

EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA

HELD AT EAST COCALICO TOWNSHIP, 100 HILL ROAD, DENVER, PA 17517

THURSDAY, FEBRUARY 20, 2020 AT 7:00 P.M.

- 1) **CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2) **TOWNSHIP APPRECIATION PRESENTATION: TRU BY HILTON DENVER**
- 3) **VISITOR:** EAGLE SCOUT EVAN HALDEMAN TO DISCUSS PROPOSED EAGLE PROJECT
- 4) **PAST MEETING MINUTES APPROVAL:**
 - a) THURSDAY, FEBRUARY 6, 2020 BOARD OF SUPERVISOR MEETING MINUTES
- 5) **DEPARTMENT REPORTS:**
 - a) POLICE DEPARTMENT REPORT
 - b) ZONING OFFICER
 - c) ROAD MASTER REPORT
- 6) **TREASURERS REPORT:**
 - a) AUTHORIZE LIST OF BILLS
- 7) **ACTION ITEMS:**
 - a) **LAND PLANNING ENGINEER:**
 - URBAN AND VILLAGE GROWTH BOUNDARY ADJUSTMENT / ECTA SERVICE AREA
 - CRAIG & STACY HERR: STORMWATER MANAGEMENT SMALL PROJECT APPLICATION SWMEA
 - b) PARK & REC BOARD APPOINTMENT: TARA ERKINGER FOR A TERM EXPIRING 12/31/2021
- 8) **OLD BUSINESS CONTINUED DISCUSSIONS:**
 - a) **PEDESTRIAN CROSSING:** DENVER ROAD CROSSWALK AT HIGH CONCRETE UPDATE
 - b) **EMERGENCY SERVICES:** NEW RADIO DISCUSSION/UPDATE
 - c) **MS4 DISCUSSION/UPDATES**
 - d) **FIRE COMPANY WORKING GROUPS**

9) NEW BUSINESS FOR DISCUSSION:

- a) **STONEY POINTE: TREE REMOVAL DISCUSSION**

10) MANAGERS REPORT:

- a) **LCCD ANNUAL BANQUET:** CONSIDERATION TO CHANGE THE MARCH 19TH SUPERVISORS MEETING FROM 7:00PM TO 9:00AM ALLOWING FOR ATTENDANCE TO BANQUET – IF APPROVED ADVERTISEMENT MUST BE PLACED
- b) **COCALICO SCHOOL DISTRICT:** FUEL SHARING PROGRAM
- c) **PARKS & RECREATION MEETING UPDATES:** RECOMMENDATION
- d) **STONEY POINTE PARK UPDATE:** LEATHERS ASSOCIATES / DCNR GRANT
- e) **POOL WORKING GROUP MEETING**
- f) **VERIZON CELL PHONES – PUSH TO TALK:** PUBLIC WORKS
- g) **LCATS SPRING MEETING - FOUR SEASONS GOLF COMPLEX AT LANDISVILLE HELD MARCH 31, 2020: ATTENDANCE**

11) PUBLIC COMMENT:

- a) **PUBLIC COMMENT:** NON-AGENDA ITEMS ONLY (SIGN IN BEFORE MAKING PUBLIC COMMENT, STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.)

12) ANNOUNCEMENTS:

- a) **NEXT BOARD OF SUPERVISORS MEETING:** THURSDAY, MARCH 5TH AT 7PM, HELD AT THE STEVENS FIRE COMPANY

13) EXECUTIVE SESSION: PERSONNEL AND LEGAL ITEMS

14) ADJOURNMENT

BOARD OF SUPERVISORS MEETING THURSDAY, FEBRUARY 20, 2020

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, February 20, 2020 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

ATTENDANCE:

Supervisors: Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, Secretary Jeffrey W. Mitchell

Employees: Township Manager Penny Pollick, Police Chief Keppley, Assistant Township Manager/Zoning Officer Tony Luongo, MS4 Technician Ken McCrea, Recording Secretary Lisa A. Kashner

Engineer: Brent Lied and Casey Kerschner of Becker Engineering

Newspaper: Larry Alexander of the Ephrata Review

Visitors:* Kenneth Minnick, Chad Weaver, Wesley Hoover, Brian Wise, Lorraine Kulp, Denise Kulp, Regina Haldeman, Donny Stover, Evan Haldeman, Jim Wellman, Monica Craig-Fry, Suzie Mackley, Doug Mackley, Daniel Wieder, Rick Carpenter, Steve Brubaker, Marie Sipler, Oscar Sipler, Shaker Patel, James Mohler, Jeff Garner, Glenn Haldeman, Joe Zimmerman

*Only visitors who signed in are listed.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video recording of this meeting will be placed on YouTube.

