

East Cocalico Township Transportation Impact Fee Advisory Committee Meeting Agenda

7:00PM, Wednesday, February 19, 2020

Held at: 100 Hill Road, Denver, PA 17517

- **Call to Order**
- **Public Comment**
- **January 13, 2020 Meeting Minutes Approval**
- **Solicitor Matthew Creme's Legal Update**
- **Manager's Review of Manheim Township Meeting**
- **Future Meetings Scheduled**
 - **Monday, May 11, 2020 at 7:00 p.m.**
 - **Monday, August 10, 2020 at 7:00 p.m.**
- **Changes Possible**
- **Adjournment**

EAST COCALICO TOWNSHIP TRANSPORTATION IMPACT FEE ADVISORY COMMITTEE

The advertised meeting of the East Cocalico Township Transportation Impact Fee Advisory Committee was called to order on Wednesday, February 19, 2020 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

ATTENDANCE:

Members: Chairman Shad Sahm, Doug Nedimyer, May Roth, David Lutz, and Suzie Mackley

Staff: Penny Pollick Township Manager

Engineers: Brent Lied, Land Planning Engineer

Solicitor: Matthew Creme

Visitors: No one present

A proof of publication was distributed of tonight's Transportation Impact Fee Advisory Committee meeting, published in the Ephrata Review on December 11, 2019.

PUBLIC COMMENT: Nothing to report.

APPROVAL OF MINUTES:

MOTION: Mr. Nedimyer made a motion, seconded by Ms. Mackley, to approve the January 13, 2020 Transportation Impact Fee Advisory Committee meeting minutes. Chairman Sahm asked if there were any comments or questions. There were none. Motion carried. (5/0)

SOLICITOR MATTHEW CREME'S LEGAL UPDATE: Solicitor Creme discussed in length and reviewed several items within the Municipal Planning Code (MPC), Act 209. Discussions focused on the basics of the Traffic Impact Fee program and how it works. Discussed that the Supervisors can defer payment by setting how and when a fee is paid; and that the Committee can make recommendations to the Supervisors on the timeline of payments. It was noted that the Supervisors can operate on a case by case basis. Lengthy discussions on what is legal, what is not; and the potential of refunding monies paid by developers took up a large part of the evening. Items to be addressed are:

- Developer's Agreement: Time of payment needs to be determined, refund stipulations and any/all other conditions that may apply need to be addressed including applicants that apply for LERTA and associated deferment of payment.
- Notice: The Committee would like the Board of Supervisors "on notice" that they may be request authorization to undertaken a study of the traffic impact program and fees to evaluate/consider if revisions need to be made. Are the projects listed still ones that are needed? Does the current fee rate

EAST COCALICO TOWNSHIP TRANSPORTATION IMPACT FEE ADVISORY COMMITTEE

charged meet current costs of the projects listed? Are they current fees collected sufficient enough to do the projects as noted in the plan? Are projected costs in Capital Improvement Plan (CIP) accurate?

- Are project dates in the current CIP realistic? Can the Township meet those deadline dates?
- What is the minimum process needed to pursue/justify provisions of the plan and fees?
- Committee to make recommendations to the Board of Supervisors regarding all items noted above.
- Detailed accounting procedures including tracking of monies paid, monies spent, applicable zones and projects monies were assigned to are to be put into place and ready for the next TIF meeting slated for May 11, 2020.

MANAGER'S REVIEW OF MANHEIM TOWNSHIP MEETING: Ms. Pollick discussed.

FUTURE MEETINGS SCHEDULED:

- Monday, May 11, 2020 at 7:00 p.m.
- Monday, August 10, 2020 at 7:00 p.m.

CHANGES POSSIBLE: Discussed keeping track of the Transportation Impact Fees collected and where each project/fee stands.

Noted the next quarterly TIFAC meeting is May 11, 2020 at 7:00 p.m.; and the next one is August 10, 2020 at 7:00 p.m.

ADJOURN:

MOTION: There being no further business to come before the Traffic Impact Advisory Committee, Ms. Mackley made a motion seconded by Mr. Lutz to adjourn the meeting at 8:42 p.m. Chairman Sahm asked if there were any questions. There were none. Motion carried. (5/0)

Respectfully submitted,

Lisa A. Kashner
East Cocalico Township Recording Secretary