

# **EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA**

**HELD AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER, PA 17517  
THURSDAY, JANUARY 23, 2020 AT 7:00 P.M.**

- 1) **CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2) **VISITORS:**
  - a) **TEAMAG CONSULTANT JOHN WILLIAMSON: COCALICO CREEK WATERSHED FARMER ENGAGEMENT FOR CONSERVATION (PA) – POWERPOINT AND BRIEF OVERVIEW**
- 3) **PAST MEETING MINUTES APPROVAL:**
  - a) **MONDAY, JANUARY 6, 2020 BOARD OF SUPERVISOR REORGANIZATION MEETING MINUTES**
- 4) **DEPARTMENT REPORTS:**
  - a) **POLICE DEPARTMENT REPORT**
  - b) **ZONING OFFICER**
  - c) **ROAD MASTER REPORT**
- 5) **TREASURERS REPORT:**
  - a) **AUTHORIZE LIST OF BILLS**
- 6) **ACTION ITEMS:**
  - a) **LAND PLANNING ENGINEER:**
    - **FOX BROOKE RESIDENTIAL DEVELOPMENT: EXTENSION OF TIME**
    - **985 BUILDING EXPANSION/REINHOLDS PROPERTIES, LP (STURDY BUILT): FINANCIAL SECURITY REDUCTION #1**
    - **GARDEN SPOT FRAME & ALIGNMENT: FINANCIAL SECURITY REDUCTION #2**
    - **McCAFFERTY SWM SMALL PROJECT: AUTHORIZE SIGNATURE OF SWMEA**
    - **STAUFFER SWM SMALL PROJECT: AUTHORIZE SIGNATURE OF SWMEA**
  - b) **2020 HAULER'S LICENSE AGREEMENT FOR CONSIDERATION: PURPLE HEART**
  - c) **FARMING LEASE (ANDY RUTT): UPDATED FARMING LEASE FOR CONSIDERATION**
  - d) **HALLER ENTERPRISES: HVAC SCHEDULED MAINTENANCE PLAN FOR TOWNSHIP BUILDING**
  - e) **51 COCALICO CREEK ROAD (JORDAN MARTIN): ZONING TEXT AMENDMENT TO ALLOW ADAPTIVE RE-USE OF AGRICULTURAL BUILDINGS DISCUSSION**
  - f) **STEVENS FEED MILL (DELVIN MARTIN): POSSIBILITY OF DEVELOPING PROPERTY ALONG NORTH READING ROAD DISCUSSION**
  - g) **TRANSFER UNRESTRICTED CAPITAL RESERVE: SEVEN MOTOROLA RADIOS**
  - h) **RETIREMENT OF CORPORAL GAIL SIZER: RETIREMENT/BENEFIT REQUEST**
  - i) **RETIREMENT OF CORPORAL DAVID FISHER: RETIREMENT/BENEFIT REQUEST**
  - j) **PARK & REC BOARD APPOINTMENT: EDWARD McALANIS**

- 7) **OLD BUSINESS CONTINUED DISCUSSIONS:**
  - a) **MS4 DISCUSSION/UPDATES:** PROPOSED WAIVER AND RELEASE OF LIABILITY FOR VOLUNTEERS
  - b) **WORKING GROUPS:** DISCUSSION/UPDATE
    - EMS WORKING GROUP:
    - FIRE COMPANY WORKING GROUP:
- 8) **NEW BUSINESS FOR DISCUSSION:**
  - a) COMMONWEALTH FINANCING AUTHORITY (CFA) GRANT – STONEY POINTE PARK: MCNAMEE STRATEGIC CONSULTING, LLC TO ASSIST IN PREPARING GRANT APPLICATION TO DEVELOP STONEY POINTE PARK
- 9) **MANAGERS REPORT:**
  - a) **CARRIAGE HILL TOT LOTS:** AUTHORIZE TOWNSHIP SOLICITOR TO PROCEED WITH NECESSARY STEPS FOR PUBLIC SALE
  - b) **PEMA:** 2020 NONPROFIT SECURITY GRANT WORKSHOP ANNOUNCEMENT
  - c) **PSATS:** ATTENDANCE AND REGISTRATION
- 10) **PUBLIC COMMENT:**
  - a) PUBLIC COMMENT FOR NON-AGENDA ITEMS ONLY
  - b) SIGN IN BEFORE MAKING PUBLIC COMMENT
  - c) STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.
- 11) **ANNOUNCEMENTS:**
  - a) **COCALICO LEADERS MEETING:** TUES., JAN. 28, 2020, 7PM HELD AT EAST COCALICO TOWNSHIP
  - b) **NEXT BOARD OF SUPERVISORS MEETING:** THURSDAY, FEBRUARY 6<sup>TH</sup> AT 9AM
- 12) **EXECUTIVE SESSION:**
- 13) **ADJOURNMENT**

