

# **EAST COCALICO TOWNSHIP**

## **BOARD OF SUPERVISORS MEETING**

### **AGENDA**

**HELD AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER, PA 17517**

**MONDAY, JANUARY 6, 2020 AT 7:00 P.M.**

- 1) CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2) WELCOME TO NEWLY APPOINTED SUPERVISOR: JEFFREY MITCHELL**
- 3) ORGANIZATION**
  - a) ELECTIONS**
  - b) APPOINTMENTS**
  - c) OTHER ANNUAL MOTIONS**
- 4) PAST MEETING MINUTES APPROVAL:**
  - a) TUESDAY, DECEMBER 17, 2019 BOARD OF SUPERVISORS SPECIAL MEETING MINUTES**
  - b) THURSDAY, DECEMBER 19, 2019 BOARD OF SUPERVISOR MEETING MINUTES**
- 5) DEPARTMENT REPORTS:**
  - a) POLICE DEPARTMENT REPORT**
  - b) ZONING OFFICER**
  - c) ROAD MASTER REPORT**
- 6) TREASURERS REPORT:**
  - a)**
- 7) ACTION ITEMS:**
  - a) LAND PLANNING ENGINEER:**



- b) **RESOLUTION 2020-01:** AUTHORIZING THE APPOINTMENT OF A CERTIFIED PUBLIC ACCOUNTANT TO AUDIT THE BOOKS OF EAST COCALICO TOWNSHIP FOR THE FISCAL YEAR 2019
- c) **RESOLUTION 2020-02:** ESTABLISHING A FEE SCHEDULE IN ACCORDANCE WITH THE REQUIREMENTS OF THE PENNSYLVANIA MUNICIPALITIES PLANNING CODE
- d) **MILEAGE REIMBURSEMENT RATE:** SET THE IRS RATE OF 57.5 CENTS PER MILE
- e) **2020 HAULER'S LICENSE AGREEMENTS:** FOR CONSIDERATION
- f) **TERMINATION OF PREVIOUS HEALTH, VISION AND DENTAL INSURANCE PLANS**
- g) **C.M. HIGH INC.:** QUOTE FOR SIGNAL CABINET AT CHURCH STREET AND RT. 272 INTERSECTION FOR PRE-EMPTION SYSTEM
- h) **HEATHERWOODS APARTMENTS:** ADDITIONAL APARTMENT BUILDINGS TO ADD TO THEIR AFFORDABLE HOUSING LIST/MARKETPLACE

**8) OLD BUSINESS CONTINUED DISCUSSIONS:**

- a) **MS4:** DISCUSSION/UPDATES
- b) **FIRE DEPARTMENT WORKING GROUP:** DISCUSSION/UPDATES

**9) NEW BUSINESS FOR DISCUSSION:**

- a)

**10) MANAGERS REPORT:**

- a) **PSATS:** ATTENDANCE AND REGISTRATION

**11) PUBLIC COMMENT:**

- a) PUBLIC COMMENT FOR NON-AGENDA ITEMS ONLY
- b) SIGN IN BEFORE MAKING PUBLIC COMMENT
- c) STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.

**12) ANNOUNCEMENTS:**

- a) **COCALICO LEADERS MEETING:** TUES., JAN. 21, 2020, 7PM HELD AT EAST COCALICO TOWNSHIP
- b) **NEXT BOARD OF SUPERVISORS MEETING:** THURSDAY, JANUARY 23<sup>RD</sup> AT 7PM

**13) ADJOURNMENT**

## **BOARD OF SUPERVISORS MEETING MONDAY, JANUARY 6, 2020**

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Monday, January 6, 2020 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

### **ATTENDANCE:**

**Supervisors:** Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, and Secretary Jeffrey W. Mitchell

**Employees:** Township Manager Penny Pollick, Police Chief Keppley, Zoning Officer Tony Luongo, MS4 Technician Ken McCrea, and Recording Secretary Lisa A. Kashner

**Engineer:** None

**Newspaper:** Larry Alexander of the Ephrata Review

**Visitors:\*** Susan Mitchell, Brian Wise, Ralph Buckles, Jim Wellman, Lorraine Kulp, Barry Weaver, Chad Weaver, June Kinback, Gerald Hartranft, Larry Hummer, and Kenneth Eshleman

\*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video recording of this meeting will be placed on YouTube. • Chairman Fry noted that tonight's meeting was publicly advertised in the Ephrata Review on December 11, 2019. Chairman Fry recognized and welcomed Jeffrey Mitchell as a new Supervisor.

