

EAST COCALICO TOWNSHIP RECREATION BOARD MEETING

AGENDA

HELD AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING, 100 HILL ROAD, DENVER, PA 17517

Tuesday, February 20, 2018 at 7:00 p.m.

- **MEETING CALLED TO ORDER AT 7:00 PM**
- **WELCOME NEW REC BOARD MEMBERS: JAMES GRIEST AND PHILIP WIEST**
- **PUBLIC COMMENT**
- **APPROVAL OF MINUTES: TUESDAY, JANUARY 9, 2018**
- **STONEY POINTE PARK CONTINUED DISCUSSIONS**
- **RECREATION BOARD COMMENT**
- **SUPERVISOR COMMENT**
- **MANAGER COMMENT**
 - STONEY POINTE EAGLE PROJECT UPDATE
 - REAMSTOWN PARK UPDATE
- **ADJOURN**

NEXT RECREATION BOARD MEETING:

TUESDAY, MARCH 13, 2018 at 7:00 PM

RECREATION BOARD TUESDAY, FEBRUARY 20, 2018

The regularly advertised meeting of the East Cocalico Township Recreation Board was called to order on Tuesday, February 20, 2018 at 7:00pm held at the East Cocalico Township Municipal Building, 100 Hill Rd., Denver, PA 17517.

ATTENDANCE:

Recreation Board: Chairman Jason Wellman, Vice Chairman Steve Brubaker, Secretary Joe Becker, James Griest, and Philip Wiest

Township Manager: Scott Russell

Visitors*: Jon Bubb, Troy Baum, Stephen Groner, Jeff Rutter, Ken McCrea, Alan R. Fry, Edward McAlanis, Esther Leicy, Jeff Mitchell, Matt and Wendy Sauder, Ashley Leaman, Melissa Wellman, Matt Sauder, Kendra Sauder, Stephen Groner, Margret Groner, and Jeff Rutter

*Only visitors who signed in are listed.

WELCOME NEW RECREATION BOARD MEMBERS: The Recreation Board recognized and welcomed James Griest and Philip Wiest as new members of the Recreation Board.

PUBLIC COMMENT: Nothing to report.

APPROVAL OF MINUTES:

MOTION: Steve Brubaker made a motion, seconded by Chairman Wellman, to approve the Tuesday, January 9, 2018 Recreation Board Meeting Minutes. No questions or comments were offered. Motion carried. (5/0)

STONEY POINTE PARK DISCUSSIONS: Lengthy discussions were held on the Stoney Pointe Community Build milestone and calendar of events. Mr. Russell distributed a document titled “Stoney Pointe Park Community Build White Paper” dated February 7, 2018. Highlighted during the discussion were the following points:

- Discussed the concept of a ‘Community Build Park Project’: A process where the community is fully involved with (1) design, (2) fund raising and (3) construction of the project.
- Discussed forming a Stoney Pointe Park Community Build Executive Committee (20-30 people) and selecting a Consultant to lead the community build process to be approved by the Board of Supervisors
- Four major components to the Community Build project:
 - (1) Design Phase
 - (2) Fundraising Phase
 - (3) Public Relations Phase
 - (4) Construction Phase
- The Reamstown Elementary School may allow the children to draw pictures of what they would like to see in the park utilizing a ‘Design Day’ format. This will need to be further discussed with the Cocalico School District
- Discussed the need for volunteers. Sign-up forms were provided to those in attendance.
- Discussed obtaining proposals from three consultants for managing this process to be discussed at the March or April Recreation Board Meeting. Will rank and recommend a consultant for the Board of Supervisors to consider selecting.
- With help from the Consultant, the Executive Committee adds members to form sub-committees: design committee, public relations committee, fund raising committee and build (construction) committee.
- The Consultant works with the Committee to design the park project.
- The Consultant works with the Committee to help promote the park project and recruit volunteers.

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- The Consultant works with the Committee to develop funding for the project: fundraising, grant monies, in kind donations, utilization of municipal staff and equipment, and possibly public funding.
- The Consultant works with the Committee to help organize and manage the construction phase, providing a construction foreman to coordinate the volunteers who are building the park as initially designed.
- Chairman Wellman noted to the attendees the Park and Recreation funds will pay the consultant cost.
- The time-line from start to finish for a community build project ranges from two to four years. Vice Chairman Brubaker noted that the Stoney Pointe Park is the first “public” park in East Cocalico Township that will be a community build and will be used as a template for future parks.
- The next Recreation Board Meeting is scheduled for March 13, 2018; however Chairman Wellman noted that he will not be attendance and would like to reschedule the meeting to March 20, 2018.

MOTION: Chairman Wellman made a motion, seconded by Mr. Wiest, to recommend to the Board of Supervisors to advertise that the Tuesday, March 13, 2018 Recreation Board Meeting will be rescheduled to Tuesday, March 20, 2018. No questions or comments were offered. Motion carried. (5/0)

- The March 20th meeting will focus on forming the Stoney Pointe Park Community Build Executive Committee.

