

# **EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA**

**EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER, PA 17517**

**THURSDAY, MAY 20, 2021 AT 7:00 P.M.**

**East Cocalico Township, 100 Hill Road, Denver, PA 17517**

**Held in-person and held “live” via Zoom**

- 1) **CALL TO ORDER - PLEDGE OF ALLEGIANCE**
- 2) **RESIGNATION / RECOGNITION: HEATHER SMITH**
- 3) **ANNOUNCEMENT OF EXECUTIVE SESSIONS HELD**
- 4) **PAST MEETING MINUTES APPROVAL:**
  - **THURSDAY, APRIL 15, 2021 BOARD OF SUPERVISOR MEETING: RE-APPROVAL**
  - **THURSDAY, MAY 6, 2021 BOARD OF SUPERVISOR MEETING**
- 5) **ACTION ITEMS:**
  - a) **LAND PLANNING ENGINEER:**
    - **RED RUN EXHAUST OF REAMSTOWN: PRELIMINARY/FINAL LAND DEVEL. PLAN**
- 6) **DEPARTMENT REPORTS:**
  - a) **POLICE DEPARTMENT REPORT**
  - b) **ZONING OFFICER REPORT**
  - c) **ROAD DEPARTMENT REPORT**
    - **ASH TREES AT FISHING CREEK - QUOTES**
  - d) **MS4 STORMWATER REPORT:**
    - **ROSE HILL BASIN GRANT RESOLUTION - MATCHING FUNDS COMMITMENT LTR.**
    - **STONY RUN STREAMBANK PROJECT**
    - **FISHING CREEK WILDFLOWER MEADOW**
    - **BMP & OUTFALL INSPECTIONS**
  - e) **FINANCIAL ADMINISTRATOR REPORT:**
    - **DEPOSIT OF POOL MEMBERSHIP CREDIT CARD RECEIPTS**

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Please note: All meetings are recorded and videotaped. The purpose of the recordings is to assist with the preparation of meeting minutes.

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7) **TREASURERS REPORT:**

- **LIST OF BILLS:** AUTHORIZE LIST OF BILLS FOR PAYMENT

8) **OLD BUSINESS CONTINUED DISCUSSIONS:**

- **FIRE & EMERGENCY SERVICE INSTITUTE:** PROPOSAL (JEROME OZOG) – *previously tabled*
- **N. REAMSTOWN RD. & COLONEL HOWARD BLVD.:** STREET LIGHTING – *previously tabled*
- **RECREATION BOARD:** DISCUSSIONS

9) **NEW BUSINESS / INFORMATIONAL**

10) **MANAGERS REPORT**

11) **PUBLIC COMMENT:**

- **PUBLIC COMMENT:** NON-AGENDA ITEMS ONLY (SIGN IN BEFORE MAKING PUBLIC COMMENT, STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.)

12) **ANNOUNCEMENTS:**

- **NEXT SUPERVISORS MTG.:** THURSDAY JUNE 3<sup>RD</sup> @ 7:00 PM, IN-PERSON PUBLIC MEETING HELD AT THE REAMSTOWN FIRE COMPANY, 12 WEST CHURCH STREET, REAMSTOWN (VIA “LIVE” ZOOM TO BE DETERMINED)

13) **EXECUTIVE SESSION**

14) **ADJOURNMENT**

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## **BOARD OF SUPERVISORS MEETING THURSDAY, MAY 20, 2021**

The advertised meeting of the East Cocalico Township Board of Supervisors Meeting was called to order on Thursday, May 20, 2021 at 7:00 p.m., held in-person by following the current CDC guidelines, (social distancing and wearing a mask), and held via Zoom (a cloud-based video communications app that allows individuals to set up a virtual video and audio-conferencing). This meeting was held ensuring the public safety during the COVID pandemic.

