

MEETING MINUTES

DATE: March 8, 2011

SUBJECT: East Cocalico Township Transportation Impact Fee Advisory Committee

LOCATION: East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517

ATTENDEES:

NAME	COMPANY	PHONE	E-MAIL
Louis Hurst	TIF Advisory Committee	(717) 629-5788	lghurst@comcast.net
Sean Killen	TIF Advisory Committee	(717) 336-4888	skillen@fultonbank.com
David Lutz	TIF Advisory Committee	(717) 629-1920	david_lutz@cocalico.org
Doug Nedimyer	TIF Advisory Committee	(717) 336-4444	doug.nedimyer@wellsfargo.com
May Roth	TIF Advisory Committee	(717) 336-6776	rothmy@yahoo.com
Shad Sahn	TIF Advisory Committee	(717) 587-2487	athomein@ptd.net
Jamie Sweigart	TIF Advisory Committee	(717) 824-1542	jsweigart@high.net
Mark Hiester	East Cocalico Township	(717) 336-1720	manager@eastcocalicotownship.com
Brent Lied	Becker Engineering	(717) 295-4975	bl@beckereng.net
Matt Radinovic	Herbert, Rowland & Grubic, Inc.	(724) 779-4777	mradinovic@hrg-inc.com
Christopher May	Herbert, Rowland & Grubic, Inc.	(717) 291-1783	cmay@hrg-inc.com
Bob Roggenburg	Township Resident		

The purpose of the meeting was to review and take action on the Roadway Sufficiency Analysis. The following is a summary of significant comments made at this meeting:

1. Meeting minutes for the Advisory Committee Meeting of January 17, 2011, were approved by unanimous vote with motion by Shad Sahn and second by May Roth.
2. A discussion was held on the final draft of the Roadway Sufficiency Analysis (RSA) Report with significant comments as follows:
 - A. Page iii – Last paragraph last sentence, revise to read, “A preferred level of service “C” has been established for all study roadway segments within the Township, therefore any segment that operates at a level of service “D”, “E”, or “F” is considered to be deficient.”
 - B. Page 13 – Figure 1 change North Fayette Township to East Cocalico Township in the upper right block
 - C. Entire Document – Text refers to Colonel George Howard Boulevard throughout; however portions of the Appendix material refer to Colonel Howard Boulevard the full legal name of Colonel George Howard Boulevard should be used throughout for consistency.

3. A Resolution for the AC to recommend the RSA to the East Cocalico Township Board of Supervisors with the noted text edits required in 2 A-C above was approved by unanimous vote with motion by Shad Sahm and second by Louis Hurst. The RSA will be before the Board of Supervisors at their March 16, 2011, meeting.
4. The next meeting of the AC is scheduled for Monday, March 21, 2011, at 7:00 PM at the East Cocalico Township Building.
5. Items that will be discussed at next month's meeting are as follows:
 - A. Public Hearing on CIP
 - B. Consideration of Resolution for the AC to recommend the CIP to the East Cocalico Board of Supervisors.
 - C. Review of draft Traffic Impact Fee Ordinance.

We believe these minutes accurately reflect the items discussed during the subject meeting. If there are any revisions or corrections to these minutes, please contact the undersigned within ten (10) days of receipt of these minutes. If no revisions or corrections are requested, the minutes will stand approved as submitted.

Respectfully submitted,

Herbert, Rowland & Grubic, Inc.



Christopher W. May, P.E., PTOE

MJR/CWM/aw
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c: All Attendees