MOTION: Chairman Wellman made a motion, seconded by Vice Chairman Brubaker, to recommend to the Board of Supervisors to approve Mr. Russell to solicit three different park design consultants. No questions or comments were offered. Motion carried. (5/0)

- Mr. Russell stated that an e-mail will go out to everyone who signed in tonight by providing their e-mail address. Notification is needed on how many flyers are needed and the flyers will be printed at the Township for distribution.
- March 20th we will formally form the Stoney Pointe Park Community Build Executive Committee; the Recreation Board and Mr. Russell will help guide everyone in the steps of setting up the executive committee.
- Each subcommittee when formed will basically have their own meeting days/times.

RECREATION BOARD COMMENT: Vice Chairman Brubaker suggested writing a Stoney Pointe Park Community Build article so that it can appear in the Township’s Spring Newsletter. • Chairman Wellman noted that a price commitment was received from the Denver Pool group concerning the pool sharing ticket. Chairman Wellman noted that the pool sharing process is to merge East Cocalico Township’s pool pricing with Denver’s pool. Chairman Wellman described the costs. The hopes are to have Denver residents who want to go to the Reamstown Pool sign up for the share pass, and Denver hopes to have East Cocalico residents who want to go the Denver Pool sign up for the share pass. The pool share pass would be available on the Group Plus pass and a Student Pass. Chairman Wellman detailed the changes by increasing the attendance and therefore increasing the pool dollar numbers:

- Reamstown Pool Regular Pass Cost: \$175 plus \$25 for one additional person (five people with the option to add one extra).
- Share Pass Cost (Reamstown Pool & Denver Pool): \$250 plus \$25 for one additional person (five people with the option to add one extra). The amount of the money taken in, is split in half with the Denver Pool (the \$25 additional person = \$12.50 split): \$125.00 for each pool plus splitting the \$25 for the plus one.
- Dropping the “out of the area” costs for non-residents.
- Reamstown Pool daily rate changes were noted, which will meet the Denver pool prices exactly:
 - Pre-Kindergarten = \$2.00
 - Students = \$7.00
 - Adult = \$10.00
 - Senior = \$5.00
 - Annual or Seasonal membership stays the same as last year

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- The “Family” plan was changed to a “Group” plan. The Group plan can house up to six people, with five people included in the original price, with the plus one being an additional \$25.00 cost. The Group plan will contain the same names as originally placed on the registration.
- The laminated card will be changed to a laminated credit card size: picture, membership pass, calendar of events on the back, identification if the child can only go in certain areas of the pool due to swimming ability. No forging or altering can be done to this type of card. Discussions need to happen on a universal ‘pool share’ card. Barcode scanners will be looked into possibly next year.
- Reamstown Pool and Denver Pool events will be planned that the events are staggered.
- Calendar of events are to be planned yet. Chairman Wellman noted that when Denver pool has an event planned, the residents with passes come to the event with \$2 to get in or a canned good. The canned goods are then donated.
- The food vendor for the Reamstown Pool will be taking on the expenses of running the snack bar, with no lease involved: paying for the fire suppression, the fire extinguishers, a portion of the pool’s total electric bill, cleaning, annual inspections for the extinguishers and suppression system, and anything else that is needed for the snack bar. The snack bar vendor must have all safe food certifications.

Questions were asked and were answered. Discussions continued.

SUPERVISOR COMMENT: Board of Supervisor Chairman Alan R. Fry thanked the Recreation Board for all the work they are doing, and thanked Philip Wiest and James Griest for volunteering.

MANAGER: Mr. Russell noted that the paperwork has been signed for an Eagle project (wall ball). Discussions continued. • Road Tour of the Township parks took place the other week with the Road Master. Mr. Russell noted that on the Reamstown side there is more work that needs done besides taking down fencing and resurfacing. Focus was on any areas with issues related to liability: (1) the pedestrian bridge needing repaired and the Highway Department will be doing the work in the Spring; and (2) the trail system within the Reamstown Park with the Highway Department doing this work in the Summer by removing the blacktop and placing a new gravel trail. Discussed recommendations on using Township equipment to grind up what is on the trail and use the material in addition with stone dust and 2A stone (similar to the Stoney Pointe trail). Discussions continued on cost effective and safe ways to improve the trail.

MOTION: Chairman Wellman made a motion, seconded by Vice Chairman Brubaker, to recommend to the Board of Supervisors approval to solicit costs associated to fixing the Reamstown Park walking trail. No questions or comments were offered. Motion carried. (5/0)

NEXT RECREATION BOARD MEETING: Tuesday, March 20, 2018 at 7pm, Municipal Building.

ADJOURN:

MOTION: Vice Chairman Brubaker made a motion, seconded by Chairman Wellman to adjourn the meeting at 9:00 pm. No questions or comments were offered. Motion carried unanimously. (5/0)

Respectfully submitted,

Secretary Joe Becker