TOWNSHIP APPRECIATION PRESENTATION - TRU BY HILTON DENVER: Chairman Fry noted the Township has been making and presenting Business Plaques to new area businesses coming to the Township; and tonight, Tru By Hilton Denver was recognized. A business plaque was presented to Mr. Patel. The Supervisors thanked Mr. Patel. Pictures taken. Everyone applauded.

VISITOR: EAGLE SCOUT EVAN HALDEMAN TO DISCUSS PROPOSED EAGLE PROJECT: Mr. Haldeman displayed and discussed in length the Gaga Ball Pit Plan and suggested to be constructed at the Stoney Pointe Park. Mr. Haldeman discussed the objective of the game, for players of all ages, and wheelchair accessible. Complete estimated cost would be \$1,980.81. Questions were asked, which were answered.

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, to authorize Eagle Scout Evan Haldeman to erect a Gaga Pit in an East Cocalico Township Park of the Boards choosing provided the applicant submits all drawings and plans necessary and are to the satisfaction of the Township Zoning Officer and Public Works Road Master. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

PAST MEETING MINUTES APPROVAL:

MOTION: Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to approve the Thursday, February 6, 2020 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

DEPARTMENT REPORTS:

POLICE DEPARTMENT REPORT: Chief Keppley highlighted his report, highlighting that Logan High recommended to start as a new Police Officer on March 1, 2020.

MOTION: Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the hiring Logan High as an East Cocalico Township Police Officer with a start date of March 1, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

Chief Keppley stated that the new Officers, Brandon Van Ausdal and Brennan Lied went through their certifications and are currently on patrol. Chief Keppley highlighted the remainder of his report.

**BOARD OF SUPERVISORS MEETING
THURSDAY, FEBRUARY 20, 2020**

DEPARTMENT REPORTS: *(CONTINUED)*

ZONING OFFICERS REPORT: Mr. Luongo highlighted his full report. Mr. Mackley questioned the storage of personal property on Township land on West Church Street. Mr. Luongo indicated that this was looked into previously and he will look into it again.

ROAD MASTER REPORT: Report at the next meeting.

TREASURER'S REPORT:

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, approved the February 20, 2020 list of bills: General Fund \$193,739.97; State Fund \$1,077.59, Light Fund \$13,274.13, Traffic Impact Fee Fund \$840.00. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

ACTION ITEMS: LAND PLANNING ENGINEER:

URBAN AND VILLAGE GROWTH BOUNDARY ADJUSTMENT / ECTA SERVICE AREA: No representatives were present for this plan. Mr. Lied highlighted: The owners of the recently rezoned Zimmerman and Graybill properties in regards to the potential adjustment of the Township's Urban and Village Growth Boundaries in the vicinity of Stevens, to include the recently rezoned land. Mr. Lied indicated that the applicants are interested in obtaining further assurance that any future development planned on the properties would be allowed to be serviced with public water and sanitary sewer service by ECTA. The Authority's current policy is to limit service to properties within the Township's Growth Boundaries; but indicated they have no objection to serving these properties if directed by the Township. The Township Solicitor is satisfied with the documentation. A written request was submitted by the applicant. Lengthy discussions continued. The Supervisors agreed to look into this further, and indicated that the applicant should proceed with the extension of the boundaries first. Mr. Lied to relay this to the applicant. No motion needed.

CRAIG & STACY HERR - STORMWATER MANAGEMENT SMALL PROJECT APPLICATION SWMEA: No representatives were present for this plan. Mr. Lied highlighted.

