

# **EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA**

**HELD AT STEVENS FIRE COMPANY, 91 STEVENS ROAD, STEVENS.**

**THURSDAY, MARCH 5, 2020 AT 7:00 P.M.**

- 1) CALL TO ORDER AND THE PLEDGE OF ALLIGEANCE**
- 2) EXECUTIVE SESSION ANNOUNCEMENT: MON., MARCH 2, 2020 FOR LEGAL & PERSONNEL MATTERS**
- 3) PAST MEETING MINUTES APPROVAL:**
  - a) THURSDAY, FEBRUARY 20, 2020 BOARD OF SUPERVISOR MEETING MINUTES
- 4) DEPARTMENT REPORTS:**
  - a) POLICE DEPARTMENT REPORT
  - b) ZONING OFFICER REPORT
  - c) ROAD MASTER REPORT:
    - PORTABLE FUEL TANK WITH PUMP UPDATE
    - RADIO UPDATE
  - d)
- 5) TREASURERS REPORT:**
  - a) LIST OF BILLS: APPROVAL
- 6) ACTION ITEMS:**
  - a) LAND PLANNING ENGINEER:
    - MT. ZION BAPTIST CHURCH: TIME EXTENSION OFFERED
    - MORGANSHIRE PHASE 2-3: FINANCIAL SECURITY RELEASE
    - MARTIN TEXT AMENDMENT: 51 COCALICO CREEK ROAD
  - b) 2020 ROAD PROJECTS: ADVERTISEMENT CONSIDERATION
  - c) REAMSTOWN FIRE COMPANY: TOLL ROAD REQUEST
- 7) OLD BUSINESS CONTINUED DISCUSSIONS:**
  - a) STONEY POINT: ASH TREE AND DEAD TREE REMOVAL - QUOTES RECEIVED
  - b) EMERGENCY SERVICES: NEW RADIO DISCUSSION/UPDATE
  - c) FIRE COMPANY WORKING GROUP
  - d) POOL WORKING GROUP
  - e) MS4 DISCUSSION/UPDATE

**8) NEW BUSINESS FOR DISCUSSION:**

- a) **PEDESTRIAN CROSSING:** DENVER ROAD CROSSWALK AT HIGH CONCRETE UPDATE
- b) **PENNDOT:** BREAK RETARDERS USED ON STATE ROADS UPDATE (CHURCH ST. & N. READING RD)
- c) **COCALICO SCHOOL DISTRICT:** FUEL SHARING PROGRAM

**9) MANAGERS REPORT:**

- a) **ANNOUNCE THE FIRE COMPANY WORKING GROUP MEETINGS:** THIRD MONDAY OF EVERY MONTH AT 6:00 P.M. AT STEVENS FIRE CO

**10) PUBLIC COMMENT:**

- a) **PUBLIC COMMENT:** NON-AGENDA ITEMS ONLY (SIGN IN BEFORE MAKING PUBLIC COMMENT, STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.)

**11) ANNOUNCEMENTS:**

- 12) NEXT BOARD OF SUPERVISORS MEETING:** THURS., MARCH 19<sup>TH</sup> AT 9:00 A.M. HELD AT EAST COCALICO TOWNSHIP MUNICIPAL BUILDING

**13) EXECUTIVE SESSION: NONE**

**14) ADJOURNMENT**

# DRAFT

## BOARD OF SUPERVISORS MEETING THURSDAY, MARCH 5, 2020

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, March 5, 2020 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

### **ATTENDANCE:**

**Supervisors:** Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, Secretary Jeffrey W. Mitchell

**Employees:** Township Manager Penny Pollick, Police Chief Keppley, Assistant Township Manager/Zoning Officer Tony Luongo, and MS4 Technician Ken McCrea

**Engineer:** Brent Lied and Casey Kerschner of Becker Engineering

**Newspaper:** Larry Alexander of the Ephrata Review

**Visitors:\*** Chad Weaver, Dwight Yoder, Lorraine Kulp, Denise Kulp, Kim Weaver, Monica Craig-Fry, Regina Haldeman, Melissa & Derek Miller, Suzie Mackley, Doug Mackley, Rick Carpenter, Harvey Achey, Brian Wise, and June Kinback

\*Only visitors who signed in are listed.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video recording of this meeting will be placed on YouTube. Chairman Fry thanked the Stevens Fire Company for use of their fire hall for tonight's meeting.