**Supervisors:** Vice Chairman Craig A. Ebersole and Secretary Jeffrey W. Mitchell

**Twp. Staff:** Police Chief Darrick Keppley, MS4 Technician Ken McCrea, Tony Luongo, and Recording Secretary Lisa A. Kashner

**Land Planning:** Brent Lied

**Visitors in Attendance:** Larry Alexander of the Ephrata Review, June Kinback, Suzie Mackley, Doug Mackley, Lorenzo Bonura, Eddy McAlanis, and Wesley Hoover

**Visitors via Zoom\*** Lisa, Ken McCrea, Bret Hoffert, Judi Lumis, Darrick Keppley, Jill Cordan, Zoom User, iPhone

\*Visitors via Zoom are shown as displayed on the Zoom call list.

**CALL TO ORDER, PLEDGE OF ALLEGIANCE:** Vice Chairman Ebersole asked everyone in attendance to pledge allegiance to the Flag. • This meeting was duly advertised in accordance with the second-class Township code in the Lancaster newspaper on April 14, 2021. The Community was thanked for their attendance this evening. • Vice Chairman Ebersole announced that Chairman Carrasco is unable to attend tonight's meeting due to a conflict.

**RESIGNATION / RECOGNITION:** Police Department Officer Manager, Heather Smith, gave her notice and was recognized for her 32 years of dedicated service, a tremendous asset to the Department. Heather Smith was not in attendance tonight, and Chief Keppley will present a plaque to her at a later date.

**EXECUTIVE SESSIONS HELD:** Legal issues - April 11, 2021 for approximately 20 minutes.

**PAST MEETING MINUTES APPROVAL:** The April 15, 2021 Board of Supervisors was before them for re-approval for an incorrect date.

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to re-approve the Thursday, April 15, 2021, Board of Supervisor meeting minutes, noted for re-approval for an incorrect reflected within the minutes. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to approve the Thursday, May 6, 2021, Board of Supervisor meeting minutes. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

## **BOARD OF SUPERVISORS MEETING THURSDAY, MAY 20, 2021**

**ACTION ITEMS: LAND PLANNING ENGINEER:** Mr. Kerschner highlighted.

**RED RUN EXHAUST OF REAMSTOWN - PRELIMINARY/FINAL LAND DEVELOPMENT PLAN:** No one as in attendance tonight.

**MOTION:** Vice Chairman Ebersole made a motion, seconded by Secretary Mitchell, to acknowledge the required amount of the financial security to be established with the Township for the Preliminary/Final Land Development Plan for Red Run Exhaust of Reamstown in the amount of \$483,236.49, per the approved Opinion of Probable Cost, prepared by Diehm & Sons, dated May 11, 2021. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**MOTION:** Vice Chairman Ebersole made a motion, seconded by Secretary Mitchell, to grant a waiver of the requirements of §194-46.B.(3) related to Park and Open Space based on the applicant's confirmed participation in the LERTA program. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**MOTION:** Vice Chairman Ebersole made a motion, seconded by Secretary Mitchell, to authorize the Board of Supervisors to sign the Improvement Guarantee Agreement (IGA) for the Preliminary/Final Land Development Plan for Red Run Exhaust of Reamstown when signed by the applicant and provided in a form acceptable to the Township and Township Solicitor along with the required financial security in a form acceptable to the Township Solicitor. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**MOTION:** Vice Chairman Ebersole made a motion, seconded by Secretary Mitchell, to authorize the Board of Supervisors to sign the Stormwater Management & Easement Agreement (SWMEA) for the Preliminary/Final Land Development Plan for Red Run Exhaust of Reamstown when signed by the applicant and provided in a form acceptable to the Township and Township Solicitor. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**MOTION:** Vice Chairman Ebersole made a motion, seconded by Secretary Mitchell, to authorize signature of the Preliminary/Final Land Development Plan for Red Run Exhaust of Reamstown by the Board of Supervisors upon the applicant adequately resolving all conditions of plan approval to the satisfaction of the Township, Township Zoning Officer, Township Engineer and Township Solicitor. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