## BOARD OF SUPERVISORS MEETING THURSDAY, JANUARY 23, 2020

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, January 23, 2020 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

### **ATTENDANCE:**

**Supervisors:** Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, and Secretary Jeffrey W. Mitchell

**Employees:** Township Manager Penny Pollick, Police Chief Keppley, Zoning Officer Tony Luongo, MS4 Technician Ken McCrea, and Recording Secretary Lisa A. Kashner

**Engineer:** Brent Lied and Casey Kerschner of Becker Engineering

**Newspaper:** Larry Alexander of the Ephrata Review

**Visitors:\*** Ralph Buckles, Donny Rabold, Chad Weaver, Brian Wise, Paul Keller, Paul McNamee, Donny Stover, Regina Haldeman, Denise Kulp, Lorraine Kulp, Jordan and Rachael Martin, June Kinback, Suzie Mackley, Doug Mackley, Dave Mease, Dan Wieder, Wesley Hoover, Gerald Hartranft, Delvin Martin, and Chanse Firestone

\*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video recording of this meeting will be placed on YouTube.

**VISITORS:** Chairman Fry welcomed TeamAg Consultants John Williamson and Don Rabold. Mr. Rabold gave a presentation and brief overview of the Cocalico Creek Watershed Farmer Engagement; notably that there is an upcoming 16th annual supper being held at the Cocalico Sportsmen's Association Clubhouse, and distributed pamphlets. Mr. Rabold discussed: (1) A watershed is an area of land, including all the surface and groundwater within it, that drains to a body of water, (2) there are 13 municipalities in Lancaster County, (3) preservation helps to restore, protect and preserve community water, health and recreation, create cleaner water and better fishing in the Cocalico Creek and Chesapeake Bay, restore and enhance wildlife habitat within the Cocalico Creek Watershed. Discussed that the mission is to protect, sustain, and enhance the quality and quantity of all water resources to ensure the health and the welfare of the citizens, and to preserve the diverse natural, aesthetic, and recreation assets of the Cocalico Watershed. Ken McCrea discussed that volunteers are being sought for help in the collection of water at specific inlets coming into East Cocalico Township. The collection will be completed by some Township staff on specific days, notably during a significant rain event. Discussions continued including the State of Maryland filing a lawsuit. Questions and comments were asked, which were answered.

**PAST MEETING MINUTES APPROVAL:** Chairman Fry noted that some of the Reorganization Motions within the draft minutes were incorrectly stated as to whom asked if there were any comments or questions and all has been corrected and are now before the Board for approval.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to approve the Monday, January 6, 2020 Board of Supervisors Reorganization meeting minutes. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

### **DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:** Chief Keppley read his report, highlighting: (1) the employment anniversary of Mike Firestone with 25 years; (2) the employment anniversary of Heather Smith with 30 years; (3) license plate readers will be placed in three vehicles; (4) a heartfelt thank you was publicly announced for donations recently received from Loraine and Curtis Kulp, and June Kinback for the purchase of active shooter kits; the Board of Supervisors publicly thanked the citizens for their donations; (5) discussions were held about concerns of safety for the High Concrete employees using the crossing on Denver Road. Vice Chairman Carrasco asked if imbedded LED lights with motion sensors could be used in this area, lengthy discussions ensued; (6) full-time employment was offered to two people to start the first week of February 2020, and one part-time person. All have accepted their employment offers. The following motions were made:

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the hiring of Brandon Van Ausdal as a full-time level 2 Police Officer with the East Cocalico Township Police Department. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

# BOARD OF SUPERVISORS MEETING THURSDAY, JANUARY 23, 2020

## **POLICE DEPARTMENT REPORT: (CONTINUED)**

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the hiring of Brennan Lied as a full-time level 1 Police Officer with the East Cocalico Township Police Department. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

Chief Keppley discussed hiring a third individual on the list as part-time; noting the individual's background check was just completed this afternoon, and he recommended a conditional hire after completion of the required tests. The start date for this individual is possibly the first week in March 2020.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to conditionally approve an offer of employment be extended to the local individual as a part-time level 1 Police Officer with the East Cocalico Township Police Department. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

Discussions continued. Questions and comments were asked, which were answered.