**EXECUTIVE SESSION ANNOUNCEMENT:** Chairman Fry announced that an Executive Session was held on Monday, March 2, 2020 for legal and personnel matters.

### **PAST MEETING MINUTES APPROVAL:**

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Carrasco, to approve the Thursday, February 20, 2020 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

### **DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:** Chief Keppley read aloud two letters of accommodation, one for Officer Steve Walsh and one for Officer Roger Kreisher. The Supervisors thanked them for all they do.

**ZONING OFFICERS REPORT:** Mr. Luongo noted that the full Zoning Officers Report will be given at the next Supervisors meeting. Mr. Luongo highlighted the Census, noting that documentation was distributed for anyone to take.

**ROAD MASTER REPORT:** Mr. Flory highlighted the report.

**PORTABLE FUEL TANK WITH PUMP UPDATE:** Mr. Flory discussed the portable fuel tank and pump. It was determined that 100 gallons are less can be hauled with no changes to the licenses. Discussions continued.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, approved the purchase of a fuel tank, pump from Tractor Supply not to exceed \$900.00. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**RADIO UPDATE:** Mr. Flory indicated that the Verizon phone received they were still experience dead spots. More to be discussed at the next Supervisors Meeting.

**ASH TREE AND DEAD TREE REMOVAL – QUOTES:** Discussed the quotes received for the removal of 20+ ash trees, chip, and clean up at Stoney Pointe Development Park in Reamstown.

**MOTION:** Secretary Mitchell made a motion, seconded by Vice Chairman Carrasco, to accept the written proposal from Cocalico Tree Service dated February 20, 2020, for the removal and disposal of the dead Ash trees and any other trees that are dead and could fall toward the path; located at the Stoney Pointe Park in the amount of \$2,400.00; subject to insurance certification being received. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**TREASURER’S REPORT:** No List of Bills present tonight.

**ACTION ITEMS: LAND PLANNING ENGINEER:**

**MT. ZION BAPTIST CHURCH – TIME EXTENSION OFFERED:** Mr. Lied highlighted the plan. No representatives were present for this plan.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to accept the 90-day time extension offer as submitted by the applicant’s consultant, dated February 28, 2020, which will extend the deadline for action on the Mt. Zion Baptist Church – Final land Development Plan until June 18, 2020. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**MORGANSHIRE PHASE 2-3 FINANCIAL SECURITY RELEASE:** Mr. Lied highlighted the plan. No representatives were present for this plan.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize an \$80,595.90 reduction in the current financial security being held by the Township for Morganshire Phase 2 and 3, resulting in the remaining financial security being reduced to \$58,572.26. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

Mr. Lied briefly discussed Wabash Landing Ph. 2, noting that the applicant and applicants consultant are in the process of finalizing certain conditions and details as they relate to future emergency access agreement, and that there would be more discussion at a future Board of Supervisors meeting.

**MARTIN TEXT AMENDMENT – 51 COCALICO CREEK ROAD:** Mr. Yoder and Mr. Martin were present for this plan. Mr. Yoder noted his presence at a previous Supervisors meeting and was present tonight to talk more about a potential text amendment for the use of unused agriculture buildings; and noting the Supervisors wanted some time to think about the proposed text amendment. Mr. Yoder distributed documents. Lengthy discussions were held. Questions were asked which were answered. Comments made. The Supervisors discussed more time needed for review, and that a decision will be made at their meeting on March 19<sup>th</sup>.

**2020 ROAD PROJECTS – ADVERTISEMENT CONSIDERATION:** The Supervisors reviewed the proposed calendar of events for the 2020 Road Projects.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mitchell, to proceed with the required advertising of the East Cocalico Township’s 2020 Road Projects with advertisements dates of Wednesday, March 18<sup>th</sup> and Saturday March 20<sup>th</sup>. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

**REAMSTOWN FIRE COMPANY – TOLL ROAD REQUEST:**

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to grant the Reamstown Fire Company permission to conduct a donation collection point at the intersection of Reamstown Road and Church Street on Friday, April 10, 2020 from the hours of 7:00 a.m. until 6:00 p.m. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

### **STEVENS FIRE COMPANY – TOLL ROAD REQUEST:**

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to grant the Stevens Fire Company permission to change the location of the toll road from Line Road and Stevens Road to the intersection of Line Road and Wabash Road to incorporate the 4-way stop on Saturday, March 21, 2020 from the hours of 8:00 a.m. until 4:00 p.m. Chairman Fry asked if there were any comments or questions; there were none, motion carried (3/0).

