

# EAST COCALICO TOWNSHIP RECREATION BOARD MEETING

## AGENDA

PUBLIC MEETING HELD AT THE EAST COCALICO TOWNSHIP  
MUNICIPAL BUILDING, 100 HILL ROAD, DENVER, PA 17517

TUESDAY, JULY 12, 2022 AT 7:00 P.M.

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- 1) **WORKSHOP SESSION** (6:15 P.M.): GENERAL DISCUSSION
- 2) **MEETING:** CALL TO ORDER AT 7:00 PM
- 3) **APPROVAL OF MINUTES:** TUESDAY, MAY 10, 2022
- 4) **NEW BUSINESS/INFORMATIONAL:**
  - **RETTEW PROPOSAL:** PARK, RECREATION & OPEN SPACE MASTER PLAN (REQUEST FOR PROPOSAL - RFP) 5-YEAR PLAN
- 5) **OLD BUSINESS/CONTINUED DISCUSSIONS:**
  - **PARKS:** INFORMATIONAL SPREADSHEET/BUDGET LIST
- 6) **NEW BUSINESS/INFORMATIONAL:**
  - **BARE ROOT TREE PROGRAM:** TREEPENNSYLVANIA PROVIDES TREES
  - **2022 REAMSTOWN POOL**
  - **REC BOARD MEETING START TIME:** START AT 7PM (6:15PM “AS NEEDED”)
- 7) **PUBLIC COMMENT:** (NON-AGENDA ITEMS)
- 8) **ADJOURN:**

NEXT RECREATION BOARD MEETING: **TUESDAY, AUGUST 9, 2022 AT 6:15 PM / 7:00 PM**

## **RECREATION BOARD MEETING TUESDAY, JULY 12, 2022**

The regularly advertised meeting of the East Cocalico Township Recreation Board was called to order on Tuesday, July 12, 2022 at 7:00pm (with the Work Session starting at 6:15 p.m.) held at the East Cocalico Township Municipal Building, 100 Hill Rd., Denver, PA 17517.

### **ATTENDANCE:**

Rec Board: Chairman Lorraine Kulp, Vice Chairman Joe Becker, Secretary Steve Brubaker, Gabrielle Dunn, Teresa Amaturio

Twp. Staff: None.

Visitors\*: Mr. Sam Meckley, Community Development Specialist from Rettew

\*Only visitors who signed in are listed.

**WORKSHOP SESSION (6:15 P.M.) – GENERAL DISCUSSION:** Chairman Kulp discussed, noting that since Township Manager Mike Hession is no longer with the Township, they are looking to go back to starting the Recreation Board Meetings at 7:00 p.m. (no longer to start at 6:15 p.m. as a Work Session when Mr. Hession would update the Recreation Board on different items before their meeting would start at 7:00 p.m.).

**MOTION:** Secretary Brubaker made a motion, seconded by Teresa Amaturio, to approve the start time of the East Cocalico Township Recreation Board Meetings at 7:00 p.m. (not 6:15 p.m.) starting with the next Recreation Board Meeting held on Tuesday, August 9, 2022. Chairman Kulp asked if there were any questions. There were none. Motion carried (5/0).

**APPROVAL OF MINUTES:** The draft May 10, 2022 Recreation Board Meeting minutes were before the Recreation Board for approval.

**MOTION:** Secretary Brubaker made a motion, seconded by Vice Chairman Becker, to approve the Tuesday, May 10, 2022 Recreation Board meeting minutes. Chairman Kulp asked if there were any questions. There were none. Motion carried (5/0).

Chairman Kulp discussed the Old Homestead discussions held at the May 10<sup>th</sup> meeting, suggesting to send out a survey to the Old Homestead residents asking if they oppose the soccer being played at the Old Homestead Park location. Discussions continued. Teresa Amaturio offered to draft the survey awhile.

**MOTION:** Teresa Amaturio made a motion, seconded by Gabrielle Dunn, to survey the Old Homestead community for more feedback on the soccer field within that area. Chairman Kulp asked if there were any questions. There were none. Motion carried (5/0).

