

EAST COCALICO TOWNSHIP AUTHORITY

MEETING MINUTES

OCTOBER 10, 2019

The regular, monthly meeting of the East Cocalico Township Authority was held on Thursday, October 10, 2019, in the Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Daniel Becker, Samuel Weaver, Gerald DeBalko, Edward Nevling, David Lutz, J. Bradford Fichthorn, Raymond Wolf, Richard Shober and June Kinback
Solicitor:	Lucy Dowd, Lucy Dowd Law
Engineer:	Rachel Kirkham, CDM Smith
Administrator:	Terry Reber
Employees:	Kenneth Spitler, Jodie Eberly
Visitors:	Laverne Hertzog, 1 Nightingale Drive Gary McEwen, Berks Homes

Chairman Daniel Becker called the meeting to order at 7:00 p.m.

INTRODUCTION OF NEW BOARD MEMBER: Chairman Becker introduced and welcomed new Board member June Kinback. Ms. Kinback was appointed to fill the unexpired term of a previous member, whose term expires December 31, 2023.

MINUTES: Minutes of the monthly meeting held on September 12, 2019, were approved as presented on motion by Raymond Wolf, second by Samuel Weaver, and carried unanimously.

RECOGNITION OF VISITORS/PUBLIC COMMENT:

MANHOLE AT DENVER ROAD & NIGHTINGALE DRIVE: Laverne Hertzog and his wife live at 1 Nightingale Drive. Mr. Hertzog has previously issued complaints over the years regarding the noise made from trucks running over the manhole at Denver Road and Nightingale Drive (MH 287-1). Mr. Hertzog recently issued a complaint stating that since Denver Road was repaved in 2018, the noise has gotten worse. Authority staff again investigated and found the manhole frame and cover are solid and slightly lower than road grade to avoid snowplow damage. While there investigating, Authority staff noted that when a fast-moving truck would drive over the manhole, the noise appeared to be from loose cargo bouncing within the vehicle. The ECT Road Master was made aware of this complaint and has responded that he did not consider the offset of the manhole to be great enough to warrant the road work that would be necessary to try and address this issue. Superintendent Spitler informed Mr. Hertzog of the findings and told him that ECTA did not intend to perform any corrective action at this time. Mr. Hertzog came to tonight's meeting to ask the Board if anything can be done to quiet the noise. The Authority could attempt to raise the manhole slightly, which would require the road to be torn up, but the adjustment would not guarantee the noise would be fixed. Mr. Hertzog stated that his wife does not want the road dug up because it would probably make it worse. The Board informed Mr. Hertzog the only way to attempt to adjust the grade of the manhole would be to dig up the road and ECTA would need Township approval to do so.

HEATHERWOODS PHASE 3: Gary McEwen from Berks Homes came to the meeting to discuss the four curb boxes that were installed deeper than ECTA Construction Specifications allow at Heatherwoods Phase 3. After much discussion, the following motion was made:

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- Gerald DeBalko made a motion to require Berks Homes to install an additional curb stop behind the sidewalk at 9, 13 and 15 Heatherwood Lane, and an additional curb stop to be placed at edge of the right-of-way where there is no sidewalk at 204 Firethorne Drive, and to remove those four original curb boxes that were previously installed, second by Richard Shoher and carried unanimously. The property owner will be responsible for all service line repairs from the original buried curb valve located at the back of the curb and in front of the sidewalk to the dwelling.

HEATHERWOODS PHASES 4 & 5: The Authority inspector discovered that the sanitary sewer laterals at Heatherwoods Phases 4 and 5 were being extended beyond the right-of-way which is in violation of the ECTA Construction Specifications. On September 19, 2019, the Authority received a letter from Gary McEwen asking permission to extend the Heatherwoods Phase 4 and 5 sanitary sewer laterals ten feet past the individual property right-of-way lines to avoid excavating around the other utilities on the property and to protect the safety of the contractors that will be connecting to the lateral. After much discussion, the following motion was made:

- J. Bradford Fichthorn made a motion to allow the sewer cleanouts in Phases 4 and 5 as constructed, approximately ten feet beyond the right-of-way, and to have language placed in the Heatherwoods' HOA agreement clarifying the Authority's maintenance responsibility will still end at the right-of-way line and the property owner will be responsible for all repairs from the right-of-way to the dwelling, second by Gerald DeBalko, and carried unanimously.