### **OLD BUSINESS CONTINUED DISCUSSIONS:**

**STONEY POINTE – ASH TREE AND DEAD TREE REMOVAL QUOTES RECEIVED:** Discussed earlier.

**EMERGENCY SERVICES – NEW RADIO DISCUSSION/UPDATE:** Mr. Weaver stated they received the radio, Kenwood BP6000, and indicated that it is a much better radio. Mr. Weaver asked the Supervisors for consideration to purchase 12 Kenwood BP6000 radios at \$3,055 each, for a total of \$36,660 (8-10 weeks until delivery), payment due after delivery. Discussions continued. Questions were asked which were answered. Mr. Weaver will forward more information on the radios to the Supervisors for their review for the next meeting.

**FIRE COMPANY WORKING GROUP:** Mrs. Pollick highlighted that the Fire Company Working Group Meetings will be held the 3<sup>rd</sup> Monday of each month at Stevens Fire Company at 6:00 p.m. The meetings do not need to be advertised.

**POOL WORKING GROUP:** Mrs. Pollick noted the last meeting was cancelled due to no participants.

**MS4 DISCUSSION/UPDATE:** Mr. McCrea highlighted the recent meeting held by TeamAg, and Secretary Mitchell discussed in detail the meeting noting that it was well attended. Mr. McCrea had discussions with DEP and the grant, and a presentation that he done with 3<sup>rd</sup> and 4<sup>th</sup> graders. Mr. McCrea also discussed the Storm Drain Marker Design Contest that he is working on, which will also be placed on the Township website. Some questions were asked which were answered.

### **NEW BUSINESS FOR DISCUSSION:**

**PEDESTRIAN CROSSING - DENVER ROAD AT HIGH CONCRETE:** To date, High Concrete has not contacted the Township concerning possible embedded LED lights within the road walkway at High Concrete.

**PENNDOT – BREAK RETARDERS USED ON STATE ROADS UPDATE (CHURCH STREET AND NORTH READING ROAD):** Ms. Pollick highlighted the letter received from John Schick of Rettew dated February 26, 2020. Discussions were held. Mr. Weaver noted that fire trucks need brake retarders. Supervisors agreed to start the process.

**COCALICO SCHOOL DISTRICT – FUEL SHARING PROGRAM:** Ms. Pollick highlighted; the Supervisors noted to place this Agreement on the next Agenda and to send it to each of the Fire Companies.

### **MANAGERS REPORT:**

**ANNOUNCE THE FIRE COMPANY WORKING GROUP MEETINGS – THIRD MONDAY OF EVERY MONTH AT 6:00 P.M. AT STEVENS FIRE COMPANY:**

**REQUEST FROM THE SWIM TEAM:** Ms. Pollick noted that a request was received from the Swim Team for consideration to donate a family pool membership for their fundraiser bingo night in April. After some discussion, it was noted not to contribute since it's the use of tax payer monies.

**PUBLIC COMMENT (NON-AGENDA ITEMS):** Ms. Kinback asked about the electric fueling stations and bus service to Hill Road for Low Income Housing, and Ms. Pollick stated this is being looked into. The Supervisors agreed for Mr.

# DRAFT

## BOARD OF SUPERVISORS MEETING THURSDAY, MARCH 5, 2020

McCrea to look into the Tree City and report back to them. Ms. Kinback asked about the trees being cut down along Church Street, and Chairman Fry answered that it was PP&L doing the work.

**ANNOUNCEMENT:** The next Board of Supervisors Meeting is scheduled for Thursday, March 19, 2020 at 9:00 a.m. at the East Cocalico Township Municipal Building.

**EXECUTIVE SESSION:** The Board of Supervisors will hold an Executive Session on Monday, March 9, 2020 at 3:00 p.m. wherein contractual and personnel matters were discussed.

### **ADJOURN:**

**MOTION:** There being no further business to come before the Board, Vice Chairman Carrasco made a motion seconded by Secretary Mitchell to adjourn the meeting at 8:29 p.m. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner  
Township Recording Secretary

**VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:**

[East Cocalico Township Board of Supervisor Meeting 03-05-2020, Part 1 of 2](#)

[East Cocalico Township Board of Supervisor Meeting 03-05-2020, Part 2 of 2](#)