### **DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:** Chief Keppley highlighted the Police Department report.

**ZONING OFFICERS REPORT:** Mr. Luongo highlighted the Zoning Officers report.

**ROAD MASTER REPORT:** Mr. Hoffert highlighted the May 2021 Road Master Report. Comments and questions were asked, which were answered. Lengthy discussions continued. Mr. Hoffert recommends compensation to Mr. Alan Fry whom has been spending countless hours of help at the Reamstown Pool. Consideration for approval on the following discussion items: (1) the removal of 25 Ash Trees at Fishing Creek, discussions were held on the three

**BOARD OF SUPERVISORS MEETING  
THURSDAY, MAY 20, 2021**

**DEPARTMENT REPORTS:**

***(CONTINUED)***

**ROAD MASTER REPORT:**

quotes received, (2) discussed the upcoming road projects and posting on the streets, and Township website, (3) the roads to pave list (3- to 5-year plan) provided by the Roadmaster, as to allow time to prioritize the roads from the list provided, and (4) discussions on the installation of stop bars and crosswalks painted for the two developments that are to be paved this 2021 season. Lengthy discussions were held on each item, comments and questions were asked which were answered. The following motions were made:

**MOTION:** Vice Chairman Ebersole made a motion, seconded by Secretary Mitchell, to table the 3- to 5-year road work list as provided to allow more time to prioritize the list according to the roads needing attention first. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**MOTION:** Vice Chairman Ebersole made a motion, seconded by Secretary Mitchell, to install stop bars and crosswalks installed for the Rose Hill Development and Muddy Creek Village. Vice Chairman Ebersole asked if there were any comments or questions; there were some comments and questions received, which were answered. Vice Chairman Ebersole asked if there were any other questions; there were none, motion carried (2/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to approve the quote from Cocalico Tree Service dated May 1, 2021 to cut down 25 Ash Trees marked with ribbon at Fishing Creek Park and the removal of all wood and debris (no stump grinding) in the amount of \$4,625.00. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**MS4 STORMWATER REPORT - RESOLUTION 2021-05: MS4 STORMWATER REPORT - ROSE HILL BASIN GRANT RESOLUTION - MATCHING FUNDS COMMITMENT LETTER:** Mr. McCrea explained the grant, noting that the required 15% match of the \$37,609.27 total project cost in the amount of \$5,641.35. Vice Chairman Ebersole read aloud Resolution 2021-05.

**MOTION:** Vice Chairman Ebersole made a motion, seconded by Secretary Mitchell, to approve Resolution 2021-05. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to approve signing the letter for the Rose Hill Basin Grant matching funds commitment letter. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

**STONY RUN STREAMBANK PROJECT:** Mr. McCrea highlighted. Comments and questions were asked which were answered.

**FISHING CREEK WILDFLOWER MEADOW:** Mr. McCrea highlighted. Comments and questions were asked which were answered.

**BMP & OUTFALL INSPECTIONS:** Mr. McCrea highlighted. Comments and questions were asked which were answered.

**BOARD OF SUPERVISORS MEETING  
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**DEPARTMENT REPORTS:**

***(CONTINUED)***

**FINANCIAL ADMINISTRATOR REPORT - DEPOSIT OF POOL MEMBERSHIP CREDIT CARD RECEIPTS:** Ms. Lumis highlighted. Comments and questions were asked which were answered. The Supervisors agreed that the Reamstown Pool daily receipts to be placed into the General Fund; then after the pool memberships subsid a decision can be made at that time to transfer or leave the funds where they are. Ms. Lumis noted that a request was received from the Tax Collector to exonerate a street light tax for the farm across the street from the Heatherwoods complex (136 N. Muddy Creek Rd.) was assessed a street light tax (increasing the farm tax bill by \$2,517.62). The property has a farm field frontage, and therefore the property does not benefit from the street light. It's requested to not assess a street light tax for this property and to issue a refund of the tax bill recently paid.

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to exonerate the farm property located at 136 N. Muddy Creek Rd. from the street light tax and to issue a refund on the taxes recently paid. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (2/0).

