

INSTRUCTION SHEET

SEWAGE PERMIT APPLICATION # _____

You have just applied for a sewage permit and paid a deposit of \$ _____. This amount will be put into an account according to your name and permit number. After all work has been completed on the permit, all charges against your account will be totaled (if the perc test passes, it will be after final inspection). If the total is over the deposit amount, you will be billed for this excess amount. If the total is under the deposit amount, you will receive a refund of that amount. Please allow several weeks for the totals. The following is a list of what will be done or what you have to do for the sewerage system.

- (1) The Township will send the signed application to the Township's Sewage Enforcement Officer, Dale High.
- (2) Call Mr. High to arrange a time and date for him to do the perc tests. Mr. High will advise you as to what holes you must dig. The cost of digging holes is your expense, as it is not included in your deposit amount.
- (3) After the tests are done, Mr. High will issue a letter indicating if the tests are approved or denied.
- (4) If approved, a design of the system must be done according to the charts he sends you (in accordance with DEP regulation, Mr. High cannot design the system).
- (5) Send the design to Dale High for his review by mail or e-mail.
- (6) If the design is approved, he will return the design to you and issue a "Sewage Permit". When you receive the actual permit, you may apply for a building permit for the house/commercial building. You must bring the Sewage Permit along when applying for a building permit. You do not need a building permit for the system, just for the house or the remodeling of the house/commercial building.
- (7) After the system is in, but before it's covered, call Mr. High for a final inspection.

If you have any questions, please contact the Township Office or Dale High. Thank you.

SEWAGE ENFORCEMENT OFFICER CONTACT INFORMATION:

Dale High, *Sewage Enforcement Officer*
137 Fieldcrest Lane
Gordonville, PA 17529
Cell Phone: 717-371-4004
E-Mail: psdlh2@comcast.net

DATE: _____ PAID IN FULL: _____ CHECK #: _____