TREASURER'S REPORT (see attached): Administrator Terry Reber reviewed the September 2019 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The September 2019 Monthly Capacity Reports were approved as presented on motion by David Lutz, second by J. Bradford Fichthorn, and carried unanimously.

ADMINISTRATOR'S UPDATE: A copy of the update is on file in the Authority Office. Administrator Terry Reber reported on the following:

WELL M/WATER TREATMENT PLANT: On September 14, 2019, Ben Movahed and other representatives from WATEK Engineering met with Authority staff to review WATEK's portion of the Well M project and visited the WTP to review the upcoming generator installation project. Mr. Movahed strongly recommends moving the generator out of the WTP and estimates the Authority could save approximately \$50,000 by doing so. There was also discussion regarding the humid, wet conditions inside the WTP. Mr. Movahed mentioned that a dehumidification system along with ceiling fans could be installed. On September 19, 2019, Authority representatives visited the new Mt. Joy WTP to see their dehumidification system. Authority staff agreed with both the outside generator and dehumidification recommendations. After discussion at tonight's meeting, the following motion was made:

- Gerald DeBalko made a motion to install the generator outside of the Water Treatment Plant and to incorporate a dehumidification system in the bid package, second by Samuel Weaver, and carried unanimously.

RE-PERMITTING WELLS F & M AND WELLS 11 & 12: On September 24, 2019, Administrator Reber and Superintendent Spitler spoke with GeoServices, Ltd. regarding renewing the Susquehanna River Basin Commission (SRBC) permits for Wells F & M and 11 & 12. The Well F & M permit expires on June 13, 2022 and the Well 11 & 12 permit on July 9, 2022. To meet the deadlines, the Authority should start this well re-permitting process in early 2020. The Board was presented with the scope of work proposal submitted by GeoServices assuming the Authority will pursue "aquifer test waiver

requests” for each well. Upon Authority approval of the proposed tasks, GeoServices will provide a cost proposal for each individual well. Administrator Reber suggested the Authority may want to consider allowing the permit for Well 12 to expire. A Water Committee meeting with GeoServices has been scheduled for November 6, 2019 at 7:00 p.m. to discuss the proposal and the Well 12 permit.

VEHICLE AND EQUIPMENT STORAGE GARAGE: On September 27, 2019, ARRO Consulting, Inc. advertised the Authority’s vehicle and equipment storage garage project for public bidding in the Lancaster Newspaper and on PennBid. Bids will be opened on November 7, 2019 and a recommendation brought to the Board at the November 14, 2019 Board meeting.

WEH ENTERPRISES (54 DENVER RD): The 18-month warranty period for the WEH Enterprises warehouse project at 54 Denver Road is set to expire on October 12, 2019. All inspections have been satisfactorily completed, and all invoices have been paid. Administrator Reber requested the Board’s approval to release their \$4,127.31 Letter of Credit and \$5,000.00 in Administrative Escrow.

- Raymond Wolf made a motion to end the 18-month warranty period for the WEH Enterprises’ warehouse project at 54 Denver Road as of October 12, 2019 and to return their \$5,000.00 in Administrative Escrow and release the balance of the Letter of Credit in the amount of \$4,127.31, second by Samuel Weaver, and carried unanimously.

2020 TOWNSHIP RENTAL AGREEMENT: The 2020 Township Rental Agreement for office space and use of the Township building has been received. The rent remains the same as 2019 at \$975.00 per month or \$11,700.00 per year. The rent includes use of all common areas and all utilities except telephone, internet, and cleaning services.