**ZONING OFFICERS REPORT:** Mr. Luongo highlighted the Zoning Officers report for December 2019: 17 applications submitted, 18 permits issued, 6 in review, 10 for pickup; one Zoning Hearing Board Meeting in December and one in January. Mr. Luongo highlighted the Building/Zoning permits and their monetary value that were issued in year 2019. A question was asked where the false alarm payments go to and Mr. Luongo stated that he will have to check into it. Additional questions and comments were asked, which were answered.

**ROAD MASTER REPORT:** To be highlighted at the next meeting.

## **TREASURER'S REPORT:**

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, approving the January 23, 2020 list of bills: General Fund \$189,288.30; State Fund \$11,041.71; Light Fund \$14,356.24; Hydrant Fund \$14,895.00; Capital Reserve Fund \$26,113.82. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**ACTION ITEMS: LAND PLANNING ENGINEER:** Mr. Lied highlighted the following plans.

**FOX BROOKE - PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT PLAN (01/26/2020):** No representatives were present for this plan. Mr. Lied briefly highlighted the plan status. Mr. Lied noted the property is currently being evaluated for purchase by a new developer, and considering proposing an alternate residential development approach.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to accept the 120-day time extension offer as submitted by the applicant's consultant dated, January 14, 2020, which will extend the deadline for action on the Fox Brooke - Preliminary Subdivision and Land Development Plan until May 25, 2020. Chairman Fry asked if there were any comments or questions. Secretary Mitchell asked if the plan is only waiting on PennDOT, and Mr. Lied answered indicating there are other items they are also other items that need to be coordinated or resolved prior to conditional Preliminary Plan approval being considered. Ms. Kinback asked if this extension is for the new or the old owner. Mr. Lied answered that this is for the current owner, not the perspective new developer, and is related to the "village overlay" style development. There were no other questions, motion carried (3/0).

**985 BUILDING EXPANSION/REINHOLDS PROPERTIES, LP - STORMWATER MGMT. PLAN - FINANCIAL SECURITY REDUCTION:** No representatives were present for this plan. Mr. Lied briefly highlighted the project status.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to authorize a \$52,445.00 reduction in the current financial security being held by the Township for the 985 Building Expansion/Reinholds Properties, LP - Stormwater Management Plan, resulting in the remaining financial security being reduced to \$31,499.50. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**GARDEN SPOT - PRELIMINARY/FINAL LAND DEVELOPMENT PLAN - FINANCIAL SECURITY REDUCTION:** No representatives were present for this plan. Mr. Lied briefly highlighted the status of the project.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize a \$462,014.28 reduction in the current financial security being held by the Township for the Garden Spot - Preliminary/Final Land Development Plan, resulting in the remaining financial security being reduced to \$13,318.65. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

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**ACTION ITEMS:**                      *(CONTINUED)*

**PAUL AND COREEN McCafferty - Stormwater Mgmt. Small Project Application SWMEA:** No representatives were present for this plan. Mr. Lied briefly highlighted the plan.