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, to authorize the Board of Supervisors to sign the Stormwater Management and Easement Agreement related to the Craig and Stacy Herr - Stormwater Management Small Project Application, as prepared by the Township Solicitor, executed by the applicant, and submitted to the Township. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

PARK & REC BOARD APPOINTMENT - TARA ERKINGER FOR A TERM EXPIRING 12/31/2021:

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, to appoint Tara K. Erking to the East Cocalico Township Park and Recreation Board with a term set to expire on December 31, 2021. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

OLD BUSINESS CONTINUED DISCUSSIONS:

PEDESTRIAN CROSSING - DENVER ROAD AT HIGH CONCRETE: Ms. Pollick stated that High Concrete was contacted concerning the discussion at the previous Board of Supervisors Meeting in reference to the embedded LED lights within the road walkway at High Concrete; no reply was received to date from High Concrete.

EMERGENCY SERVICES: NEW RADIO DISCUSSION/UPDATE: Mr. Weaver stated there is no information at this time.

MS4 DISCUSSION/UPDATES: Mr. McCrea discussed the possibility of a lawn conversion to a wildflower meadow plan: (1) reducing funds spent on mowing Township properties, (2) encourage residents to convert lawn wildflower meadows, (3) reduce mowing saving money, time and fuel, (4) decrease air pollution from gas powered mowers, (5) reduce stormwater runoff and decrease pollutants in the runoff, (6) reduce lawn chemical use, (7) support pollinators especially bees, (8) encourage meadows rather than lawn on steep slopes, and (9) improve the aesthetics of the community. Discussions continued. Secretary Mitchell discussed that this information needs to go to the Recreation Board for their review and discussions, and then their recommendation to the Supervisors.

BOARD OF SUPERVISORS MEETING

THURSDAY, FEBRUARY 20, 2020

OLD BUSINESS CONTINUED DISCUSSIONS: *(CONTINUED)*

FIRE COMPANY WORKING GROUPS: Ms. Pollick stated that the first non-public meeting is set up for March 5th at 5:00 p.m.; the meeting will be to initially set up some ground rules and suggest future meeting dates and times.

NEW BUSINESS FOR DISCUSSION:

STONEY POINTE - TREE REMOVAL DISCUSSION: Ms. Pollick stated that the Road Master is looking into more quotes for the removal of the Ash Trees.

MANAGERS REPORT:

LCCD ANNUAL BANQUET - CONSIDERATION TO CHANGE THE MARCH 19TH SUPERVISORS MEETING FROM 7:00 P.M. TO 9:00 A.M. ALLOWING FOR ATTENDANCE TO THE BANQUET: Ms. Pollick recommended changing the Supervisors Meeting on March 19th from 7:00 p.m. to 9:00 a.m. as to allow the Supervisors to attend the LCCD Banquet since Secretary Mitchell is going to be recognized as an outstanding Farmer in Lancaster County.

MOTION: Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to change and advertise the Board of Supervisors, March 19th meeting from 7:00 p.m. to 9:00 a.m. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

COCALICO SCHOOL DISTRICT - FUEL SHARING PROGRAM: Ms. Pollick explained that the School District put a fuel system in place and is offering others to share in the reduced costs for fuel. A Cocalico School District Fuel Agreement was distributed for review. The Township Solicitor is reviewing the Agreement. Ms. Pollick discussed noting a Resolution will need to be prepared. Secretary Mitchell gave some background, and discussed the possibility of purchasing a large tank for the Road Crew to transport back to the Highway Department for their use being more efficient in their time. The Road Master is putting some quotes together. Questions were asked, which were answered. To be placed on the next Supervisors Meeting.

PARKS & RECREATION MEETING UPDATES: This discussion was combined with the Stoney Pointe Park Update shown below.

STONEY POINTE PARK UPDATE - LEATHERS ASSOCIATES / DCNR GRANT: Mr. Wellman introduced himself as well as the other Committee members that were present tonight. Mr. Wellman discussed, noting to halt the current project in its entirety until such a time that they it is reviewed to suit the areas need for a park. Mr. Wellman presented suggestions on what to do with the monies already collected. Discussions were held on what to do with the remaining \$83,000, noting that the Federal Tax Identification was to be approved soon. Discussions were held. Ms. Pollick stated that the Recreation Board will need to review, discuss, and recommend to the Board of Supervisors. The Supervisors thanked Mr. Wellman and the group for all their time in the project.

