff took and passed the pesticide certification course for the Township.

POLICE DEPARTMENT:

HIRING REQUEST – ADDITIONAL POLICE OFFICER: Chief Keppley discussed in detail his request to hire a new Police Officer. Lengthy discussions were held. Comments and questions were asked which were answered.

MOTION: Chairman Carrasco made a motion, seconded by Vice Chairman Bonura, to begin the hiring processes for a new Police Officer. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried with Secretary Mitchell abstained (2/1).

LANCASTER COUNTY DRUG TASK FORCE – 2022 CONTRIBUTION: Chief Keppley discussed and highlighted the Lancaster Drug Task Force letter recently received requesting funding. Chief Keppley noted the importance of the Drug task Force. Discussion continued. Comments and questions were asked which were answered. Mr. Haas questioned Police coverage on Route 222 due to the speed on this road. Chief Keppley responded.

DIRECTOR OF COMMUNITY DEVELOPMENT: Sharyn Young highlighted the monthly Zoning Officer's report. Discussions continued. Brian Wise asked if there were any Zoning Violations listed in the Zoning Officer's report. Mr. Maxwell questioned the Black Horse Project. Chad Weaver asked about the violations on the Zoning Officer's which are Fire related. Ms. Young answered. Discussions continued.

MS4 COORDINATOR: LIVE-STAKE WORKSHOP – SATURDAY, MARCH 5TH AT 9AM: Mr. McCrea discussed the workshop designed to educate participants about ways to protect stream banks from erosion using live stakes.

MS4 POLLUTIN REDUCTION PLAN – AMENDMENT: Mr. McCrea discussed the requirements from the State.

DOMAIN NAME (ECT.town): Mr. McCrea stated that he was able to locate a domain name that is shorter than the Township's current domain name of EastCocalicoTownship.com. Mr. McCrea requested authorization to use the additional domain name of ECT.town as an alias domain name. After discussions, the Supervisors agreed, and the following motion was made:

MOTION: Vice Chairman Bonura made a motion, seconded by Chairman Carrasco, to add the alias domain name ECT.town to the current EastCocalicoTownship.com. Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

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MEETINGS HELD AT FIRE COMPANIES – DISCUSSION: Mr. McCrea discussed the three Fire Company meetings held annually noting that all meetings are held “live” YouTube and he questioned whether the speaker systems at the Fire Companies are sufficient. Mr. McCrea indicated that the Township Building now has upgraded wiring and speakers in Chambers area and it is working quite well, and he questioned if the meetings held at the Fire Companies will work. Discussions continued. Comments and questions were asked which were answered. The Supervisors agreed that Fire Company meetings allows them to come out to the residents, getting the community together, and for transparency. The Supervisors agreed to continue the three annual meetings at the three local Fire Companies. Chairman Carrasco recommended that Mr. McCrea: (1) check what is currently at the Fire Companies and if there is equipment is it feasible, (2) if the equipment is not feasible, what is the cost to upgrade the equipment.

CHAMBERS AREA – NEW LARGER TV: Mr. McCrea discussed the possibility of installing a larger TV in Chambers area and also moving the current TV in Chambers into the Conference Room. The proposed new TV will be a smart TV and will eliminate the need for wiring. Lengthy discussions continued. Comments and questions were asked which were answered. The Supervisors agreed to get pricing together with a new TV and wiring and bring that information to the next Supervisors’ Meeting.

TREASURERS REPORT:

LIST OF BILLS – AUTHORIZE LIST OF BILLS FOR PAYMENT

MOTION: Secretary Mitchell made a motion, seconded by Chairman Carrasco, to approve the check payments for the “General Fund Bank Account” List of Bills in the amount of \$165,085.73 (starting date 02/18/2022 – ending date 03/20/2022). Chairman Carrasco asked if there were any comments or questions; there were some which were answered. Motion carried (3/0).

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Lorenzo, to approve the “Electronic” payment List of Bills in the amount of \$93,597.20 (payroll dated 03/02/2022 for pay period 02/13/2022 to 02/26/2022). Chairman Carrasco asked if there were any comments or questions; there were none. Motion carried (3/0).

OLD BUSINESS CONTINUED DISCUSSIONS:

CHURCH STREET & SR 272 INTERSECTION – ROUNDABOUT STUDY: Mr. Hession highlighted the roundabout concept located at the Church Street and SR 272 intersection. The Township Transportation Engineer, Rettew, was notified of the approved proposal to complete the operational analysis study of the intersection, refining the measurements, precise location, and design of the roundabout. A map of the proposed roundabout was displayed on the screen. Lengthy discussions were held. Concerns were raised concerning tractor trailers, horse and buggies, fire trucks, and oversized vehicles and their ability to maneuver the roundabout. Public comments and questions were received which were answered. A summary of the comments and concerns will be provided to the Township Transportation Engineer for review.

NEW BUSINESS:

TOWNSHIP FACEBOOK PAGE: Vice Chairman Bonura highlighted the idea of a Township Facebook page and how that can be used to reach out to the residents to promote upcoming events and surveys, and be another method to share what is happening in the Township. Lengthy discussions were held. Public comments and questions were received which were answered.

PUBLIC COMMENT: Allan Maxwell questioned if prayer before a meeting will be taking place. Vice Chairman Bonura noted the Township Solicitor was contacted as well as other experts on prayer before meetings, indicating there were some concerns. • Mr. Maxwell referenced the missing W2s that were recently found at Weinhold Nickel

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and questioned if anyone at the Township know this. The Supervisors noted they are unaware of anyone, and they did not realize they were stored at Weinhold Nickel. ▪ Chad Weaver noted that at a previous Supervisors meeting there was discussion on reimbursement to the Fire Fighters and asked to highlighted this further. Chairman Carrasco highlighted and displayed on the screen the statistics concerning Volunteer Fire Fighters and the proposed Fire Services Assistance Concept Plan. Lengthy discussions continued. Comments and questions were asked which were answered. ▪ Suzie Mackley noted that the name of a member of the Transportation Impact Fee Committee still is not listed on the website. Mr. Hession responded that this issue was addressed previously, however, he will check into it again.

ANNOUNCEMENTS: Chairman Carrasco announced that the next Board of Supervisors Meeting will be held on Thursday, March 17, 2022, at 9:00 a.m., in-person and via "live" Zoom held at the East Cocalico Township Municipal Building.

EXECUTIVE SESSION: None.

ADJOURNMENT:

MOTION: There being no further business to come before the Board, Vice Chairman Bonura made a motion seconded by Chairman Carrasco to adjourn the meeting at 9:44 p.m. Chairman Carrasco asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner
Township Recording Secretary

VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:
[MARCH 3, 2022 BOARD OF SUPERVISORS MEETING VIDEO](#)