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Carrasco, to authorize the Board of Supervisors to sign the Stormwater Management and Easement Agreement related to the Paul and Coreen McCafferty - Stormwater Management Small Project Application, as prepared by the Township Solicitor, executed by the applicant, and submitted to the Township. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**BRIAN AND WANDA STAUFFER - Stormwater Management Small Project Application SWMEA:** No representatives were present for this plan. Mr. Lied briefly highlighted the plan.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize the Board of Supervisors to sign the Stormwater Management and Easement Agreement related to the Brian and Wanda Stauffer - Stormwater Management Small Project Application, as prepared by the Township Solicitor, executed by the applicant, and submitted to the Township. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**2020 HAULER'S LICENSE AGREEMENT FOR CONSIDERATION - PURPLE HEART:** Chairman Fry noted that Hauler License Agreements were approved at the previously Board of Supervisors meeting; however, Purple Heart Disposal was not available at that time, but is before the Board tonight.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to approve the 2020 Municipal Waste Hauler Agreement with Purple Heart Disposal. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**FARMING LEASE (ANDY RUTT) - UPDATED FARMING LEASE FOR CONSIDERATION:** Chairman Fry noted that Mr. Rutt would like to extend the farming lease located at 100 Hill Road. It was noted that the 1925 N. Reading Rd. farming lease was a separate lease which was extinguished due to the sale of that land. It was also noted that previous requests were made to Mr. Rutt that no corn be planted due to Township safety reasons. Ms. Pollick stated that the current annual rate is \$2,972.95, which is broken into two semi-annual installment payments of \$1,486.48 and \$1,486.47.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the two-year lease agreement with Andy Rutt to farm the area located at 100 Hill Road, Denver, PA with an expiration date of December 31, 2022. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**HALLER ENTERPRISES - HVAC SCHEDULED MAINTENANCE PLAN FOR TOWNSHIP BUILDING:** Chairman Fry briefly highlighted.

**MOTION:** Secretary Mitchell made a motion, seconded by Chairman Fry, to approve the 2020 Haller Enterprises Planned Maintenance Program Agreement for HVAC service and preventative maintenance for a dollar amount of \$1,483.00. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**51 COCALICO CREEK ROAD (JORDAN MARTIN) - CONSIDERATION FOR A ZONING TEXT AMENDMENT TO ALLOW ADAPTIVE RE-USE OF AGRICULTURAL BUILDINGS:** Jordan and Rachael Martin were present. Mr. Martin noted that he is present tonight to discuss this proposed zoning text amendment in hopes that the Supervisors are open to it before submitting the petition to change the Zoning Ordinance, and is asking for permission to forward onto the Lancaster County Planning Commission for further consideration. Mr. Martin is proposing a zoning text amendment allowing adaptive re-use of ag buildings. Storage space usage is proposed, all while staying within the existing footprint. Discussions continued. Mr. Lied highlighted that the proposed text amendment would not solely apply to their property, that it would be a broader text amendment that could be applied elsewhere. The amendment could possibly be manipulated to certain restrictions, certain zones, etc. Mr. Lied discussed the Multiple Uses text within the Zoning Ordinance; further discussions continued. Questions were asked, which were answered. After considerable thought the Board of Supervisors agreed to place this on an upcoming Supervisors Agenda to give them time to research and consider their request.

**STEVENS FEED MILL (DELVIN MARTIN) – POSSIBLE DEVELOPING PROPERTY ALONG N. READING RD.:** Delvin Martin and Dave Mease of Diehm and Sons were present. Mr. Mease highlighted the plan noting the commercial side, the existing plan is on Stevens Road, the right-of-way, and the height of the tanks and the distance from the road where they will be positioned, as well as how to best utilize lot 3 next to the property. Questions were asked, which were answered. Lengthy discussions continued.

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### ACTION ITEMS: (CONTINUED)

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to approve consideration of a Zoning Ordinance Text amendment request submitted by Delvin Martin regarding the Stevens Feed Mill and to forward this request onto the East Cocalico Township Planning Commission and the Lancaster County Planning Commission for their thoughts and further consideration. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**TRANSFER UNRESTRICTED CAPITAL RESERVE FUNDS - SEVEN MOTOROLA RADIOS:** Chairman Fry stated that a motion was made last November 2019 for the purchase of the Motorola radios; and now a motion needs made to transfer excess pool funds.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the transfer of un-restricted Capital Reserve Pool Funds in the amount of \$26,113.82 to the Police Capital Projects Account #30.410.70.0 in the Capital Reserve Fund for the payment of seven (7) Motorola radios previously approved for purchase. Chairman Fry asked if there were any comments or questions. Mr. Weaver asked if these radios will alleviate the dead spot areas experienced, and Chief Kepley answered yes. There were no other questions; motion carried (3/0).