- Samuel Weaver made a motion to accept the East Cocalico Township’s Rental Agreement for calendar year 2020 for office space and building use at 102 Hill Road, Denver, PA at \$975.00 per month, second by Edward Nevling, and carried unanimously.

ECTA BANK ACCOUNTS: For the last four years, the Authority has two bank accounts that have had no transactions other than small interest deposits. One is a Water Revenue Account at Ephrata National Bank with a balance of \$112,720.09 and an interest rate of 0.40%. The other is a Water Revenue Money Market Account at Fulton Bank with a balance of \$11,781.24 and an interest rate of 0.15%. Authority Accountant Lisa Shaw has no need for these two bank accounts and has requested permission to close them. The funds from both accounts would be transferred to the water PLGIT Prime Account with an interest rate of 2.16%.

- Gerald DeBalko made a motion to close Ephrata National Bank Water Revenue Account ending in #9611 and Fulton Bank Water Revenue Money Market Account ending in #9644 and transfer the funds from both accounts to the Water PLGIT Prime Account ending in #076, second by Raymond Wolf, and carried unanimously.

SUPERINTENDENT’S UPDATE: A copy of the update is on file in the Authority Office. Superintendent Kenneth Spitler had nothing to add to his report.

IMG TECHNICAL COMMITTEE MEETING: An IMG Technical Committee meeting was held on September 18, 2019 to discuss upgrading Ephrata’s Wastewater Treatment Plant #1. It was decided to go with the proven technology upgrade at \$12 million as opposed to the unproven, new technology presented by Earthcare at \$5 million. Because of this, Ephrata asked for a letter of support from each of the municipalities in the IMG for the \$12 million project. Administrator Reber appeared before the East Cocalico Township Board of Supervisors on October 3, 2019 to request the letter of support from the Township. The Supervisors granted the request and sent the letter to the Ephrata Borough Authority.

There is an I&I fund of the IMG that each of the municipalities can use for infiltration and inflow (I&I) projects. Both Akron and Denver Boroughs requested their percentages of those funds. At the October 3, 2019 ECT Board of Supervisors meeting, Administrator Reber requested the release of those reimbursements and the Supervisors approved the release.

ENGINEER'S UPDATE: A copy of the update is on file in the Authority Office. Engineer Rachel Kirkham reported on the following:

WELL M: Because revisions were made to the site layout, West Cocalico Township is reviewing the proposed changes to determine if they are acceptable or will require further review.

GEHMAN BASIN I&I INVESTIGATION: Snyder Environmental Services mobilized equipment this week and plan to start field work on October 14, 2019. Easement clearing and sewer cleaning and inspection will both start next week. CDM Smith reviewed equipment submittals.

STEVENS PUMPING STATION EXPANSION: Engineer Kirkham said she will make this project a priority since it affects the progression of other development projects as well as the Well M project.

WABASH LANDING PHASE 1: Phase 1 record drawings were submitted for review on October 10, 2019.

CARRIAGE HILL: CDM Smith issued a plan review letter on October 8, 2019.

FOX BROOKE: CDM Smith and Authority staff had a meeting with a new prospective buyer.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd had nothing to report.

INVOICES (see attached): Bills listed on ECTA Invoices to be Paid were approved for payment on motion by Gerald DeBalko, second by David Lutz, and carried unanimously.

NEW BUSINESS: Resident Troy Texter submitted a letter to the Board thanking the Authority for cleaning the front side of Water Tank #2 behind Renninger's Antique Market and suggested we remove the trees near the tank. He also submitted a donation to be used towards the cleanup. The Authority will return the donation. After Authority staff inspection of the tank site, Administrator Reber suggests that the trees closest to the tank be removed since they are dead and to help alleviate the mildew/mold that accumulates on the tank.

- Gerald DeBalko made a motion to cut down trees at the Authority staff's discretion at the Water Storage Tank #2 site, second by June Kinback, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 8:36 p.m., second by June Kinback, and carried unanimously.

Respectfully submitted,



Gerald A. DeBalko
Secretary