**ORGANIZATION:** Each motion was read separately for the purpose of recognizing each individual. Chairman Fry turned the meeting over to Vice Chairman Carrasco.

### **ELECTIONS:**

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Jeffrey Mitchell, to elect Alan R. Fry as Chairman of the Board of Supervisors. Romao R. Carrasco asked if there were any comments or questions; there were none, motion carried (2/0/1); Alan R. Fry refrained from voting.

Vice Chairman Carrasco turned the meeting over to Chairman Fry.

**MOTION:** Jeffrey W. Mitchell made a motion, seconded by Chairman Fry, to elect Romao R. Carrasco as Vice Chairman of the Board of Supervisors. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Romao R. Carrasco refrained from voting.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to elect Jeffrey W. Mitchell as Secretary of the Board of Supervisors. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Jeffrey W. Mitchell refrained from voting.

### **APPOINTMENTS:**

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to appoint Alan R. Fry as Treasurer and Jeffrey W. Mitchell as Assistant Treasurer. Vice Chairman Carrasco asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to appoint Romao Carrasco as Chief Administrative Officer for both the Police and Non-uniform Pension Plans and Jeffrey Mitchell as Alternate Chief Administrative Officer for both the Police and Non-uniform Pension Plans. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to appoint Penny Pollick as Township Manager, Assistant Secretary, Open Records Officer, and the PSATS Voting Delegate. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

## **BOARD OF SUPERVISORS MEETING MONDAY, JANUARY 6, 2020**

### **APPOINTMENTS:**                    *(CONTINUED)*

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to appoint Darrick Keppley as Township Police Chief. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to appoint Alan R. Fry as Township Police Commissioner. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Alan R. Fry refrained from voting.

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to appoint Paul Wenger and Steve Graybill as Planning Commission Members for a term that expires December 31, 2023. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to appoint Steve Brubaker as Planning Commission Member (to fill the opening of Chris Fitterling who resigned) for a term that expires December 31, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to appoint Gerald DeBalko and Bradford Fichthorn as Authority Board Members with the East Cocalico Township Water & Sewer Authority for a term expiring December 31, 2024. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to appoint E. Richard Young, Esq. as Zoning Hearing Board Solicitor and Anthony Schimaneck, Esq. as the Zoning Hearing Board Solicitor Alternate. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Amy Nedimyer and Brian Wise as Zoning Hearing Board Members for a term that expires December 31, 2022. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to appoint Matthew J. Creme, Jr., Esq., as Transportation Impact Fee Special Solicitor. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to appoint Penny Pollick as Transportation Impact Fee Advisor. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to appoint Goodman & Kenneff, consisting of Thomas L. Goodman, Esquire, and Joseph J. Kenneff, Esquire, as East Cocalico Township Solicitors. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to appoint Eckert, Seamans, Cherin & Mellott, LLC, consisting of Michael McAuliffe Miller, Esquire, as the Labor Solicitor. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to appoint Anthony C. Luongo as Zoning, Code Enforcement Officer, and Stormwater Enforcement Officer; and Becker Engineering, LLC, consisting of Brent E. Lied, P.E., as the Alternate Zoning, Code Enforcement Officer, and Stormwater Enforcement Officer. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Becker Engineering, LLC, consisting of Brent E. Lied, P.E., as Land Planning Engineer, and Alternate Lead Transportation Impact Fee Consultant. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

## **BOARD OF SUPERVISORS MEETING MONDAY, JANUARY 6, 2020**

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to appoint John Schick of Rettew Engineering as the Transportation Engineer, Transportation Impact Fee Consultant, and Alternate Land Planning Engineer. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Carrasco, to appoint Mike LaSala of Land Studies, Inc. as the Township's MS4 Engineering Consultant. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Commonwealth Code Inspection Service, Inc., consisting of Andrew Nelson, as the East Cocalico Township Building Inspector, UCC Building Official, and Code Administrator (BOCA). Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to appoint Ephrata National Bank as the Depositories for Township funds. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to appoint Harvey Achey as the Fire Official. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Scott Achey as Emergency Management Coordinator. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to recommend Chad Weaver as Assistant Emergency Management Coordinator. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to appoint Dale L. High as Sewage Enforcement Officer and Robert S. Carpenter as Alternate Sewage Enforcement Officer. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to appoint Alan R. Fry as part-time Equipment Operator and part-time Recreation Director. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Alan R. Fry refrained from voting.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to appoint Lisa A. Kashner as Recording Secretary. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Carrasco, to appoint Christopher D. Flory as Road Master. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Romao Carrasco as ECT Intermunicipal Group (IMG) Representative and Penny Pollick as IMG Alternate. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to appoint Daniel J. Becker as ECTA's Intermunicipal Group (IMG) Representative, and Terry W. Reber as the alternate ECTA IMG Representative for a term expiring December 31, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to appoint Mike Hession as Lancaster County Tax Collection Bureau (LCTCB) municipal representative, and Carolyn Hildebrand as alternate, for the municipalities in the Cocalico School District on the LCTCB for 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