**RETIREMENT OF CORPORAL GAIL SIZER - RETIREMENT/BENEFIT REQUEST:** Vice Chairman Carrasco noted this is contractual.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to approve the retirement payout of accrued sick time and un-used leave time as requested by Corporal Gail Sizer in her letter dated January 6, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**RETIREMENT OF CORPORAL DAVID FISHER - RETIREMENT/BENEFIT REQUEST:** Vice Chairman Carrasco noted this is contractual.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the retirement payout of accrued sick time and un-used leave time as requested by Corporal David R. Fisher in his letter dated January 20, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**PARK & REC BOARD APPOINTMENT - EDWARD McALANIS:** Ms. Pollick discussed.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Edward McAlanis to the Park and Recreation Board with a term set to expire on December 31, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

### OLD BUSINESS CONTINUED DISCUSSIONS:

**MS4 DISCUSSION/UPDATES:** Mr. McCrea discussed a project with public engagement for water sampling, and the need for volunteers. A Power Point was displayed. Mr. McCrea stated that water needs to be collected on all bridges, not to include private land bridges; wearing safety vests and placing cones out while samples are being collected. The Township Solicitor compiled a proposed Waiver and Release of Liability to be signed by volunteers. Depending on their availability, there is the possibility that the Township Police Department can be present while samples are being collected. All samplings are done at road crossings. Comments and questions were asked, which were answered.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the Waiver and Release of Liability Form for volunteers that will be assisting in the East Cocalico Township's MS4 water sampling project. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**WORKING GROUPS - DISCUSSION/UPDATE - EMS WORKING GROUP AND FIRE COMPANY WORKING GROUP:** Ms. Pollick discussed the need to start the working group discussions up again; to include the Township Fire Companies and Township Ambulance for the future sustainability and safety of the Township residents. The costs of Fire and EMS have been increasing. The EMS group to consist of: Township Fire Chiefs from all stations, EMS Captains, an Executive Officer from each Fire Department, Business Owner, and the Township Manager. The Fire Company Group will consist of all Township Fire Company Chiefs, the President's off all Township Fire Companies, a Trustee from each Township Fire Company, a Business Owner, and the Township Manager. Ms. Pollick asked the Board for permission to get

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**OLD BUSINESS CONTINUED DISCUSSIONS:**

**(CONTINUED)**

the groups back up and running. Mr. Buckles asked if the meetings are public, and Ms. Pollick answered no they are not public meetings. Mr. Buckles asked if a Supervisor will attend the meetings, and Ms. Pollick answered that no Supervisor will be in attendance for the purpose of the groups being able to talk freely; however, this could change. The information will be brought before the Supervisors as needed. Mr. Firestone asked about the money that was to be given, or going to be given, to the Ambulance Association and have they received the check from the Township for \$96,000. Chairman Fry and Vice Chairman Carrasco explained that all financials need to be separated, fire vs. ambulance and documented as the Township must see what their revenues and expenditures are before giving a check. The Fire Companies have sent back their revenues and expenditures list; but they are combined with the Ambulance. This has been requested multiple times from the Ambulance. This was noted as a single line item in the budget. Mr. Firestone asked if the \$96,000 will be taken back by the Township since the Ambulance received a \$200,000 donation. This is being thought about. Vice Chairman Carrasco noted that the money is for reimbursement of financial losses, but indicated the Township has not received the data for Ambulance losses. Mr. Firestone noted that where he resides at the Reamstown Ambulance does not cover his area, Reinholds Ambulance does; and if there was any thought to give Reinholds Ambulance money. Regionalization was discussed. Lengthy discussions continued. Questions were asked, which were answered.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to form an Emergency Management Services Working Group and re-establish the Fire Companies Working Group with attending members to be as agreed upon for the purpose of establishing a working sustainability for the future of East Cocalico Township and the safety of the residents. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**NEW BUSINESS FOR DISCUSSION:**

