

EAST COCALICO TOWNSHIP AUTHORITY

MEETING MINUTES

AUGUST 9, 2018

The regular, monthly meeting of the East Cocalico Township Authority was held on Thursday, August 9, 2018, in the Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Daniel Becker, Samuel Weaver, Gerald DeBalko, Edward Nevling, Bradford Fichthorn, David Lutz, Raymond Wolf and Richard Shober (one vacancy)
Solicitor:	Lucy Dowd, Lucy Dowd Law
Engineer:	Rachel Kirkham, CDM Smith
Administrator:	Terry Reber
Employees:	Kenneth Spitler, Marc Wright, Jodie Eberly
Visitors:	Charles Gottschall and Arlan Lando, Parkside Manor Homeowner's Association Jeff Mitchell, resident (arriving at 7:40 p.m.)

Chairman Daniel Becker called the meeting to order at 7:00 p.m.

MINUTES: There was a correction on Page 1 of the July 12, 2018, meeting minutes. Under Board member attendance, Bradford Fichthorn was listed as being at the meeting, however, he was not present. With this revision, David Lutz made a motion to approve the minutes of the monthly meeting held on July 12, 2018, as corrected, second by Bradford Fichthorn, and carried unanimously.

RECOGNITION OF VISITORS/PUBLIC COMMENT: Charles Gottschall and Arlan Lando from the Parkside Manor Homeowner's Association came to the meeting to request a time extension for their water meter replacement from August 31, 2018 to after October 1, 2018. Their water meter was recently tested and it failed. This 6" meter measures the total usage for the 30 homes in Parkside Manor. This meter at one time also measured and included the usage for Lot 45, the assisted care facility of Parkside Manor. Lot 45 was sold to a new owner years ago and subdivided from the Parkside Manor property. This vacant property is now a separate parcel of land and is no longer part of Parkside Manor. Because of this, the current 6" meter could be replaced with a 2" meter. Mr. Gottschall informed the Board that Lot 45 is scheduled to be sold at public auction on October 1, 2018. If sold and re-opened, Mr. Gottschall said they would still need a 6" meter to measure the usage at the properties instead of the 2" meter. Therefore, Mr. Gottschall asked for the time extension until after the public auction so they can decide what size meter to install. Chairman Becker informed Mr. Gottschall that regardless of the outcome of the auction, since Lot 45 is now a separate, deeded parcel of land, it will need to sever its private connection to Parkside Manor and connect separately to the Authority's public water and sewer systems. Lot 45 will have its own water meter and will be billed directly by the Authority. After hearing this, Mr. Gottschall, on behalf of the Parkside Manor HOA, withdrew his request for the time extension and will proceed with installing the 2" meter before the August 31, 2018 deadline.

TREASURER'S REPORT (see attached): Administrator Terry Reber reviewed the July 2018 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The July 2018 Monthly Capacity Reports were approved as presented on motion by Bradford Fichthorn, second by Gerald DeBalko, and carried unanimously.

ADMINISTRATOR'S UPDATE: A copy of the update is on file in the Authority Office. Administrator Terry Reber reported on the following:

DENVER BOROUGH EMERGENCY WATER INTERCONNECTION: Denver Borough would like to meet with the Authority to discuss the possibility of an emergency water interconnection with East Cocalico Township on Line Road. The Board agreed to meet with them and provided a few dates for that meeting. Administrator Reber suggested the Water Committee should discuss this topic before meeting with Denver Borough.

ECT OPEN FORUM: On August 28, 2018, the Township will hold an open forum for business owner's to discuss ways the Township can promote a more positive business climate. It will be held at 9:00 a.m. at Weaver's Banquet Facility. Administrator Reber will attend as a representative from the Authority.

WATER TANK #4 (313 PFAUTZ HILL ROAD): The new replacement mixer at Tank #4 was installed and tested on July 27, 2018. Three days later, it was not working and Utility Service (Suez) was immediately informed of the problem. On August 8, 2018, Utility Service (Suez) was on site. They found the cable and chain were interfering with the mixer head. They reinstalled the tripod and mixer and as of August 9 it was still working.

RE-PERMITTING WELLS 9 AND 10: Recently, the Authority along with assistance from GeoServices completed all of the required SRBC paperwork and notifications for re-permitting Wells 9 and 10. The applications were electronically submitted to the SRBC on July 13, 2018. All waiver request and application review fees have also been paid. The applications for both wells are now under review. The SRBC will notify us when the process is complete.

SUPERINTENDENT'S UPDATE: A copy of the update is on file in the Authority Office. Superintendent Kenneth Spitler had nothing to add to his report.

PERSONNEL COMMITTEE: A Personnel Committee meeting was held on August 6, 2018, at 7:00 p.m. to continue discussion regarding succession planning. The Board will meet in Executive Session at the end of tonight's meeting to discuss personnel matters.

ENGINEER'S UPDATE: A copy of the update is on file in the Authority Office. Engineer Rachel Kirkham reported on the following:

STEVENS ROAD AND LINE ROAD WATER MAIN REPLACEMENT PROJECT: Wexcon will be addressing a drainage issue on Stevens Road that resulted from the final paving and investigating a depression in the pavement on North Line Road.

BEILER PROPERTY: The developer is proposing to directly bore four 6-inch SDR 35 PVC sanitary sewer laterals across North Line Road. ECTA specifications require a steel casing pipe for bored crossings. However, PENNDOT has approved direct boring without a casing in the HOP for each of the four building lots. In 2008, the Authority permitted Verizon Wireless to directly bore a PVC lateral without a casing pipe on North Reading Road. After discussion, the Board agreed to waive the requirement for a casing pipe for the four building lots. The Board suggested that Schedule 40 pipe might be a better alternative for this application than SDR 35 pipe.

WABASH LANDING: CDM Smith has been providing full-time inspection services.

TWIN PINE AUTO: CDM Smith has been providing part-time inspection services.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd had nothing to report.

INVOICES (see attached): Bills listed on ECTA Invoices to be Paid were approved for payment on motion by Bradford Fichthorn, second by Samuel Weaver, and carried unanimously.

RECOGNITION OF VISITORS/PUBLIC COMMENT: Resident Jeff Mitchell, who arrived at 7:40 p.m., came to the meeting to discuss the Township's question of the month – Should East Cocalico Township expand LERTA (Local Economic Revitalization Tax Assistance) for area businesses?

EXECUTIVE SESSION: Chairman Becker called an Executive Session at 8:25 p.m. to discuss personnel matters. At 8:36 p.m., Chairman Becker adjourned the Executive Session and reconvened the public meeting. No action was taken during the Executive Session. The following motion was then made during the public meeting:

- Gerald DeBalko made a motion to advertise for and hire one additional public works employee, timing to be at the discretion of the Administrator, second by Richard Shober, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 8:40 p.m., second by Samuel Weaver, and carried unanimously.

Respectfully submitted,



Gerald A. DeBalko
Secretary

jae