## **BOARD OF SUPERVISORS MEETING MONDAY, JANUARY 6, 2020**

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Romao Carrasco and Warren Peters as Lancaster County Housing and Redevelopment Authorities – Regional Advisory Council/Steering Committee as the Township Representatives. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Romao Carrasco refrained from voting.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to appoint Lisa A. Kashner as Recycling Coordinator and Jeffrey Mitchell as Assistant Recycling Coordinator. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Jeffrey Mitchell refrained from voting.

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Carrasco, to appoint Alan R. Fry as Pennsylvania's State Association of Township Supervisors (PSATS) Alternate Voting Delegate. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Alan R. Fry refrained from voting.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to appoint the Zoe's House Rescue as the Dog Depository. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to appoint Barry Weaver as Vacancy Board Member. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to appoint Kurt Russell as a Member of the Zoning Hearing Board for a term that will expire on December 31, 2021. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Romao Carrasco as the Marketing and Economic Development Coordinator for East Cocalico Township. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Romao Carrasco refrained from voting.

Chairman Fry recognized Paul Keller as the re-elected Township Auditor for a term that expires December 31, 2025.

### **PAST MEETING MINUTES APPROVAL:**

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the Tuesday, December 17, 2019 Board of Supervisors Special Meeting Minutes. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Jeffrey Mitchell abstained as he was not present for this meeting.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the Thursday, December 19, 2019 Board of Supervisors Meeting Minutes. Chairman Fry asked if there were any comments or questions; there were none, motion carried (2/0/1); Jeffrey Mitchell abstained as he was not present for this meeting.

### **DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:** Chief Keppley talked about the successful Toys for Tots day, noting that 13,000 toys were collected.

**ZONING OFFICERS REPORT:** No report for tonight.

**ROAD MASTERS REPORTS:** No report for tonight.

**TREASURERS REPORT:** No report for tonight.

### **ACTION ITEMS:**

**LAND PLANNING ENGINEER:** No report for tonight.

## **BOARD OF SUPERVISORS MEETING MONDAY, JANUARY 6, 2020**

**RESOLUTION 2020-01:** AUTHORIZING THE APPOINTMENT OF A CERTIFIED PUBLIC ACCOUNTANT TO AUDIT THE BOOKS OF EAST COCALICO TOWNSHIP FOR THE FISCAL YEAR 2019.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to adopt Resolution 2020-01, authorizing the appointment of Maher Duessel as Certified Public Accounts to audit the books of East Cocalico Township for the fiscal year 2019. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**RESOLUTION 2020-02:** ESTABLISHING A FEE SCHEDULE IN ACCORDANCE WITH THE REQUIREMENTS OF THE PENNSYLVANIA MUNICIPALITIES PLANNING CODE

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to adopt Resolution 2020-02, establishing East Cocalico Township's fee schedule in accordance with the requirements of the Pennsylvania Municipalities Planning Code. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MILEAGE REIMBURSEMENT RATE:** SET THE IRS RATE OF 57.5 CENTS PER MILE

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to approve the 2020 mileage reimbursement rate as set forth by the IRS in the amount of 57.5 cents per mile. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**2020 HAULER'S LICENSE AGREEMENTS:** FOR CONSIDERATION

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to approve the 2020 Municipal Waste Hauler Agreements with Eagle's Disposal Service, Good's Disposal Service, JBS Hauling, Republic Services, Waste Industries and Waste Management. Vice Chairman Carrasco asked if there were any comments or questions; there were none, motion carried (3/0).

Ms. Pollick announced that Purple Heart Disposal's contract has not yet been received and was therefore not included in the motion. Secretary Mitchell discussed the possibility of the Township going to one trash hauler.

**TERMINATION OF PREVIOUS HEALTH, VISION AND DENTAL INSURANCE PLANS:** Ms. Pollick discussed.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to terminate the contracts and services of East Cocalico Township's previous health care provider, Capital Blue Cross, effective 12/31/2019. Vice Chairman Carrasco asked if there were any comments or questions; there were none, motion carried (3/0).