## **RECREATION BOARD MEETING TUESDAY, JULY 12, 2022**

### **NEW BUSINESS / INFORMATIONAL**

**RETTEW PROPOSAL – PARK, RECREATION & OPEN SPACE MASTER PLAN, REQUEST FOR PROPOSAL (RFP) 5- YEAR PLAN:** Mr. Sam Meckley, Community Development Specialist from Rettew, was present to discuss the proposal drawn up for information Comprehensive Recreation, Park, and Open Space Planning Services in East Cocalico Township. Lengthy discussions continued. Comments and questions were asked which were answered. Highlighted areas within the draft document that Mr. Meckley distributed are to be determined. Mr. Meckley discussed the highlighted areas, noting the submittal deadline and a Township contact person to receive the RFPs and field any questions as they come in. Discussions continued on the funding, what DCNR would require, for the creation of a Comprehensive Recreation, Park and Open Space Plan. It was noted that DCNR requires three RFP quotes. Discussions continued. Chairman Kulp noted that the Rec Board will need to review and discuss further, decide if they are interested in continuing, and who as Township Staff (since currently there is no Township Manager) will work with it, and then bring it to the Board of Supervisors for consideration of approval. The Recreation Board thanked Mr. Meckley for his explanation and time. The Recreation Board held discussions, and considered the possibility of talking with Sharyn Young, the Township Director of Community Development, to discuss with.

**MOTION:** Chairman Kulp made a motion, seconded by Teresa Amaturio, approved to table the Rettew Proposal until the next Recreation Board Meeting held on August 9, 2022 for further discussions. Chairman Kulp asked if there were any questions. There were none. Motion carried (5/0).

**OLD BUSINESS/CONTINUED DISCUSSIONS:** Lengthy discussions were held on the 2022 projects and potential park/recreation projects: (1) PARKS & RECREATION SPREADSHEET UPDATE: It was noted that the spreadsheet items will be discussed at another time. (2) SOCCER FIELDS AT OLD HOMESTEAD PARK: Secretary Steve Brubaker highlighted. The Recreation Board held lengthy discussions. (3) MULTIPURPOSE COURT AT STONEY POINT PARK: The Recreation Board held lengthy discussions. (4) BASKETBALL COURT IMPROVEMENTS AT THE REAMSTOWN PARK: Lengthy discussions were held. Pricing was looked into and other contractors. (5) NEW SHED: Lengthy discussions were held. No motions were made.

**NEW BUSINESS / INFORMATIONAL:** Lengthy discussions were held on: (1) BARE ROOT TREE PROGRAM, discussions held, and the following motion was made.

**MOTION:** Secretary Brubaker made a motion, seconded by Chairman Kulp, to not approve the Bare Root Tree Program. Chairman Kulp asked if there were any questions. There were none. Motion carried (5/0).

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**NEW BUSINESS / INFORMATIONAL:**

***(CONTINUED)***

(2) REAMSTOWN POOL: Discussions were held on maintenance items at the Reamstown Pool. Lengthy discussions were held on other items. The Recreation Board agreed to continue talking about pool improvements. (3) REC BOARD MEETING START TIME: This item was discussed and motion was made earlier in the meeting.

Secretary Brubaker discussed an e-mail sent to the Township Manager back in February 2022, Royal City wanting to do a 5K in Reamstown. Discussions continued noting that this is settled, and that nothing needs to be done on the Rec Boards behalf.

**PUBLIC COMMENT (NON-AGENDA ITEMS):** No public comments were received.

**NEXT RECREATION BOARD MEETING:** Tuesday, August 9, 2022 at 7:00 p.m. (no Work Session).

**ADJOURN:**

**MOTION:** Philip Wiest made a motion, seconded by Secretary Brubaker to adjourn the meeting at 9:10 p.m. Motion carried (5/0)

Respectfully submitted,

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Lisa A. Kashner  
East Cocalico Township Recording Secretary