**COMMONWEALTH FINANCING AUTHORITY (CFA) GRANT - STONEY POINTE PARK, McNAMEE STRATEGIC CONSULTING, LLC TO ASSIST IN PREPARING GRANT APPLICATION TO DEVELOP STONEY POINTE PARK:** Mr. McNamee was present to discuss the submittal of his Proposal/Agreement to assist the Township in preparing a Grant Application to the Pennsylvania Commonwealth Financing Authority (CFA) for a Greenways, Trails and Recreation Grant under its Act 13 Program for development of the Stoney Pointe Park. Mr. McNamee noted the Grant Application deadline is May 31, 2020 with the maximum grant amount being \$250,000 and a minimum 15% Township match. Mr. McNamee discussed the basic scope of services as described in his January 20, 2020 letter to the Township. Mr. McNamee described in detail the State Grant process, rules, and regulations. Ms. Pollick noted the Recreation Board has done a lot of work on the Stoney Pointe Park processes; it has turned out to be a time-consuming and complex project.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to approve the Stoney Pointe Park - CFA Grant writing proposal as submitted by McNamee Strategic Consulting in the amount of \$4,000.00. Chairman Fry asked if there were any comments or questions. Ms. Kinback asked how big was the park property, noting she lives in Rose Hill, and Stoney Pointe is far away. Discussions were held on other parks, and the maintaining of the parks. Ms. Pollick displayed the proposed Stoney Pointe Park on the screen. Discussions ensued concerning the time involved that has already been put into the Stoney Pointe Park project and that the volunteers also have invested a lot of time into this. Discussions determined to keep the project moving forward. Mr. McNamee noted that a State Grant involves paying prevailing wages. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MANAGERS REPORT:** Ms. Pollick read the Managers Report.

**CARRIAGE HILL TOT LOTS - AUTHORIZE THE TOWNSHIP SOLICITOR TO PROCEED WITH NECESSARY STEPS FOR A PUBLIC SALE:** Ms. Pollick highlighted.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to authorize the Township Solicitor to proceed with the necessary steps in preparing the Carriage Hill Tot Lots for public sale. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**PEMA - 2020 NONPROFIT SECURITY GRANT WORKSHOP ANNOUNCEMENT:** Ms. Pollick highlighted noting that it's a Federally Funded Non-Profit Security Grant Program (NSGP), managed by the Pennsylvania Emergency Management Agency. This information was sent to the Supervisors as well as placed on the Township website and will assist nonprofits with upgrading their security measures to protect against terroristic threats. Mr. Buckles asked if this is open to Churches as well, and Ms. Pollick answered yes.

**PSATS - ATTENDANCE/REGISTRATION:** Ms. Pollick asked that the Board review and notify staff if they wish to attend.

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**PUBLIC COMMENT (NON-AGENDA ITEMS):** Comments and questions asked: Mr. Hoover questioned the criminal history of Fire Company and Ambulance volunteers, noting an awareness of a volunteer with a criminal background yet still made them a member. ~ Mr. Buckles asked if the budget is going to be re-opened. Ms. Pollick answered no. Mr. Buckles asked the status of the Road Crew Unionization. Chairman Fry answered yes, they have unionized and associated fees have been included in the budget. ~ Mr. Doug Mackley stated that at the previous Supervisors Meeting, it was discussed about looking into one trash hauler for the Township; noting that he personally sees no benefit in a single trash hauler for the Township. Secretary Mitchell answered that this was a prior discussion by a previous Township Manager, it was just a conversation, it may be looked into but currently no research has taken place. Brief discussions continued. ~ Mr. Mackley also comment on the previous Supervisors meeting in particular to the mower purchase discussions.

**ANNOUNCEMENT:** The upcoming Cocalico Leaders Meeting is scheduled for Tuesday, January 28, 2020 at 7:00 p.m. and held at the East Cocalico Township Municipal building. ~ The next Board of Supervisors Meeting is scheduled for Thursday, February 6, 2020 at 9:00 a.m. and held at the East Cocalico Township building.

**EXECUTIVE SESSION:** Chairman Fry announced that the Board will be going into Executive Session after this meeting for legal and personnel items; no motions will be made but directives may be given to the Township Manager to follow through on.

The Board of Supervisors recessed their regular meeting at 9:43 p.m. and went into Executive Session at 9:57 p.m. wherein legal and personnel matters were discussed. The Board reconvened at 10:49 p.m. No motions were made after Executive Session.

### **ADJOURN:**

**MOTION:** There being no further business to come before the Board, Vice Chairman Mitchell made a motion seconded by Chairman Fry to adjourn the meeting at 10:50 p.m. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

Respectfully submitted,

Lisa A. Kashner  
Recording Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:**

[East Cocalico Township Board of Supervisor Meeting 01-23-2020, Part 1 of 3](#)

[East Cocalico Township Board of Supervisor Meeting 01-23-2020, Part 2 of 3](#)

[East Cocalico Township Board of Supervisor Meeting 01-23-2020, Part 3 of 3](#)