**C.M. HIGH INC. - QUOTE FOR SIGNAL CABINET AT CHURCH STREET AND RT. 272 INTERSECTION FOR PRE-EMPTION SYSTEM:** Ms. Pollick discussed.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve C.M. High's proposal to upgrade the Route 272/Church Street traffic signal cabinet in the amount of \$8,296.40 for pre-emption purposes. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

# BOARD OF SUPERVISORS MEETING MONDAY, JANUARY 6, 2020

## **ACTION ITEMS:**     *(CONTINUED)*

**HEATHERWOODS APARTMENTS:** ADDITIONAL APARTMENT BUILDINGS TO ADD TO THEIR AFFORDABLE HOUSING LIST/MARKETPLACE: Ms. Pollick discussed.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, noting they are in agreement with the Pennsylvania Housing Finance Authorities request to add the following apartments located in the Heatherwoods Development to their affordable housing list:

- ~Building 1, Units 153-164
- ~Building 2, Units 133-140
- ~Building 3, Units 141-152
- ~Building 4, Units 165-176
- ~Building 5, Units 121-132

All buildings are located at 200 Hill Road. Vice Chairman Carrasco asked if there were any comments or questions; there were none, motion carried (3/0). Chairman Fry noted that the Board had no additional comments or concerns for the PA Housing Finance Authority.

## **OLD BUSINESS CONTINUED DISCUSSIONS:**

**MS4 DISCUSSION/UPDATES:** Mr. McCrea noted that the sampling of water has started as well as the techniques being used for collection.

**FIRE DEPARTMENT WORKING GROUP - DISCUSSIONS/UPDATE:** No updates at this time.

## **NEW BUSINESS FOR DISCUSSION:**

- Secretary Mitchell noted that the Cocalico Leaders meeting is coming up and that this Board is looking forward to working with the surrounding Municipalities on improving relationships through better communications; promoting positive discussions which will result in a brighter outlook for all. Lengthy discussions continued.
- Vice Chairman Carrasco discussed and inquired about the mower situation due to calls and conversations made to the vender related to possible canceling its purchase with Secretary Mitchell. Further points were made in reference to the liability and safety of the Road Crew and inquiries made to contractors, vendors, and salesmen. Ms. Pollick stated she made a phone call to the vendor but any resident, by right, can call the vendor for fact-finding purposes. Continual, lengthy discussions ensued. Questions and comments were asked, and answered. Moving forward, the Board agreed to some ground rules when discussing future purchases/engagements.

**MANAGER'S REPORT:** Penny Pollick noted the Lancaster County Planning Commission is updating it's (MTP) Metropolitan Transportation Plan which is a long-range plan. All residents are encouraged to go on-line and take the short survey. • PSATS attendance and registration is needed.

**PUBLIC COMMENT (NON-AGENDA ITEMS):** Resident Ken Eshleman noted that there was a discrepancy that East Cocalico Township had a tax increase. Chairman Fry noted that the Lancaster Newspaper was incorrect. Chairman Fry stated that East Cocalico Township approved no tax increase for 2020. • Mr. Jim Wellman discussed the Stoney Pointe Park and a recent meeting that was held.

## **ANNOUNCEMENT:**

**COCALICO LEADERS MEETING:** Tuesday, January 28, 2020 at 7:00 p.m. held at the East Cocalico Township Municipal Building.

**NEXT BOARD OF SUPERVISORS MEETING:** Scheduled for Thursday, January 23, 2020 at 7:00 p.m. at the East Cocalico Township building.



# **BOARD OF SUPERVISORS MEETING MONDAY, JANUARY 6, 2020**

## **EXECUTIVE SESSION:**

The Board recessed the meeting at 8:46 p.m. and went into Executive Session at 8:53 p.m. wherein personnel matters were discussed. The Board reconvened at 9:17 p.m.

**MOTION:** Vice Chairman Carrasco made a motion seconded by Secretary Mitchell to set the bond rates for the Treasurer, Assistant Treasurer and the Financial Administrator each at \$3 million dollars. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MOTION:** Chairman Fry made a motion seconded by Secretary Mitchell to set the spending limit for any one Board member, the Township Manager and the Road Master at \$2,000 per purchase. Any amounts exceeding this must go before the Board of Supervisors for approval. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

## **ADJOURN:**

**MOTION:** There being no further business to come before the Board, Vice-Chairman Carrasco made a motion seconded by Secretary Mitchell to adjourn the meeting at 9:18 p.m. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

A second Executive Session was entered into at 9:19 p.m. wherein additional personnel matters were discussed but no decisions were made.

Respectfully submitted,

Jeffrey W. Mitchell  
Board of Supervisor Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW**

**[PART 1 OF 2](#)**

**[PART 2 OF 2](#)**