The Supervisors agree that Ms. Lumis prepare a draft letter to the bonding company to outline the Township's policy requirements for Vice Chairman Ebersole to sign. Ms. Lumis answered other questions and comments received.

**TREASURER'S REPORT:** Secretary Mitchell highlighted a new process of signing checks after the List of Bills are approved, noted that some bills cannot wait, and therefore there are two List of Bills for tonight:

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to approve the list of bills as presented (starting 05/06/2021, ending 05/18/2021): General Fund \$9,331.18. Vice Chairman Ebersole asked if there were any comments or questions. There were some comments and questions received, which were answered. Vice Chairman Ebersole asked if there were any other questions; there were none, motion carried (3/0).

Secretary Mitchell highlighted that the second List of Bills are presented for approval and signature of the checks. Secretary Mitchell noted that the next proposed motion includes donations to the Fire Companies. Discussions were held on the Fire Companies. Comments and questions were received which were answered.

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to approve the list of bills as presented (checks written) (starting 05/19/2021, ending 05/19/2021) in the amount of \$411,158.99. Vice Chairman Ebersole asked if there were any comments or questions; there were some questions asked which were answered. Vice Chairman Ebersole asked if there were any other comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to approve the list of bills as presented (starting 05/06/2021, ending 05/19/2021) in the amount of \$13,222.02. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to approve the list of bills as presented (dated: starting 05/01/2021, ending 05/31/2021) in the amount of \$104,759.32. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (3/0).

**OLD BUSINESS CONTINUED DISCUSSIONS:**

**FIRE & EMERGENCY SERVICE INSTITUTE - PROPOSAL (JEROME OZOG):** Tabled.

**N. REAMSTOWN RD. & COLONEL HOWARD BLVD. - STREET LIGHTING:** Tabled.

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THURSDAY, MAY 20, 2021**

**OLD BUSINESS CONTINUED DISCUSSIONS:**

**(CONTINUED)**

**RECREATION BOARD - DISCUSSIONS:** Mr. McAlanis highlighted and discussions held on the pool and finalizing the details, the Swim Team, skate park, and basketball resurfacing. Comments and questions were asked which were answered.

Vice Chairman Ebersole highlighted a proposed Ordinance that was recently advertised in the Lancaster Newspapers. Proposed for approval at the June 3, 2021 Board of Supervisors Meeting - sharing 50% of the Municipal Manager. Discussions continued.

**NEW BUSINESS / INFORMATIONAL:** Nothing to report.

**MANAGERS REPORT:** Chief Keppley highlighted: (1) The installation of the fiber optic cable is currently being worked on, (2) Reamstown Pool was discussed in reference to pool pass information and the Ephrata Rec, (3) Mr. Alan Fry taking care of the chemicals for the Reamstown Pool and helping out a lot, and recommended to pay Mr. Fry \$20/hour for his time and compensation for his previous time already spent.

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Ebersole, to appoint Alan R. Fry as the temporary seasonal employee to be responsible for the chemical applications to the Reamstown Pool for the 2021 season, paperwork to follow, at a rate of \$20.00 per hour. Vice Chairman Ebersole asked if there were any comments or questions; there were none, motion carried (3/0).

**PUBLIC COMMENT (NON-AGENDA ITEMS):** Discussions and comments were held: (1) contact information for voting location change, (2) N. Reading Rd. and Church St. turning lane. Questions asked were answered.

**ANNOUNCEMENT:** The next Board of Supervisors Meeting scheduled for Thursday, June 17, 2021 will be held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, and via "live" Zoom to be determined.

**EXECUTIVE SESSION:** Nothing to report.

**ADJOURN:**

**MOTION:** There being no further business to come before the Board, Secretary Mitchell made a motion seconded by Vice Chairman Ebersole to adjourn the meeting at 9:26 p.m. Vice Chairman Ebersole asked if there were any questions. There were none. Motion carried. (2/0)

Respectfully submitted,

Lisa A. Kashner  
Township Recording Secretary

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[05/20/2021 BOARD OF SUPERVISORS MEETING – PART 1 OF 1](#)**