POOL WORKING GROUP MEETING: Ms. Pollick noted the working group is scheduled to meet on March 3rd at 5:00 p.m.

VERIZON CELL PHONES - PUSH TO TALK - PUBLIC WORKS: Ms. Pollick noted that one phone came in; and the Road Crew is currently testing it. Waiting on a report.

LCATS SPRING MEETING - ATTENDANCE TO THE FOUR SEASONS GOLF COMPLEX AT LANDISVILLE HELD ON MARCH 31, 2020: Ms. Pollick asked the Supervisors to let Ms. Kashner know if they are attending.

TRAFFIC IMPACT FEE (TIF) COMMITTEE MEETING: Ms. Pollick highlighted the TIF Meeting that was held yesterday; the Committee decided to work on a Developers Agreement which will help determine when payments are to be made, and conditions/stipulations. The Committee meets again on May 11th, they will consider making a motion to the Supervisors: That the TIF Committee undertake a study of the Traffic Impact Fee Program, to evaluate and consider if revisions need to be made to the program: (1) if the projects listed are still needed, (2) does the current fee charged meet the current costs of the project, (3) are the current fees collected sufficient for the project, (4) are the projected costs in the Capital Improvement Plan (CIP) accurate. Ms. Pollick stated there is more to come.

BOARD OF SUPERVISORS MEETING THURSDAY, FEBRUARY 20, 2020

PUBLIC COMMENT (NON-AGENDA ITEMS): Mrs. Mackley noted that in a recent newspaper article there was mention of Vice Chairman Carrasco who was appointed as Marketing and Economic Development Coordinator, and she asked for clarification of these duties. Vice Chairman Carrasco highlighted that the following was implemented: The Supervisor Liaison list was compiled for new and upcoming land developments, LERTA, working together closely with other Municipalities, the Community First wording/slogan that is now used on Township vehicles and the Township website, the welcome business plaques that are designed specifically for the next new businesses coming to the area and its' recognition at a Township public meeting, and we are constantly looking into other ideas the Township can do. • Ms. Sipler noted her concerns with speeding vehicles at 30-40 N. Reamstown Rd.; and offered for a Police patrol car to sit on her property. Ms. Sipler also noted the speed limit indicator sign is not working, and Ms. Pollick noted the signs are periodically turned off on purpose. Ms. Sipler discussed the recent Zoning Hearing Board Meeting in reference to 1 N. Reamstown Rd. (funeral home), and asked the Supervisors and Planning Commission to review and deny the applicant. Mr. Luongo stated that the Zoning Hearing Board is separate entity from the Board of Supervisors. • Mr. Mohler of 6 East Church Street noted that this area has a lot of speeders and trucks using their brake retarders excessively; he asked if an Officer could sit at this area and if a "no brake retarders" sign could be put in place. Also, another resident, Ms. Kulp, of 1095 North Reading Road discussed the speeders and trucks using brake retarders excessively on this road and discussed how noisy it is. Chief Keppley answered a request for an Officer can be in place for speeders. Ms. Pollick answered that the Transportation Engineer will be contacted concerning a brake retarder sign being placed on a State road.

ANNOUNCEMENT: The next Board of Supervisors Meeting is scheduled for Thursday, March 5, 2020 at 7:00 p.m. and held at the Stevens Fire Hall.

EXECUTIVE SESSION: The Board of Supervisors recessed their regular meeting at 8:21 p.m. and went into Executive Session at 8:32 p.m. wherein Personnel and legal matters were discussed. The Board reconvened at 10:05 p.m. No motions were made.

ADJOURN:

MOTION: There being no further business to come before the Board, Vice Chairman Carrasco made a motion seconded by Secretary Mitchell to adjourn the meeting at 10:06 p.m. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner
Township Recording Secretary

VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:

[East Cocalico Township Board of Supervisor Meeting 01-20-2020, Part 1 of 2](#)

[East Cocalico Township Board of Supervisor Meeting 02-20-2020, Part 2 of 2](#)